

APPROVED BUDGET

Fiscal Year

January 1, 2013 – December 31, 2013



COMMON COUNCIL:

Mayor Kurt Sonnentag

District 1 Alder Paul Kinne

District 2 Alder Gurdip Brar

District 3 Alder JoAnna Richard

District 4 Alder James Wexler

District 5 Alder Howard Teal

District 6 Alder Susan West

District 7 Alder Hans Hilbert

District 8 Alder Mark Sullivan



City of Middleton, Wisconsin

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Middleton, WI 53562

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Mike Davis,

City Administrator

www.ci.middleton.wi.us



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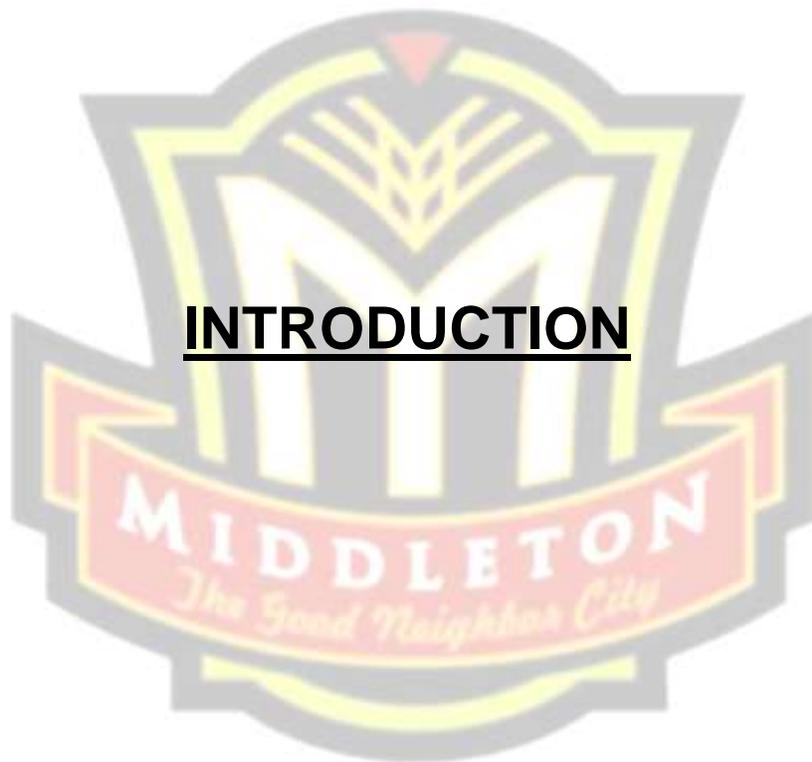
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INTRODUCTION



City of Middleton 2013 Budget



OFFICE OF THE CITY ADMINISTRATOR & DIRECTOR OF COMMUNITY DEVELOPMENT

CITY OF MIDDLETON
HUBBARD AVENUE
MIDDLETON, WI 53562-3118

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E-MAIL: mdavis@ci.middleton.wi.us
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To: Mayor Kurt Sonnentag and Common Council Members
From: Mike Davis
Date: January 2013
Subject: FY 2013 Approved Budgets

We are forwarding to you the City of Middleton Approved 2013 department and other budgets. These budgets resulted from many hours of challenging deliberations by Common Council's Finance Committee and many additional deliberation hours by Mayor Sonnentag and all Common Council members.

I wish to thank Mayor Sonnentag and all Common Council members for their dedicated service in crafting the 2013 Approved Budgets. I also wish to thank department directors and their staff for their devoted time and work in developing the 2013 budget requests which served as the basis for the 2013 Approved Budgets. Finally, I wish to thank Finance Director/Assistant City Administrator John Lehman, Accountant Dan Nelson and Administrative Intern Stephen Bechler for their tenacious work in putting together a budget document that meets the high standards of the citizens of Middleton.



City of Middleton 2013 Budget

List of Mandated Items

PUBLIC WORKS 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT /DIVISION	ITEM	2013 TOTAL	CITE REASON FOR MANDATE (Contract, Statute, Etc.)
Public Works Operations	100-5311-440 Mechanics Training	\$500	DSPS compliance training for workplace safety.
Public Works Operations	100-5311-490 Mechanics Other Expenses	\$500	Drug & alcohol testing required by state for Commercial Drivers Licensing. Hearing testing.
Public Works Operations	100-5314-220 Protective Equipment Supplies	\$3,000	Personal protective equipment for field crew employees to meet federal and state workplace safety laws.
Public Works Operations	100-5329-440 Engr/Admin Training & Development	\$2,500	A new state law to be implemented beginning August 1, 2012 by the Department of Safety and Professional Services requires professional engineers to document continuing education. The City has two professional engineers that will each be required to complete 30 professional development hours prior to license renewal in July of 2014.
Public Works Operations	100-5331-310 Street Maintenance Outside Services	\$0	Biannual bridge inspections are required by the state only on even numbered years, and will next be needed again in 2014.
Public Works Operations	100-5335-220 Snow/Ice Removal Materials	\$49,120	Contract for purchase of salt through state bid is completed in April prior to upcoming winter season. Salt to be delivered, used and invoiced in 2013 was committed in April of 2012.
Public Works Operations	100-5335-490 Snow/Ice Removal Other Expenses	\$500	Wisconsin Emergency Management annual fee for registration of salt storage facility.
Public Works Operations	100-5341-220 Traffic Signs/Markings Materials	\$25,000	Federal law requires following a program to maintain minimum retroreflectivity levels of street signs.
Public Works Operations	100-5359-440 Street Crew Training	\$1,500	DSPS compliance training for workplace safety.
Public Works Operations	100-5359-490 Mechanics Other Expenses	\$1,000	Drug & alcohol testing required by state for Commercial Drivers Licensing. Hearing testing.
Public Works Operations	100-5363-310 MRD Landfill Outside Services	\$53,000	Payment to MRD for City share of operational expenses at former landfill site on CTH Q required to be performed in accordance with Wisconsin DNR closure plan.
Public Works Operations	100-5365-310 Recycling Outside Services	\$245,000	The City's multi-year contract for solid waste collection includes an annual escalation in cost for cart service. In addition to the contract unit cost increase, each year the number of carts increases through the addition of homes and businesses eligible to receive cart service.
Public Works Operations	100-5562-310 Refuse Outside Services	\$542,000	The City's multi-year contract for solid waste collection includes an annual escalation in cost for cart service. In addition to the contract unit cost increase, each year the number of carts increases through the addition of homes and businesses eligible to receive cart service.
Public Works Water Resources	100-5618-310 Water Resources Outside Services	\$7,700	Wisconsin Pollutant Discharge Elimination System requirements for information/education campaign and for annual permit fee.
TOTAL PUBLIC WORKS		\$931,320	



City of Middleton 2013 Budget

List of Mandated Items

BUILDING INSPECTION 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT /DIVISION	ITEM	2013 TOTAL	CITE REASON FOR MANDATE (Contract, Statute, Etc.)
Building Inspection	100-5241-440 Training and Development	\$750	Continuing education credits are required to keep state licensing current. ISO grading is dependent on raising CEU budget
Building Inspection	100-5241-410 Vehicle Maintained	\$1,400	Vehicle maintenance is required to keep vehicles operational for inspection services (State required inspections)
Building Inspection	100-5241-220 Other operating expenses	\$1,000	Used for new code books, and professional organization memberships.
Building Inspection	100-5241-420 Motor Fuel and Lube	\$2,500	Fuel is required to use inspection vehicles (State required Inspections).
Electrical Inspection	100-5424-440 Training and Development	\$1,895	Continuing education credits are required to keep state licensing current. ISO grading is dependent on raising CEU budget
Electrical Inspection	100-5242-310 Commercial Electrical Outside Services	\$1,700	Commercial Electrical Inspection Backup when the Commercial Electrical inspector isn't available
Electrical Inspection	100-5242-490 Other operating expenses	\$480	Used for new code books, and professional organization memberships.
Plumbing Inspection	100-5243-440 Training and Development	\$1,100	Continuing education credits are required to keep state licensing current. ISO grading is dependent on raising CEU budget
Plumbing Inspection	100-5243-310 Plumbing Outside Services	\$1,100	Plumbing Inspection Backup when the a plumbing inspector isn't available
Plumbing Inspection	100-5243-490 Other operating expenses	\$480	Used for new code books, and professional organization memberships.
	TOTAL BUILDING INSPECTION	\$12,405	
INFORMATION TECHNOLOGY SERVICES 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT /DIVISION	ITEM	2013 TOTAL	CITE REASON FOR MANDATE (Contract, Statute, Etc.)
Information Services	Software subscriptions, licenses & maintenance agreements: (100-5151-220)		Subscriptions, licenses and maintenance agreements for current City software systems
	Market Drive Assessor License	\$3,625	
	Sales Data Subscription-Assessor	\$500	
	Dane County Access Subscription-Assessor	\$800	
	Caselle Clarity Accounting Maintenance-Finance	\$12,000	
	Sire Document Archiving System Maint.-Info Svc.	\$9,650	
	Cisco Smartnet Agreement-Infomational Svcs.	\$8,150	
	Esri Arcview-Parks	\$400	
	Esri Arcview-Planning	\$400	
	Priority Dispatch Maintenance-Police	\$1,220	
	Autodesk Subscription-Public Works	\$4,900	
	My Senior Center Maintenance-Senior Center	\$1,000	
	WebSense, Symantec, Computer Assoc-All	\$10,000	
	Microsoft Enterprise Agreement-All	\$38,000	
	Trackit, Solarwinds-All	\$5,930	
	Civic Plus Maintenance-All	\$4,775	
	Subtotal 100-5151-220	\$101,350	
	TDS & Badger Internet-Police	\$12,240	
	100-5151-260		
	MPSISC Agreement-Police	\$122,450	
	100-5151-270		
	TOTAL INFORMATION TECHNOLOGY	\$236,040	



City of Middleton 2013 Budget

List of Mandated Items

EMS 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE (Contract, Statute, Etc.)
EMS	100-5230-310 Outside Billing Service Fees	\$45,625	EMS Medical Billing Associates contract
EMS	100-5230-470 Utilities	\$3,000	Transfer of cellular telephone fees from Information Technology
	TOTAL EMS	\$48,625	
POLICE DEPARTMENT 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE(Contract, Statute, Etc.)
Police Admin Services	Hepa Filters for Evidence Drying Cabinets	\$2,900	OSHA Requirement
Police-Field Services	Schedule Soft Scheduling Program	\$4,500	Recurring Annual Fee - Software approved in 2012
	TOTAL POLICE	\$7,400	
EMERGENCY PREPAREDNESS 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE(Contract, Statute, Etc.)
Emergency Preparedness	Warning Siren Maintenance	\$1,000	Annual Fee for sirens purchased in 2011 and 2012
Emergency Preparedness	Dane Comm Fee for City	\$21,709	Per Intergovernmental agreement with Dane Co.
Emergency Preparedness	Back Up System Fees for Dane Comm	\$5,500	Per Dane Comm Requirements
	TOTAL EMERGENCY PREPAREDNESS	\$28,209	
SCHOOL PATROL 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE(Contract, Statute, Etc.)
School Reimbursement	School Patrol	\$14,477	Per School Contract
	TOTAL SCHOOL PATROL	\$14,477	
LIBRARY 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE(Contract, Statute, Etc.)
Library	Expenditure increase- Utilities: gas and electricity	\$2,500	MG & E announced a 4.3% rate increase
Library	Expenditure increase - LINKcat membership and technology fees	\$500	South Central Library System: rate increase
	TOTAL LIBRARY	\$3,000	



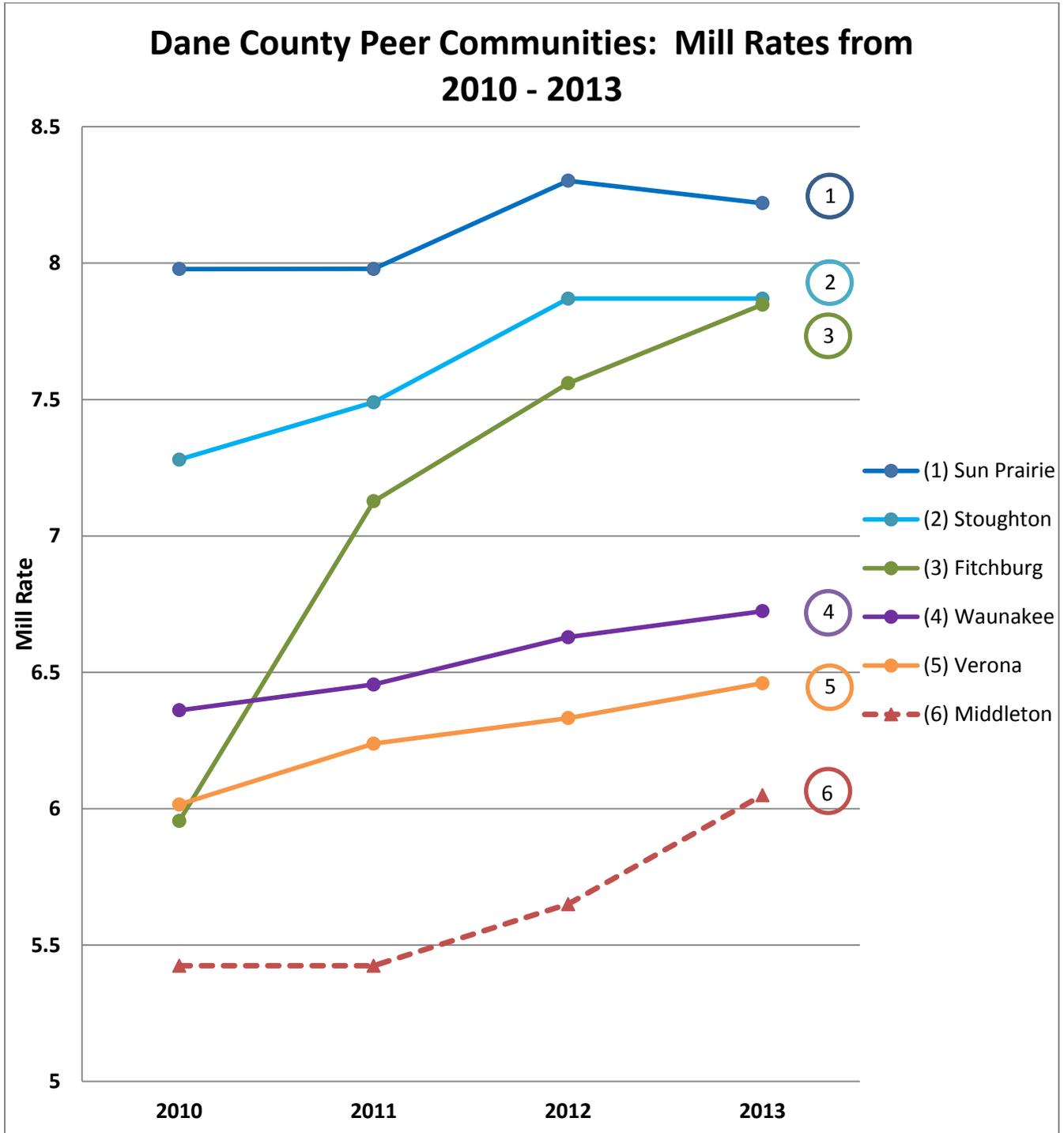
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List of Mandated Items

FINANCE 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE(Contract, Statute, Etc.)
Finance	Paychex payroll processing for City employees pay disbursement	\$25,000	Contract
	TOTAL FINANCE	\$25,000	
RECREATION 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT /DIVISION	ITEM	2013 TOTAL	CITE REASON FOR MANDATE (Contract, Statute, Etc.)
Recreation Administration	Training and Development	\$2,000	Wisconsin Dept. of Health Services requires a minimum of 1 operator (AFO or CPO) and 1 Food Service Certification, Continuing Education Units are required to keep the Certified Parks and Recreation Professional certification.
Recreation Aquatic Center	Training and Development	\$2,000	Wisconsin Dept. of Health Services requires American Red Cross Lifeguard Training/CPR/First Aid and Water Safety Instructor certifications, Training Certifications for management.
Recreation Aquatic Center	Staff	\$140,900	Wisconsin Dept. of Health Services requires a certain amount lifeguards based on patron load and pool surface area, Water Safety Instructors required for lessons.
Recreation Aquatic Center	Chemicals	\$10,000	Wisconsin Dept. of Health Services requires certain levels of chemicals in the pool for sanitation.
Recreation Aquatic Center	Repair and Maintenance	\$19,375	Wisconsin Dept. of Health Services requires all circulation pumps, filtration systems, chemical feeds, etc. be in proper working order at all times.
	TOTAL RECREATION	\$174,275	
CITY ADMINISTRATOR 2013 BUDGET DEVELOPMENT - LIST OF MANDATED ITEMS			
DEPARTMENT/DIVISION	ITEM	2013 AMOUNT	CITE REASON FOR MANDATE(Contract, Statute, Etc.)
City Administrator	Annual dues	\$1,000	Per employment contract
City Administrator	In-state training	\$1,000	Per employment contract
	TOTAL CITY ADMINISTRATOR	\$2,000	
	TOTAL ALL MANDATES	<u>\$1,482,751</u>	



Dane County Mill Rate Comparisons





City of Middleton 2013 Budget

Community Profile

BACKGROUND

The City of Middleton is situated just west of the state capitol, Madison. Although the area was first platted in 1836, Middleton did not become a City until 1963.

In the 1980s, the grain elevators and other blighted remnants of the old railroad days were replaced with a downtown renovation project. Residential developments in Fox Ridge, Stonefield, Orchid Heights, and other areas of the city added thousands of new citizens. In the 1990s, residential development continued with the addition of North Lake and Middleton Hills, which features Frank Lloyd Wright inspired architecture.

The City of Middleton has utilized the development strategy known as tax increment financing as an incentive to promote non-residential development in specifically selected areas of the City. In the new millennium, by using the tax increment financing tool Middleton has sustained its well-planned growth with continued downtown renovations and the addition of the Greenway Station retail center and commercial offices just east of the city-owned Pleasant View Golf Course.

Tax Increment Financing District # 3 (TID # 3) was created in 1993. Through 2012 TID # 3 non-residential development has added \$398,616,700 in property value to the tax base of the City of Middleton taxing district.

The city also has maintained green space and recreational areas. Approximately 25 percent of the land within the city limits is open space, which includes 22 parks and 25 conservancy areas encompassing 1,100 acres. The quality of life in Middleton—often called the Good Neighbor City—was nationally recognized in 2007 when *Money*® magazine named it “The Best Place to Live” in the U.S.A.

The City of Middleton is located at the intersection of Highways 12 and 14 in Dane County, Wisconsin, and encompasses 8.1 square miles. One can reach Middleton from Interstate 39/90 and then traveling 15 miles west on Wisconsin Highway 12/18.

HIGHWAY MILES TO MAJOR CITIES	
Milwaukee, WI.....	92
Chicago, IL.....	156
Minneapolis, MN.....	262
Des Moines, IA.....	296
Indianapolis, IN.....	336
St. Louis, MO.....	368
Omaha, NE.....	435
Detroit, MI.....	437

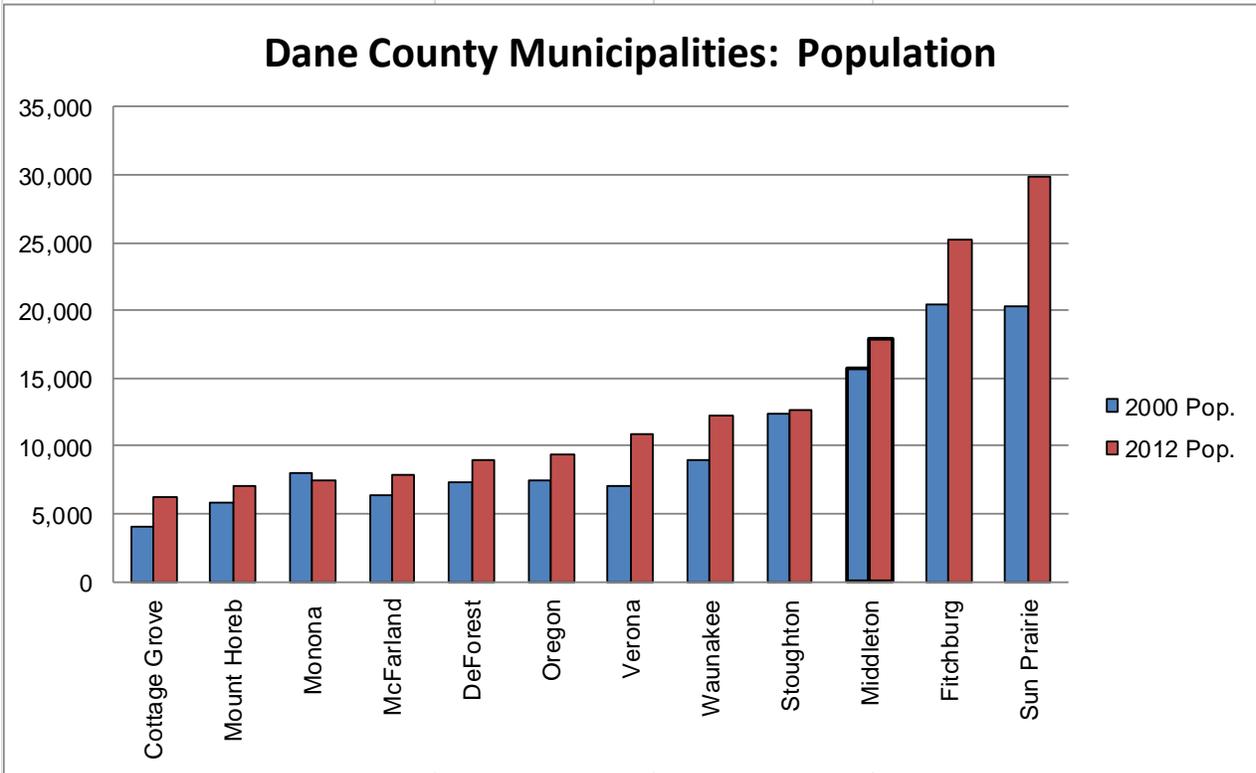




City of Middleton 2013 Budget

Dane County Municipalities: Population (2000-12)

Municipality	2000 Pop.	2012 Pop.	Growth Rate
Cottage Grove	4,059	6,230	53.49%
Mount Horeb	5,860	7,026	19.90%
Monona	8,018	7,523	-6.17%
McFarland	6,416	7,839	22.18%
DeForest	7,368	9,003	22.19%
Oregon	7,514	9,308	23.88%
Verona	7,052	10,856	53.94%
Waunakee	8,995	12,277	36.49%
Stoughton	12,354	12,630	2.23%
Middleton	15,770	17,903	13.53%
Fitchburg	20,501	25,246	23.15%
Sun Prairie	20,369	29,840	46.50%





Community Profile

**CITY OF MIDDLETON
DEMOGRAPHIC STATISTICS
TEN YEAR HISTORY**

YEAR	POPULATION *	UNEMPLOYMENT RATE #
2003	16,386	3.9%
2004	16,415	3.4%
2005	16,677	3.3%
2006	16,749	3.4%
2007	16,838	3.6%
2008	16,979	3.6%
2009	17,281	6.2%
2010	17,442	6.0%
2011	17,484	5.3%
2012 (Jan-Nov)	17,903	4.4%

* US Census Bureau, Population and Housing Unit Estimates (7/1/09; 6/28/12); WI Dept. of Administration (8/10/12)

US Department of Labor, Bureau of Labor Statistics



City of Middleton 2013 Budget

GOVERNMENT

The City operates under a mayor-council form of Government with a City Administrator as the chief administrative officer. The mayor is elected to a three-year term. Alders are elected to staggered two-year terms. The Common Council sets the City's policy and direction, and appoints the City Administrator who is tasked with the responsibility for carrying out Council policies and administering day-to-day operations. Department directors are appointed by the Common Council.

COMMUNITY FACILITIES

Middleton offers a broad range of community facilities including an airport, aquatic center, regional parks, numerous bike trails, library, senior center, performing arts center, and historical museum.

The City is proud to be home to the National Mustard Museum as well as Greenway Station, an upscale, outdoor shopping experience with 35 national retailers and locally owned stores.

The crown jewel of our community is the Pheasant Branch Conservancy. This wetland is located on the City's eastern boundary on the northwest side of Lake Mendota. The conservancy features natural springs and seeps which flow into Pheasant Branch Creek and Lake Mendota at a rate of 1,800 gallons of water per minute. The northern portion of the conservancy is owned and maintained by Dane County Parks, while the remaining southern portion is owned and maintained by the City of Middleton. The oak savannas, prairies, and wetlands of the conservancy are home to an abundance of native vegetation and wildlife species including the endangered Blanding's turtle. In 1996, the Northern Lake Mendota Regional Plan was developed to serve as a master plan for managing the Pheasant Branch Conservancy. This plan will be used to develop nature-based recreational opportunities for residents and provide restoration guidance. A self-guided interpretive trail system is being developed which will allow visitors to enjoy the area and will link the conservancy to a county-wide greenway corridor. This natural setting offers a quiet refuge for wildlife viewers, hikers, and bird watchers.

EDUCATION

The City of Middleton belongs to the Middleton-Cross Plains Area School District. There are six elementary schools, two middle schools, one senior high school, and one alternative senior high school in the district. The District has a 2011-2012 estimated enrollment of 6,400 students.

The University of Wisconsin-Madison (UW) is located less than six miles east of Middleton, and the main campus of Madison Area Technical College (MATC) is located just thirteen miles east of the City.

MEDICAL

The City of Middleton is the home to the University of Wisconsin Medical Foundation, as well as Meriter Health Services. Meriter will open an outpatient ambulatory facility projected for 2014 in Middleton.

LARGEST EMPLOYERS (2012 Estimates)

PPD (Bio-Pharmaceutical) (685)
UW Medical Foundation (650)
Springs Window Fashions (650)
Electronic Theatre Controls (584)
American Girl (547 FT; 440 Seasonal)
Spectrum Brands (Coming in 2013) (470)
The Bruce Company (500)
Humana (290)
CareFusion (275)
Parts Now! (210)
Raven Software (177)
Team Soft, Inc (160)
Precision Devices (150)
Automation Components Inc. (142)
Advertisers Press (140)
UW Provisions (110)
Gilson Inc. (130)
American Superconductor (100)

CLIMATE

The City of Middleton is located on the western shore of Lake Mendota in southern Wisconsin. It is part of the Madison metropolitan area, which is best known for the presence of the four successive lakes of the Yahara River. The Yahara River eventually flows to the Rock River—a tributary of the Mississippi River. Average temperatures range from the 20s in the winter to the 80s in the summer.



City of Middleton 2013 Budget

Community and Government Profile

PUBLIC SAFETY

Fire Protection (Middleton Fire District)	
Number of Stations	2
Number of Authorized Positions	5
Total Volunteers	120
Total Calls	615
Fire Inspections	2,444

Police Protection	
Number of Authorized Positions	
Sworn	36
Dispatch	7.5
Civilian	5
Avg. Response Time	4.35 min
Number of Incidents	8,835
Number of Calls for Service	19,229

TRANSPORTATION

Airport	
Annual Takeoffs, Approaches, & Landings 40,000	
Runway Length (in feet) Concrete: 4,000' x 100'; Grass 2,000' x 120'	
Based Aircraft: Est.: 70	
Enclosed Hangars: 56	

Streets & Sidewalks	
Miles of Crack Filling	2
Miles of Roadways	68.5
Miles of Streets Resurfaced	0.2
Miles of Streets Chip Sealed	2
Traffic Signals	15
Utility Patches	5

Metro Transit	
Scheduled Bus Routes: 70-74; 78 Saturday	
Number of Days Operational (week) 6	
Miles Driven: 505 Daily; 175 Saturday	
2011 Total Ridership: 566,140; 520,186 in 2010	

UTILITIES

Wastewater	
Sanitary Sewer (miles)	81
Personal Pump Stations	9

Water	
Water Lines (Miles)	90
Number of Active Accounts	5,900

CULTURE AND RECREATION

Parks	
Total Number of Parks	15
Total Park & Land Acreage	823
Ball Diamonds	16
Volleyball Courts	8
Outdoor Shelters	12
Boat Launch	1
Tennis Court	10
Miles of Trails	22.3



City of Middleton 2013 Budget

Boards, Committees, & Commissions

Public Works Committee

Robert Pofahl
Charles Nahn
Dennis Dorn
Gary Rylander
JoAnna Richard (Alder)
Howard Teal (Alder)
Shawn Stauske (Staff)

Finance Committee

Susan West (Alder)
Howard Teal (Alder)
Mark Sullivan (Alder)
Jim Wexler (Alder)
John Lehman (Staff)

Personnel/Negotiating Committee

Jim Wexler (Alder)
JoAnna Richard (Alder)
Susan West (Alder)
Mike Davis (Staff)

License & Ordinance Committee

JoAnna Richard (Alder)
Paul Kinne (Alder)
Hans Hilbert (Alder)
Charles Foulke (Staff)

Aging Commission

Bonnie Verberkmoes
Claudia Miska
Shirley Schunk
Donna Parisi
Richard Brye
Vera Bauman

Aging Commission Cont'd

Doris Schroeder
Gladys Simon
Paul Kinne (Alder)
Jill Kranz (Staff)

Airport Commission

Rob Conhaim
Ray Fey
James Hallick
Chris Priebe
Ben Falk
Paul Kinne (Alder)
Howard Teal (Alder)
Mike Davis (Staff)
Mark Opitz (Staff)

Arts Committee

Susi Hassert
Rob Conhaim
Megan Thumm Mackey
Miriam Share
Sylvia Peterson
Phil Nelson
Brooke Dovenbarger
Karisa Johnson
JoAnna Richard (Alder)
Abby Attoun-Tucker (Staff)

Board of Review

Dan Fernbach
Ronald Braem
Bob Jambois
Doug Zwank
Ron Grosse
Paul Musser (Staff)

Building Committee

Kurt Sonnentag (Mayor)
Howard Teal (Alder)
Mike Davis (Staff)

Community Development Authority

Duane Barmore
Hank Simon
John DiPiazza
Carol Jensen
Jim Wexler (Alder)
Kurt Sonnentag (Mayor)
Eileen Kelley (Staff)
Mike Davis (Staff)

Conservancy Lands Committee

Gurdip Brar (Alder)
Priscilla Lehman
Greg Krantz
Matt Richards
Mark Sullivan (Alder)
Howard Teal (Alder)
Susan West (Alder)
Penni Klein (Staff)

Emergency Medical Services

Commission

Dan Williams
Joel Fait
Ryan J. Wubben
Bill Kolar
Art Meinholz
Jim Wexler (Alder)
Steve Wunsch (Staff)



City of Middleton 2013 Budget

Boards, Committees, & Commissions

Emergency Preparedness Committee

Kurt Sonnentag (Mayor)
Mike Davis (Staff)
Brad Keil (Staff)
Shawn Stauske (Staff)
Steve Wunsch (Staff)
Howard Teal (Alder)

Fire Commission

Julie Brunette
Howard Teal (Alder)

Landmarks Commission

Richard Blaschke
Francis Pohlkamp Jr.
Tony Reitano
Kathy Olson
Eric Baker
Kelly Chambers
Abby Attoun-Tucker (Staff)

Library Board

Joan Gillman
Stephanie Hammes
Rusty Shoemaker-Allen
Christopher Clay
Anne Irish
Lisa Helmuth
Jill Kubiak
Steve Soeteber
Gurdip Brar (Alder)
Pamela Westby (Staff)

Parks, Recreation & Forestry

Commission

Leif Hubbard
Dave Baltes
Rad Hawkos
Anna Biermeier
Mark Sullivan (Alder)
Kitty Tyson
Susan West (Alder)
Penni Klein (Staff)

Pedestrian, Bicycle & Transit

Committee

Jesse Boyett Anderson
Jim Peters
Hans Hilbert (Alder)
Dennis Dorn
Doris Schroeder
Tom Wohlleber
Susan West (Alder)
Mark Opitz (Staff)

Plan Commission

Duane Barmore
Ed Elskamp
Derek Hungness
Cynthia Zellers
Leif Hubbard
Hans Hilbert (Alder)
Kurt Sonnentag (Mayor)
Eileen Kelley (Staff)

P.V. Golf Course Advisory Committee

Terry Turner
Janet Lord
Jeff Dunn
Tom Scott
Paul Kinne (Alder)
Ted Donker (Staff)

Police Commission

Patrick Finnerty
George Little
Brian Kobinsky
Larry Fass
Bev Jambois
Brad Keil (Staff)

Public Safety Committee

Tony Peterson
William Zeinemann
William Byers
Peggy Frickenstein
Jon DiPiazza
Mark Sullivan (Alder)
Brad Keil (Staff)



Boards, Committees, & Commissions

Sustainability Committee

Deb Saeger
Angela Carey
Kristine Koenig
Kathy Olson
Miriam Share
Spencer Schumacher
Michael Byrne
Lee Schwartz
Ryan Jansen
Gurdip Brar (Alder)
Abby Attoun-Tucker (Staff)

TID #5 Joint Review Board

Kurt Sonnentag (Mayor)
Mike Davis (Staff)

Tourism Commission

Van Nutt
Scott Acker
Cindy Foley
Corey Kautzky
Cory Mace
Hans Hilbert (Alder)
Val Steel (Staff)

**Water Resources Management
Commission**

Matthew Richards
Warren Gebert
Kenneth Potter
James Robertson
David Baltes
Hans Hilbert (Alder)
Gary Huth (Staff)

Workforce Housing Committee

Mike Sweitzer-Beckman
Rob Bergenthal
Mike Hershberger
Fran Petonic
Andy Lewis
Steve Hansen
JoAnna Richard (Alder)
Mike Davis (Staff)
Abby Attoun-Tucker (Staff)

Youth Commission

William Byers
Ron Biendseil
Kathy Nieber-Lathrop
Bill Deno
Amy Arntsen
Tracy Kruzicki
Charles Foulke (Staff)
Kaitlin Machina
Paul Kinne (Alder)
Megan Meyer (Staff)

Zoning Board of Appeals

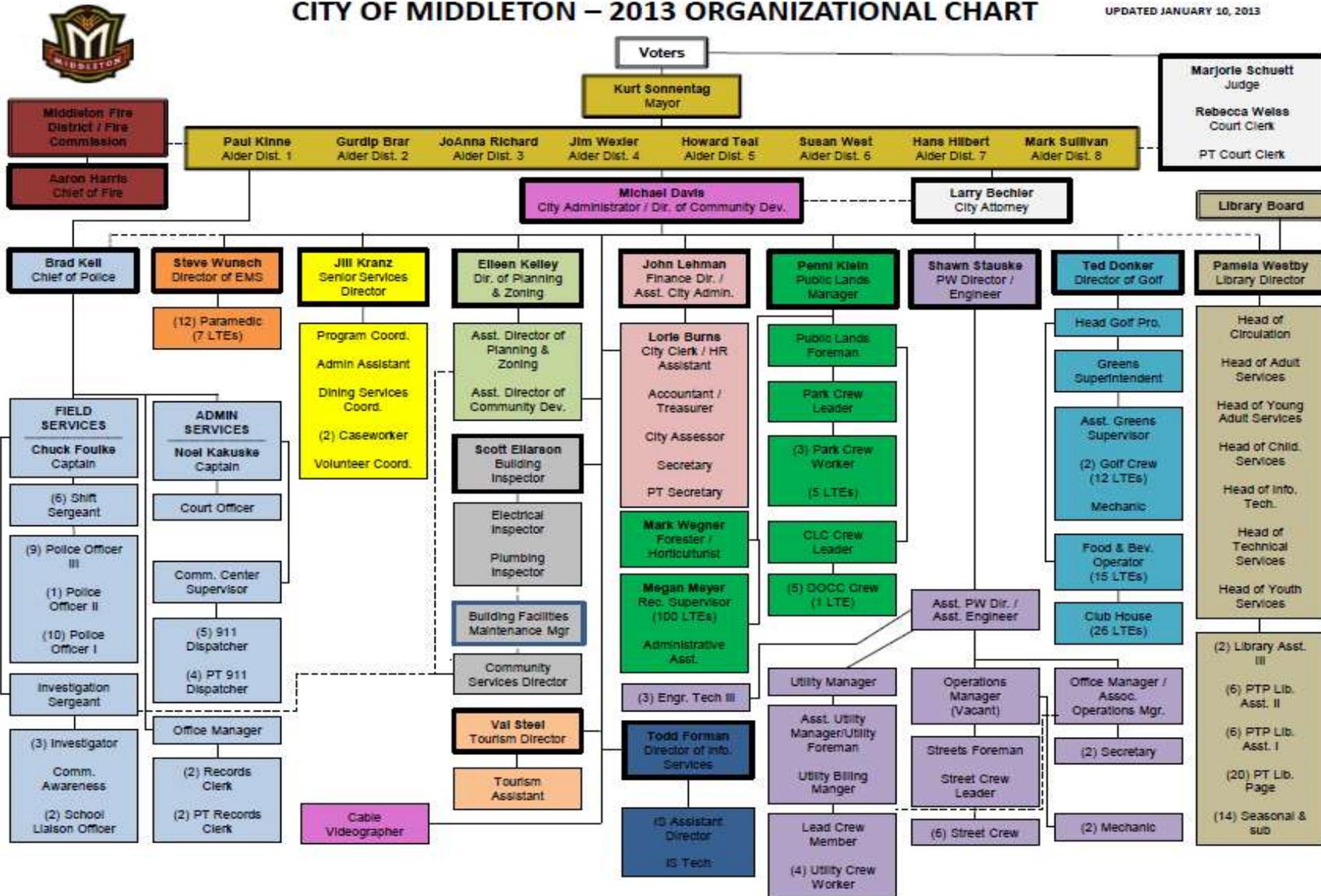
John D. Wegenke
Martin Burkholder
Steve Olson
Dan Fernbach
Mark Wohlferd
Shayna W. Borakove
Mark Opitz (Staff)



City of Middleton 2013 Budget

CITY OF MIDDLETON – 2013 ORGANIZATIONAL CHART

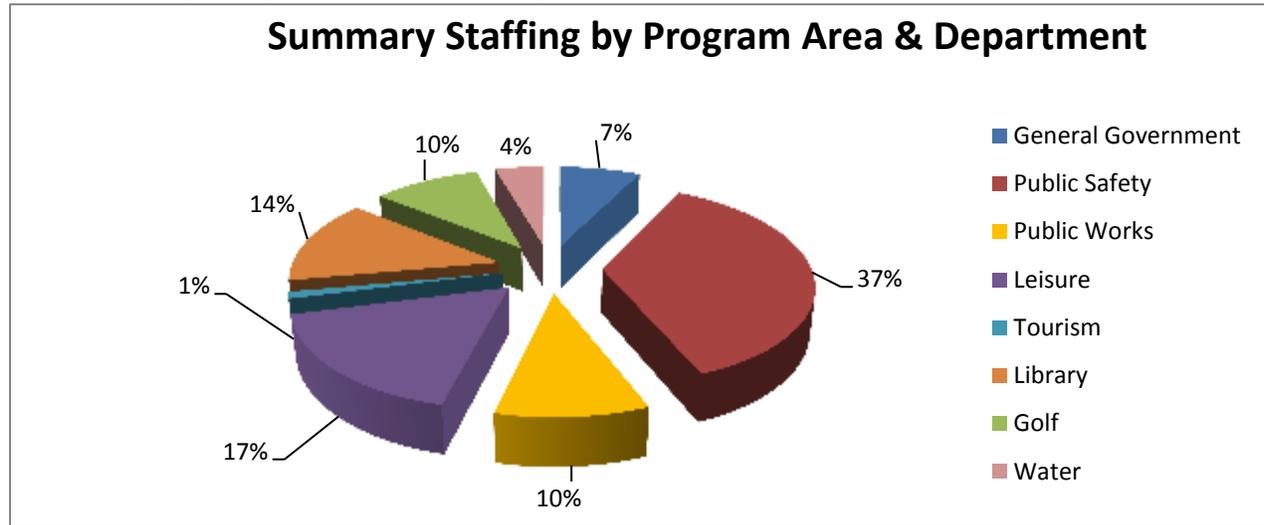
UPDATED JANUARY 10, 2013





City of Middleton 2013 Budget

Positions by Program Area and Department



Program	# of Employees 2012	# of Employees 2013
General Government	13.235	13.235
Public Safety	66.75	65.75
Building Inspection	3.75	3.75
Community Services	1	1
EMS	15.5 (13 reg.)	14.5 (13 reg.)
Police Department	46.5	46.5
Public Works	17.75	17.75
Leisure	31.8	30.8
Pub. Lands, Rec. & Forestry	23.75 (9.75 reg.)	22.75 (9.75 reg.)
Planning	3	3
Senior Center	5.05	5.05
Tourism	2	2
Library	25.35	24.75
	(15.7 reg.)	(15.7 reg.)
Golf	17	17.5
	(7.83 reg.)	(7.83 reg.)
Water & Sewer	8	8
Total	<u>179.885</u>	<u>179.785</u>

Note: The above numbers include seasonal and limited term employees (LTE's), which vary in number. Excluding these reduces the total number of positions to approximately 144.



City of Middleton 2013 Budget

Mill Rate for 2013 (Excludes lottery credit & first dollar credit)

City Mill Rate

	Budget		Variance 2013-2012	Percent Change
	2013	2012		
Levy Requirement Calculation				
Debt Service	\$ 3,777,320	\$ 3,175,657	\$ 601,663	18.95%
All other operations	9,804,122	10,227,837	(423,715)	-4.14%
Total Levy Requirement	\$ 13,581,442	\$ 13,403,494	\$ 177,948	1.33%

Mill Rate Calculation				
TID Out Equalized Value	\$ 2,313,022,800	\$ 2,384,619,400	\$ (71,596,600)	-3.00%
Assesment Ratio	97.16%	99.42%	-2.26%	
Assessed Value	\$ 2,247,261,249	\$ 2,370,788,607	\$ (123,527,359)	-5.21%
Mill Rate Use				
Debt Service	\$ 1.68	\$ 1.34	\$ 0.34	25.37%
Other Operations	4.36	4.31	0.05	1.16%
Total Mill Rate	\$ 6.04	\$ 5.65	\$ 0.39	6.90%

Mill Rate Per \$100,000 Assessed Value Property				
Debt Service	\$ 168.00	\$ 134.00	\$ 34.00	25.37%
Other Operations	436.00	431.00	5.00	1.16%
Total	\$ 604.00	\$ 565.00	\$ 39.00	6.90%
% of City Tax Bill				
Debt Service	28%	24%	4%	
Other Operations	72%	76%	-4%	

Overall Mill Rate

TAX DISTRICTS	2012	2011	\$ DIFF	% DIFF
CITY OF MIDDLETON	\$ 6.04	\$ 5.65	\$ 0.39	6.90%
MIDDLETON/CROSS PLAINS SCHOOL DISTRICT	11.22	10.47	0.75	7.16%
DANE COUNTY	3.09	2.89	0.20	6.92%
MADISON TECHNICAL COLLEGE	1.87	1.72	0.15	8.72%
STATE OF WISCONSIN	0.17	0.19	(0.02)	-10.53%
GROSS MILL RATE	\$ 22.39	\$ 20.92	\$ 1.47	7.03%
SCHOOL LEVY TAX CREDIT **	(\$1.43)	(1.45)	0.02	-1.62%
NET MILL RATE	\$ 20.97	\$ 19.47	\$ 1.50	7.71%

Mill rate is the tax rate paid on every \$1,000 of assessed property value.



City of Middleton 2013 Budget

General Fund Revenue & Expense Summary

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/2012	Approved Budget 2013
REVENUES							
Property Tax Levy	12,241,801	12,093,033	12,020,000	12,011,202	13,403,494	13,404,292	13,581,442
Other Taxes	659,958	800,674	779,100	894,682	792,100	434,055	821,600
Special Assessments	89,664	86,193	121,000	91,860	130,000	99,334	96,000
Intergovernmental Revenue	2,253,454	2,142,067	2,057,444	2,081,730	1,850,349	2,111,970	1,891,635
Licenses & Permits	466,222	551,479	525,350	835,932	572,400	636,645	522,100
Fines & Forfeitures	308,665	273,886	300,000	279,306	300,000	260,262	315,000
Public Charges for Service	1,157,015	1,017,244	1,125,297	910,100	1,021,003	1,236,128	1,100,498
Special Fund Activity	465,416	511,597	1,730,532	1,695,527	1,721,288	1,730,217	2,615,198
Miscellaneous Revenues	526,874	563,011	1,036,217	3,110,638	338,471	401,372	164,124
Other Financing Sources	-	12,638	-	-	-	-	-
TOTAL	18,169,069	18,051,822	19,694,940	21,910,977	20,129,105	20,314,275	21,107,597
EXPENSES							
General Government	2,189,600	2,225,567	2,293,647	2,288,636	2,571,253	2,238,754	2,485,990
Public Safety	7,061,078	7,186,586	7,344,565	7,402,600	7,746,397	6,574,907	7,867,939
Public Works	2,780,167	2,763,905	2,673,746	2,748,291	2,884,081	2,464,831	3,043,533
Leisure	2,396,970	2,183,371	2,302,800	2,319,365	2,351,027	2,285,680	2,331,647
Conservation & Development	1,255,783	1,176,569	1,310,485	1,193,088	1,327,093	1,141,242	1,341,640
Other	-	96,938	257,203	11,829	105,471	30,110	259,528
Transfers	2,962,585	3,284,404	3,511,494	2,875,892	3,175,657	3,178,591	3,777,320
TOTAL	18,646,183	18,917,340	19,693,940	18,839,701	20,160,979	17,914,115	21,107,597



City of Middleton 2013 Budget

Department within Program Area Summary

	Actual	Actual	Budget	Actual	Budget	Actual	Approved
	2009	2010	2011	2011	2012	11/30/2012	Budget
							2013
GENERAL GOVERNMENT							
Common Council	46,728	71,529	67,872	66,201	68,210	61,695	67,191
City Administrator	231,053	187,988	158,756	167,731	181,924	161,256	177,169
Finance Department	446,925	478,960	513,733	483,741	574,449	483,765	571,679
Elections	-	-	14,200	17,423	85,430	74,154	29,500
Information Technology	507,827	506,177	594,513	522,511	659,004	549,551	650,184
Buildings & Grounds	157,200	119,744	132,938	124,234	156,732	134,437	147,193
Cable TV	-	25,855	15,000	11,807	15,000	9,964	15,545
Commissions/Committees	11,745	6,970	20,950	14,119	20,238	12,680	20,238
City Attorney & Legal Counsel	273,893	211,659	210,000	225,698	209,500	197,778	203,400
Audit	40,627	44,684	50,000	71,871	50,000	50,305	48,000
General Personal Benefits	30,274	30,135	41,000	26,586	36,000	16,664	48,000
Property & Liability Insurance	342,224	400,405	365,942	401,229	369,183	369,183	394,000
Miscellaneous Expenses	18,001	46,251	5,000	69,033	35,817	35,472	6,000
Municipal Court	83,103	95,210	103,743	86,452	109,766	81,850	107,891
TOTAL	2,189,600	2,225,567	2,293,647	2,288,636	2,571,253	2,238,754	2,485,990
PUBLIC SAFETY							
Field Services	3,510,440	3,532,761	3,568,314	3,626,829	3,572,657	3,133,286	3,522,815
Police Administration	534,032	503,856	538,931	517,373	691,334	613,727	710,205
Communications Center	453,935	430,734	452,747	441,419	495,393	413,717	467,911
Emergency Preparedness	2,824	5,414	4,425	2,336	12,903	7,777	31,006
School Crossing Guards	13,069	13,418	13,900	13,285	13,285	14,335	14,477
EMS	1,091,306	1,268,044	1,308,283	1,311,823	1,402,306	1,204,469	1,493,192
Building	110,084	110,497	107,960	115,890	113,347	107,427	113,940
Electrical	105,106	94,826	97,449	94,991	102,131	88,997	100,666
Plumbing	78,223	61,731	62,238	61,270	65,302	57,583	66,489
Erosion Control	22,204	13,335	20,000	18,032	16,000	21,110	16,000
Weights & Measures	4,400	4,400	5,000	4,400	5,000	4,400	4,500
Code Compliance/Community Svc	76,641	71,989	74,356	71,979	78,400	70,701	78,299
City Contribution for Fire District	685,670	702,437	717,818	701,644	740,948	399,987	811,048
Hydrant Rental	373,144	373,144	373,144	421,329	437,391	437,391	437,391
TOTAL	7,061,078	7,186,586	7,344,565	7,402,600	7,746,397	6,574,907	7,867,939



City of Middleton 2013 Budget

Department within Program Area Summary

	Actual	Actual	Budget	Actual	Budget	Actual	Approved
	2009	2010	2011	2011	2012	11/30/2012	Budget
							2013
PUBLIC WORKS							
Administration & Engineering	675,760	654,336	586,544	746,738	699,383	604,615	701,021
Street Machinery	247,768	350,296	315,148	321,978	341,306	285,419	312,021
Street Crew	771,989	688,253	635,174	532,109	678,071	603,849	661,032
City Garage	55,520	50,202	59,500	53,218	45,500	40,537	44,000
Protective Equipment	2,674	3,587	3,500	2,945	3,500	3,513	3,000
Track & Signal Maintenance	-	-	300	-	300	-	300
Street Cleaning	5,942	8,401	9,300	6,539	8,900	9,085	8,900
Snow & Ice Removal	89,166	64,684	74,700	87,084	68,000	55,576	66,450
Sidewalk Maintenance	-	-	-	-	-	-	150,000
Traffic Signals	14,011	41,919	19,800	15,166	29,550	13,781	22,250
Traffic Signs & Markings	31,957	28,183	28,000	28,309	28,200	22,749	28,100
Street Lighting	107,500	106,802	114,000	119,474	123,800	100,123	125,000
Tree & Brush Control	240	672	2,000	216	2,000	85	2,000
Storm Sewers	10,146	9,694	8,000	15,941	13,000	17,433	50,000
Water Resources	49,700	7,047	21,459	27,820	30,459	30,097	30,459
Landfill	61,560	61,650	62,321	62,521	51,412	51,412	51,300
Recycling	210,827	207,445	226,000	224,465	235,700	193,236	245,700
Refuse Collection	445,407	480,734	508,000	503,768	525,000	433,321	542,000
TOTAL	2,780,167	2,763,905	2,673,746	2,748,291	2,884,081	2,464,831	3,043,533
LEISURE							
Senior Citizens Center	421,654	396,058	415,577	402,763	437,024	389,964	431,569
LEVY SUPPORT AS % OF EXPENSES	1,015,473	956,616	1,043,814	1,043,814	1,018,315	1,018,315	1,007,346
Recreation Administration	142,072	105,870	109,594	137,042	111,242	108,116	129,181
Summer Recreation	76,231	71,789	78,650	72,682	69,019	60,397	69,019
Fall-Winter-Spring Recreation	56,574	57,101	60,153	48,286	56,654	19,994	56,654
Aquatic Center	278,593	267,085	268,961	262,283	280,860	321,875	280,854
Youth Center	23,834	17,191	18,035	32,495	18,035	27,019	27,067
Transit	382,539	311,661	308,016	320,000	359,878	340,000	329,957
TOTAL	2,396,970	2,183,371	2,302,800	2,319,365	2,351,027	2,285,680	2,331,647
CONSERVATION & DEVELOPMENT							
Planning Department	300,115	273,231	282,360	295,044	320,632	282,573	315,690
Land Conservancy Operations	88,125	66,508	68,100	60,304	75,250	37,025	75,250
Forestry	1,493	42,259	172,505	107,504	133,996	114,786	133,067
Public Lands	866,050	794,571	787,520	730,236	797,215	706,858	817,633
TOTAL	1,255,783	1,176,569	1,310,485	1,193,088	1,327,093	1,141,242	1,341,640
OTHER							
Non-Departmental	-	96,938	3,938	8,420	27,000	24,167	31,500
Contingency	-	-	253,265	3,409	78,471	5,943	228,028
TOTAL	-	96,938	257,203	11,829	105,471	30,110	259,528
TRANSFERS							
OPEB	-	3,369	-	-	-	-	-
Other	-	33,475	-	(78,609)	-	2,935	-
Debt Service	2,962,585	3,247,560	3,511,494	2,954,501	3,175,657	3,175,656	3,777,320
TOTAL	2,962,585	3,284,404	3,511,494	2,875,892	3,175,657	3,178,591	3,777,320
TOTAL EXPENSES	18,646,183	18,917,340	19,693,940	18,839,701	20,160,979	17,914,115	21,107,597



City of Middleton 2013 Budget

Net Tax Levy by Program Area & Function

Definitions:

1. Net Levy Supported Functions – the net cost of the program area after offsetting expenses with department related revenues.
2. % Tax Dollar Allocated – percentage of each City related tax dollar collected towards that service

	Actual <u>2010</u>	Budget <u>2011</u>	Actual <u>2011</u>	Budget <u>2012</u>	Actual <u>11/30/12</u>	Approved Budget <u>2013</u>	% of Tax Dollar <u>Allocated</u>
NET Tax Levy Supported Functions							
General Government							
Common Council	\$ 71,529	\$ 67,872	\$ 66,201	\$ 68,210	\$ 61,695	\$ 67,191	0.38%
City Administrator	187,988	158,756	167,731	181,924	161,256	177,169	1.00%
Finance Department	478,960	513,733	483,741	574,449	483,765	571,679	3.21%
Elections	-	14,200	17,423	85,430	74,154	29,500	0.17%
Information Technology	506,177	594,513	522,511	659,004	549,551	650,184	3.65%
Building & Grounds	119,744	132,938	124,234	150,978	134,437	147,193	0.83%
Cable TV	25,855	15,000	11,807	15,000	9,964	15,545	0.09%
Commissions/Committees	6,970	20,950	14,119	20,238	12,680	20,238	0.11%
City Attorney & Legal Counsel	211,659	210,000	225,698	209,500	197,778	203,400	1.14%
Audit	44,684	50,000	71,871	45,000	50,305	48,000	0.27%
General Personnel Benefits	30,135	41,000	26,586	36,000	16,664	48,000	0.27%
Property & Liability Insurance	400,405	365,942	401,229	400,000	369,183	394,000	2.21%
Miscellaneous Expenses	46,251	5,000	69,033	5,000	35,472	6,000	0.03%
Municipal Court	25,328	23,743	14,096	29,766	12,214	22,891	0.13%
Non-Departmental	96,938	3,938	8,420	27,000	24,167	31,500	0.18%
Contingency	-	253,265	3,409	99,225	5,943	228,028	1.28%
Total	\$ 2,252,623	\$ 2,470,850	\$ 2,228,109	\$ 2,606,724	\$ 2,199,228	\$ 2,660,518	14.95%
Public Safety							
Police Department	\$ 4,168,955	\$ 4,254,317	\$ 4,288,641	\$ 4,426,822	\$ 3,905,012	\$ 4,418,664	24.82%
EMS	533,641	424,584	680,483	650,895	216,917	616,876	3.47%
Building Inspection	(66,352)	(52,040)	(289,626)	(51,653)	(170,710)	(51,060)	-0.29%
Electrical Inspection	56,924	57,449	48,881	67,131	36,146	65,666	0.37%
Plumbing Inspection	23,851	22,238	11,150	30,302	(1,130)	31,489	0.18%
Erosion Control	7,688	10,000	11,532	11,000	9,755	11,000	0.06%
Weights & Measures	4,400	5,000	4,400	5,000	4,400	4,500	0.03%
Code Compliance/ Community Service	71,989	74,356	71,979	78,400	70,701	78,299	0.44%
City Portion to Fire District	621,501	639,218	617,192	662,348	311,046	719,548	4.04%
Hydrant Rental	373,144	373,144	421,329	437,391	437,391	437,391	2.46%
Total	\$ 5,795,741	\$ 5,808,266	\$ 5,865,961	\$ 6,317,636	\$ 4,819,528	\$ 6,332,373	35.58%



City of Middleton 2013 Budget

Net Tax Levy by Program Area & Function

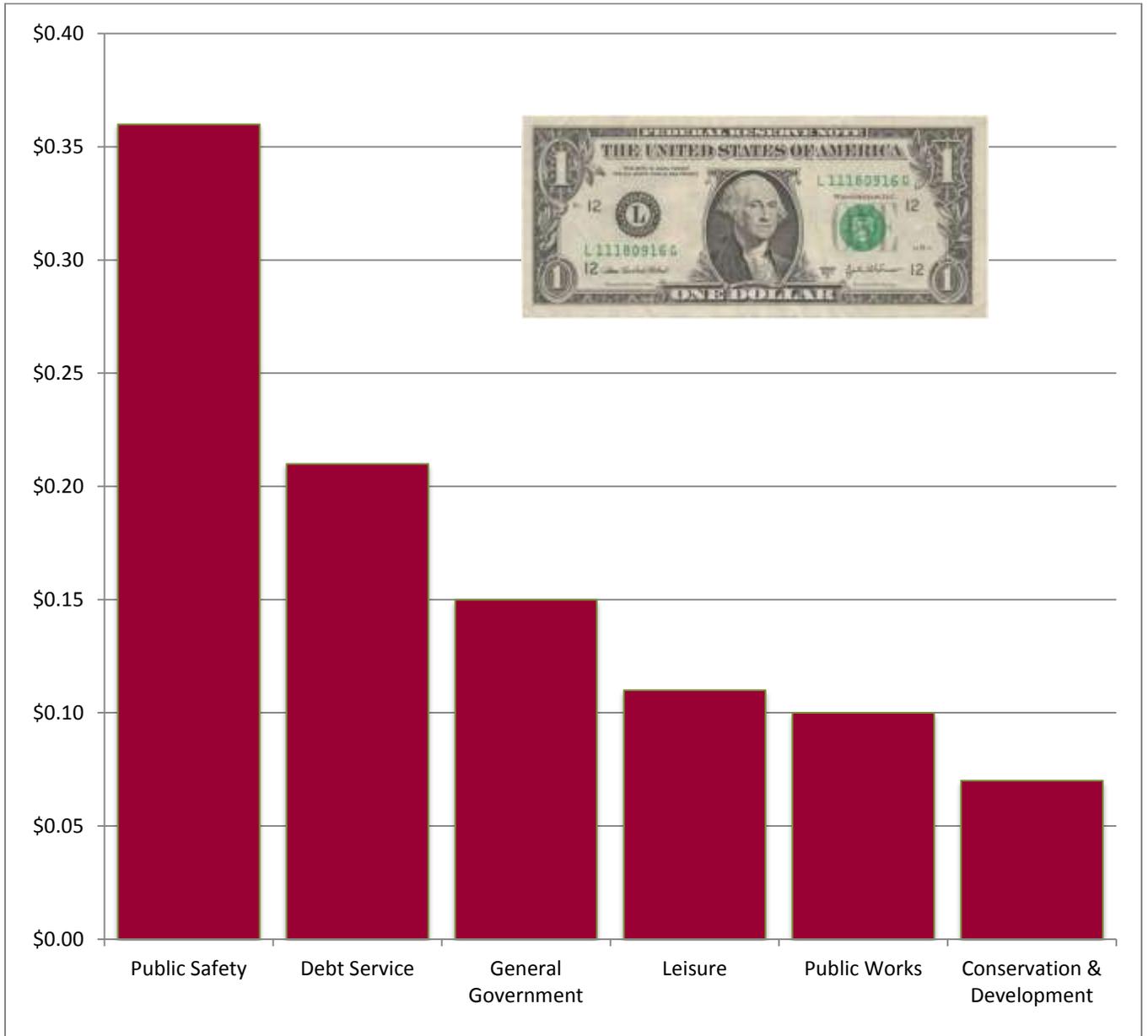
	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013	% of Tax Dollar Allocated
Public Works							
Refuse/Recycling	\$ 602,715	\$ 649,000	\$ 672,983	\$ 705,450	\$ 571,249	\$ 732,450	4.11%
Street Lighting	103,324	111,000	114,746	115,600	92,152	116,800	0.66%
Landfill	61,650	56,321	56,521	46,412	46,412	46,300	0.26%
Public Works Department	532,006	455,763	541,087	770,923	401,966	931,262	5.23%
Total	\$ 1,299,695	\$ 1,272,084	\$ 1,385,337	\$ 1,638,385	\$ 1,111,779	\$ 1,826,812	10.26%
Leisure							
Library	\$ 956,616	\$ 1,043,814	\$ 1,043,814	\$ 1,018,315	\$ 1,018,315	\$ 1,007,346	5.66%
Senior Citizen Center	329,318	357,295	330,778	370,871	322,326	370,916	2.08%
Recreation Administration	105,870	109,594	137,042	111,242	108,116	129,181	0.73%
Summer Recreation	(8,320)	3,650	1,204	(981)	3,188	(981)	-0.01%
Fall/Winter/Spring Recreation	13,455	16,153	10,458	12,654	(15,466)	12,654	0.07%
Aquatic Center	20,739	44,961	9,481	46,860	41,664	39,854	0.22%
Youth Center	17,191	18,035	32,495	18,035	17,862	18,331	0.10%
Transit	311,661	308,016	299,705	359,878	340,000	329,957	1.85%
Total	\$ 1,746,530	\$ 1,901,518	\$ 1,864,977	\$ 1,936,874	\$ 1,836,005	\$ 1,907,258	10.70%
Conservation & Development							
Planning Department	\$ 261,206	\$ 271,360	\$ 279,150	\$ 304,632	\$ 240,113	\$ 290,690	1.63%
Land Conservancy Operations	66,508	68,100	60,304	75,250	37,025	75,250	0.42%
Forestry	42,259	172,505	107,504	123,996	114,786	133,067	0.75%
Public Lands	773,949	745,520	711,580	736,215	683,232	797,633	4.48%
Total	\$ 1,143,922	\$ 1,257,485	\$ 1,158,538	\$ 1,240,093	\$ 1,075,156	\$ 1,296,640	7.28%
Transfers							
OPEB	3,369	-	-	-	-	-	0.00%
Other	33,475	-	(78,609)	-	2,935	-	0.00%
Debt Service	3,247,560	3,511,494	2,954,501	3,175,657	3,175,656	3,777,320	21.22%
Total	\$ 3,284,404	\$ 3,511,494	\$ 2,875,892	\$ 3,175,657	\$ 3,178,591	\$ 3,777,320	21.22%
SUMMARY OF EXPENSES NET OF NON TAX REVENUE							
	\$ 15,522,915	\$ 16,221,697	\$ 15,378,814	\$ 16,915,369	\$ 14,220,287	\$ 17,800,921	



City of Middleton 2013 Budget

Net Tax Levy by Program Area & Function

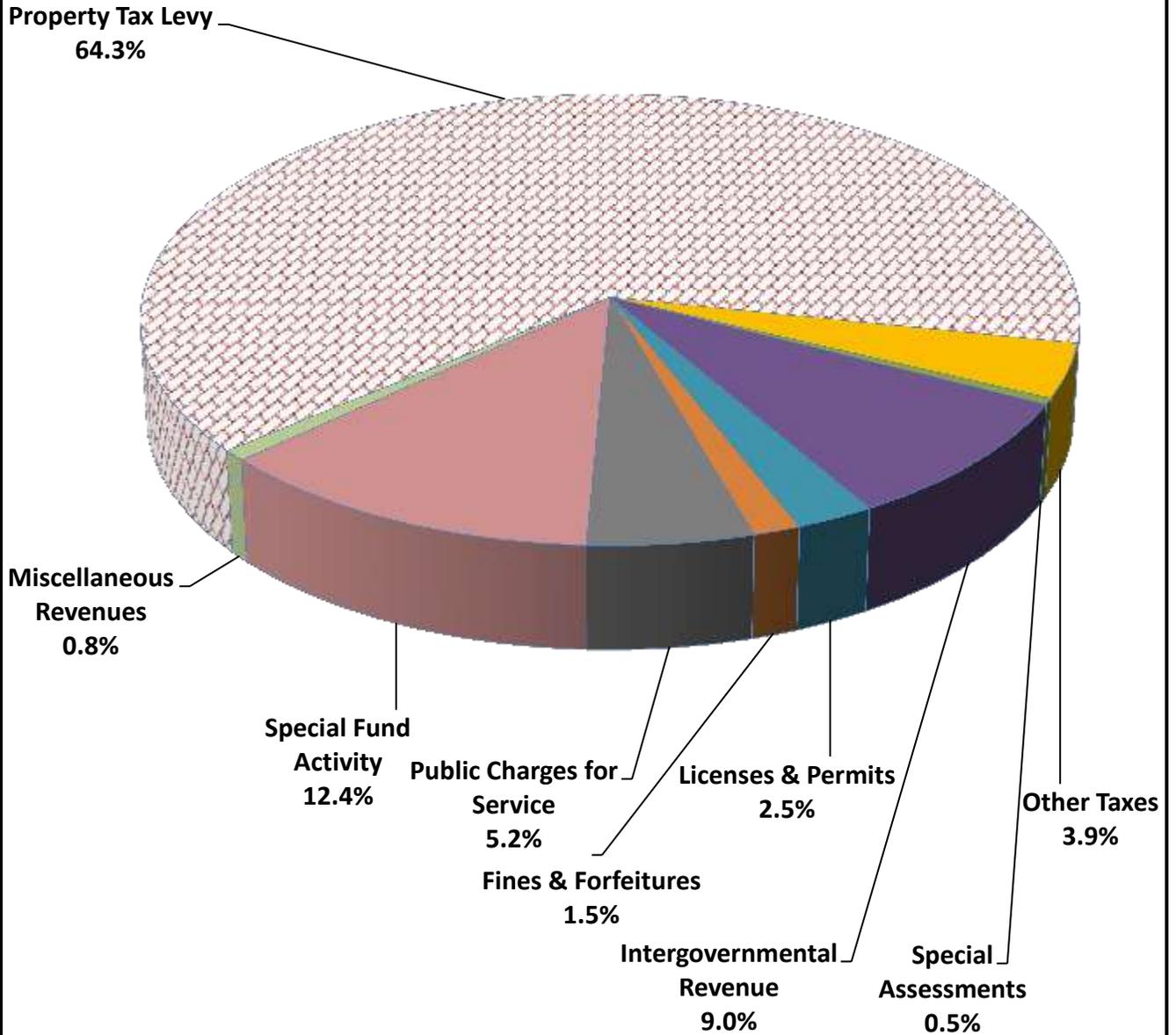
Slice of Each Tax Dollar Contribution To 2013 Budget





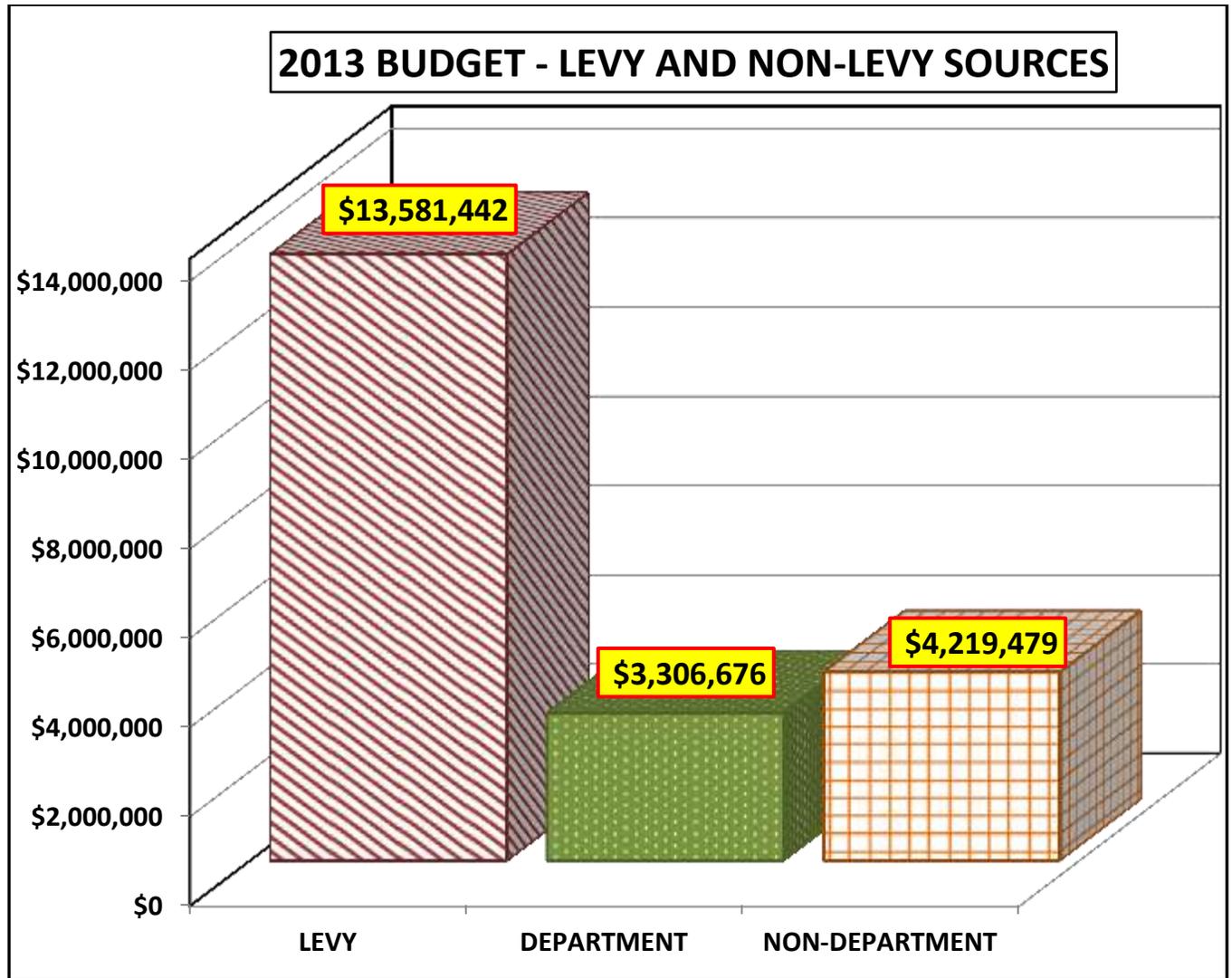
Summary Graphs and Charts

2013 General Fund Revenues by Category





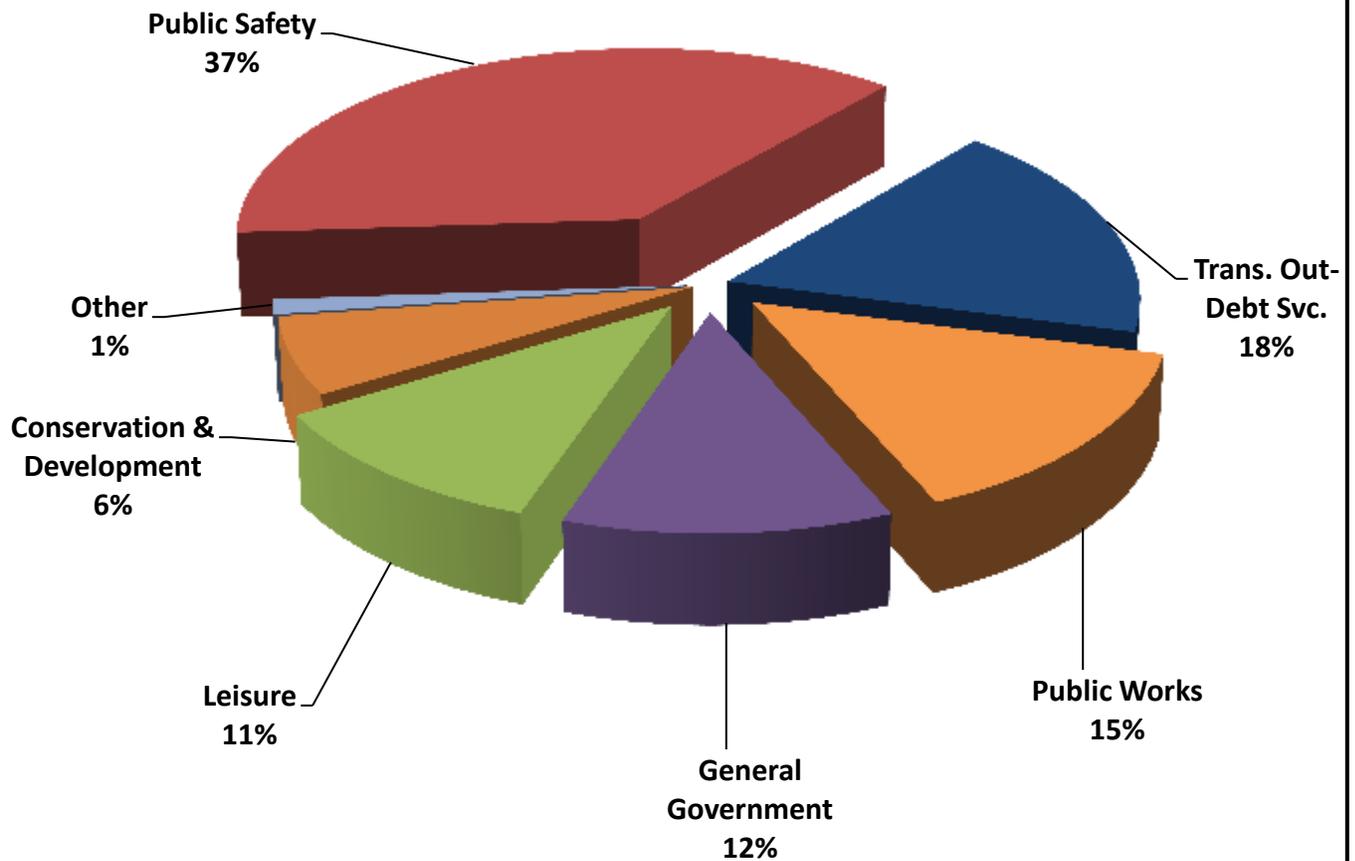
Summary Graphs and Charts





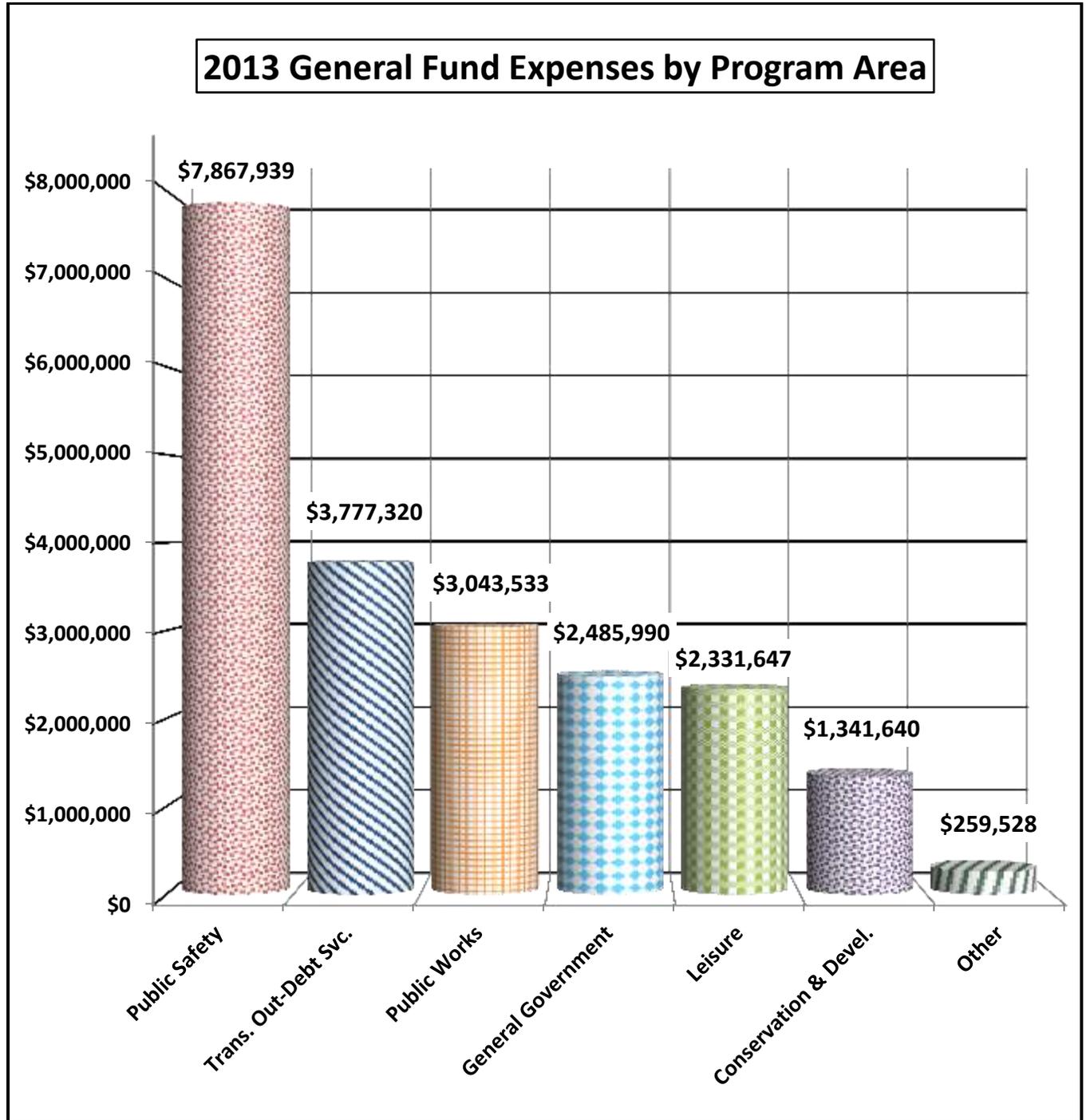
Summary Graphs and Charts

2013 General Fund Expenses by Program Area





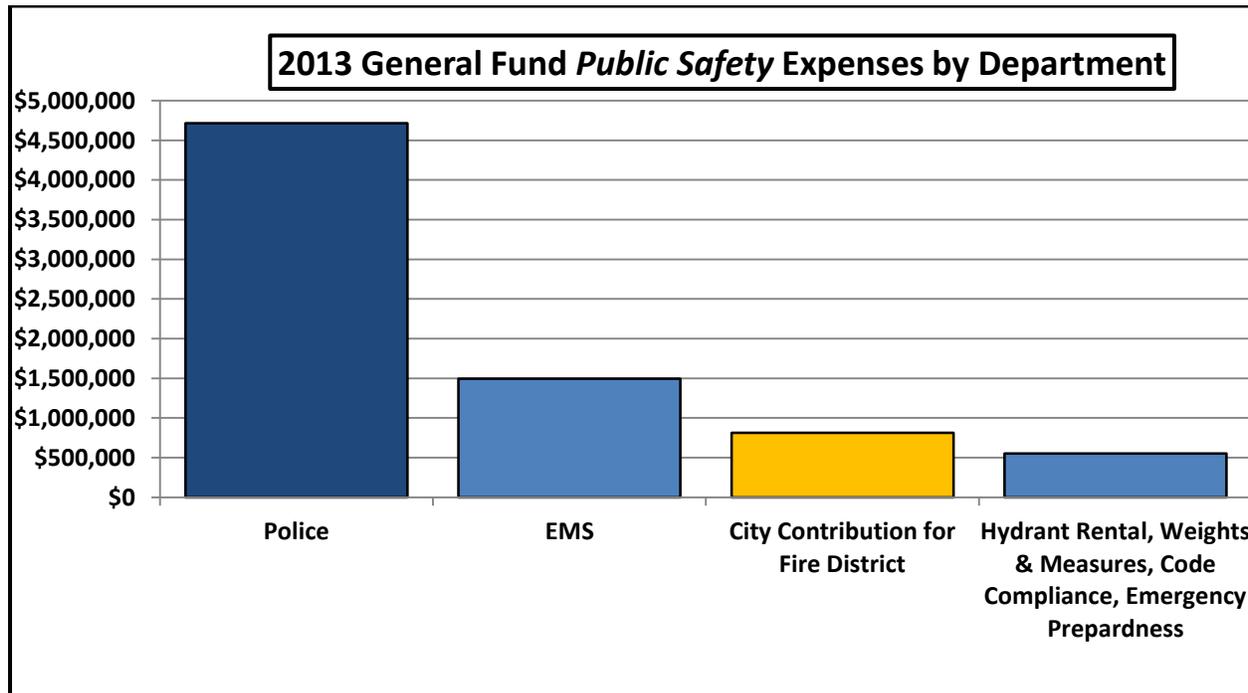
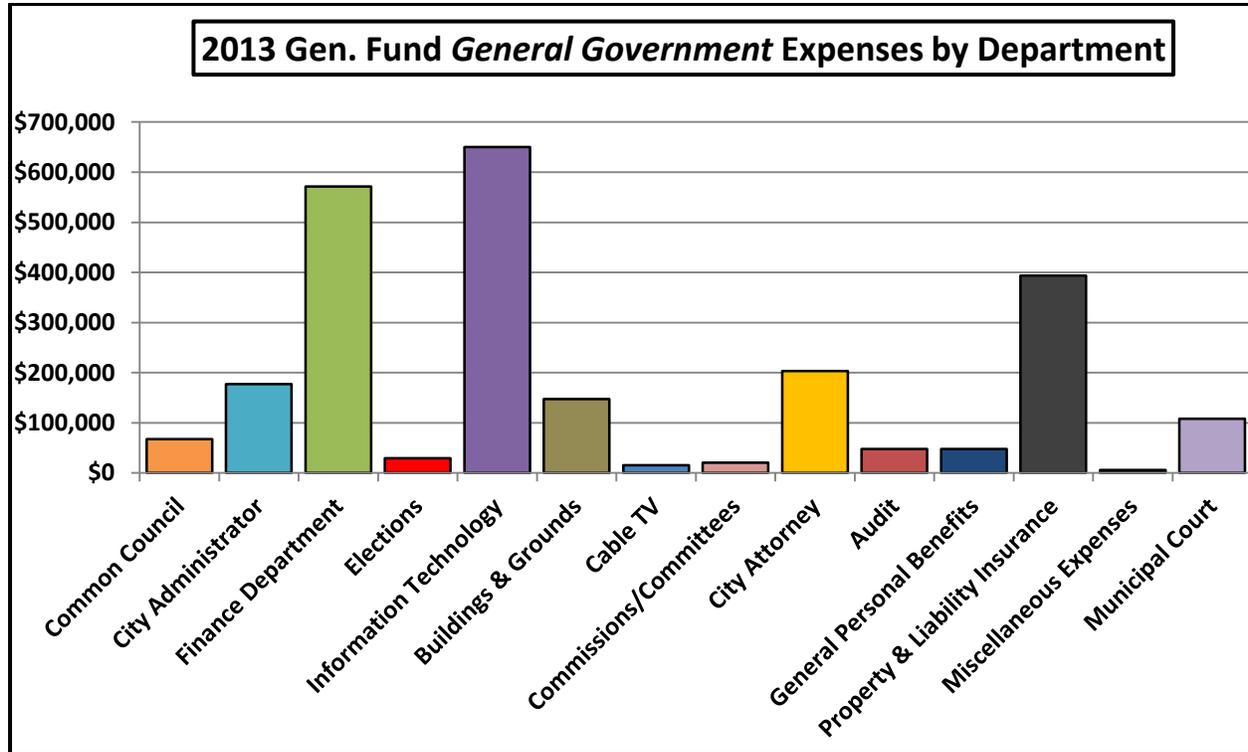
Summary Graphs and Charts





City of Middleton 2013 Budget

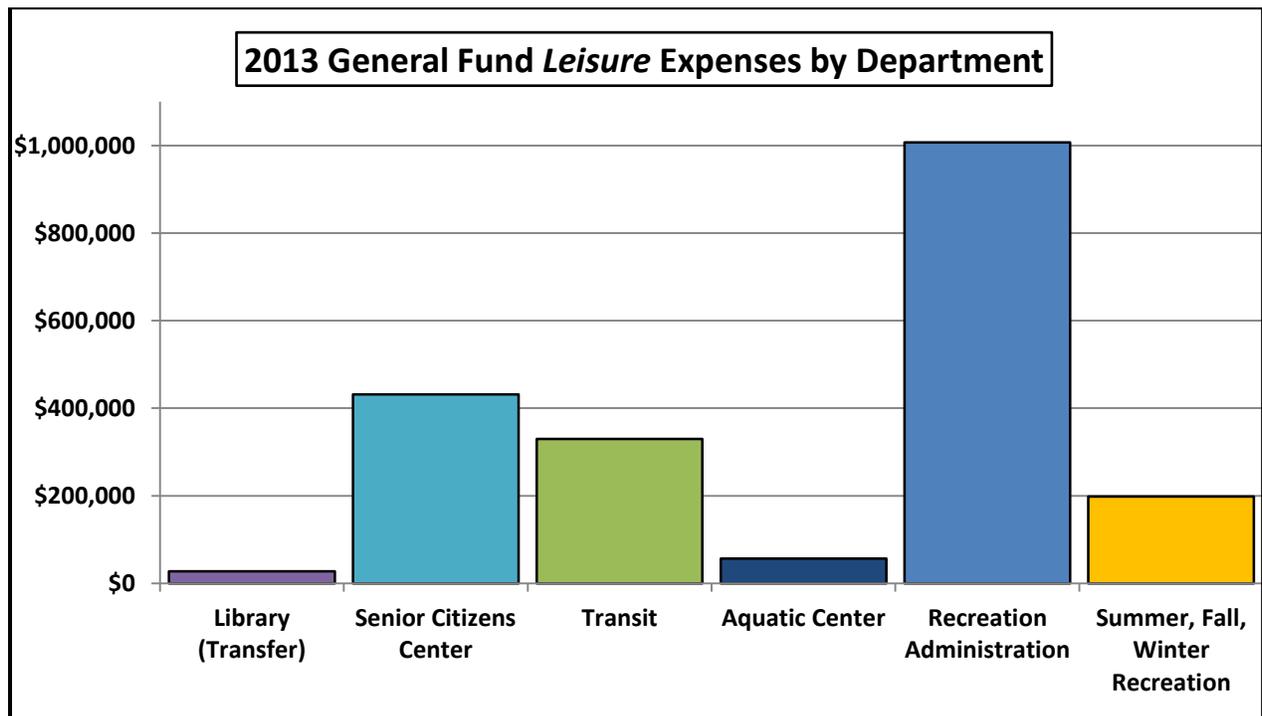
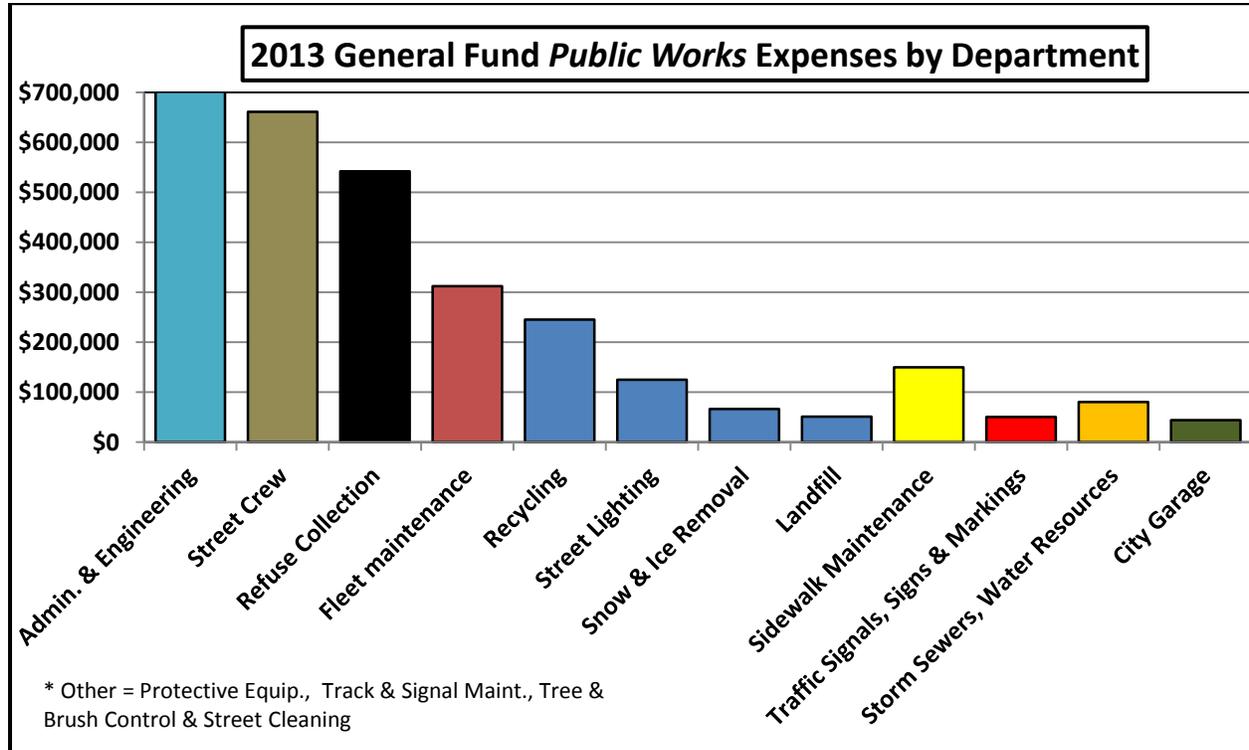
Summary Graphs and Charts





City of Middleton 2013 Budget

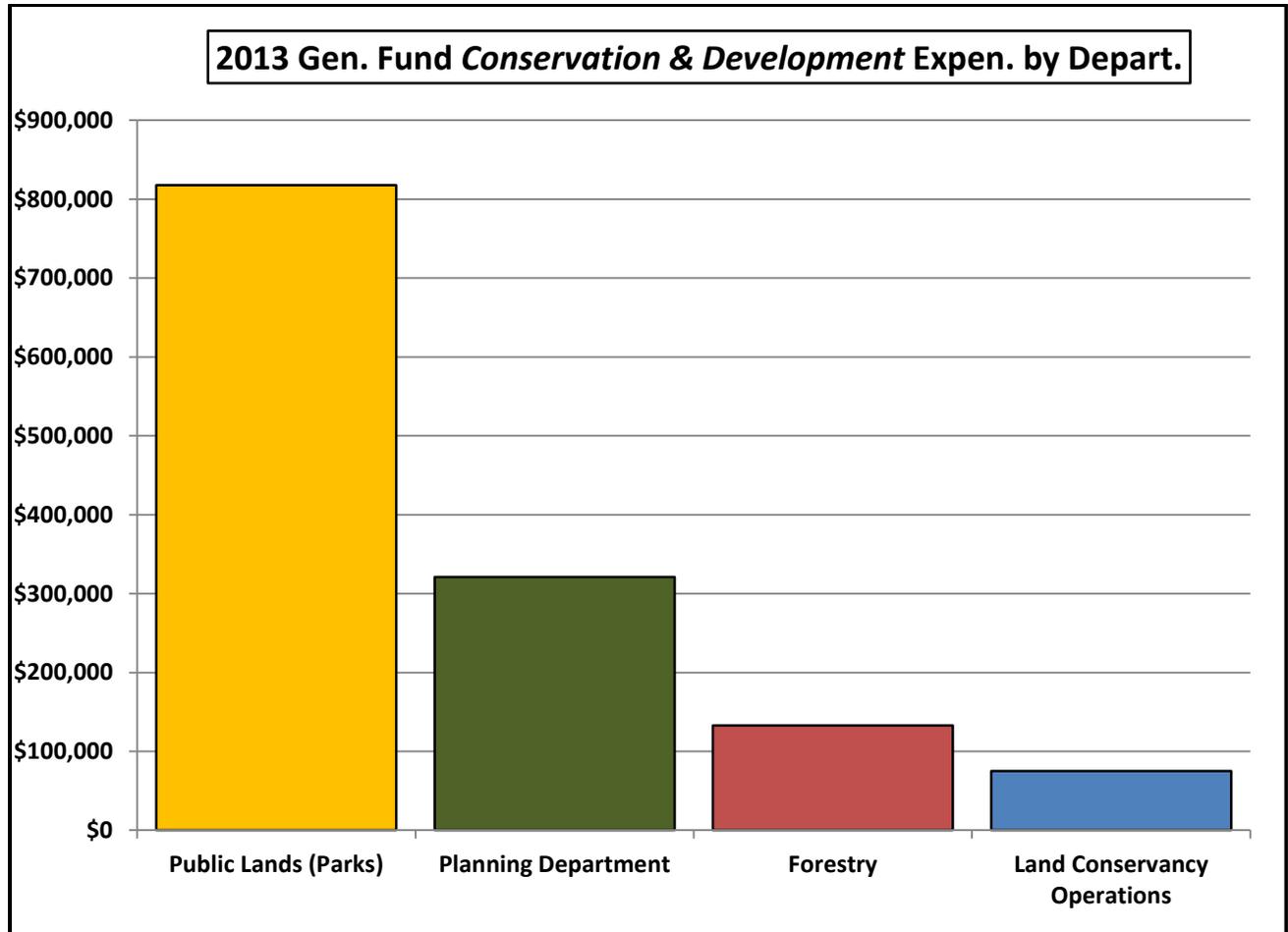
Summary Graphs and Charts





City of Middleton 2013 Budget

Summary Graphs and Charts





POLICIES & FINANCIAL PLANS





City of Middleton 2013 Budget

Budget Process

City Ordinance Chapter 3 governs the annual budget development process as seen below:

3.01 ANNUAL BUDGET.

(1) Departmental Estimates. On or before the first day of October in each year, each officer or department shall file with the City Clerk an itemized statement of disbursements made to carry out the powers and duties of such officer or department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer or department during such year, and of the condition and management of such funds; also detailed estimates of the same matters for the current fiscal year and for the ensuing year. Such statements shall be presented in the form prescribed by the City Clerk and shall be designated as the "departmental estimates" and shall be as nearly uniform as possible for the main divisions of all departments.

(2) Consultation With Department Head. The Mayor and Finance Committee shall consider such departmental estimates in consultation with the department head, and shall then determine the total amount to be recommended in the budget for such department or activity.

(3) Mayor and Finance Committee to Prepare Budget. On or before the twentieth day of October in each year, the Mayor and Finance Committee shall prepare and submit to the Common Council a proposed budget presenting a financial plan for conducting the affairs of the City for the ensuing calendar year. The budget shall include the following information:

(a) The expense of conducting each department and activity of the city for the ensuing fiscal year and corresponding items for the current and last preceding fiscal years, with reasons for any proposed increase or decrease as compared with actual and estimated expenditures for the current year.

(b) An itemization of all anticipated income of the City from sources other than general property taxes and bond issues, with a comparative statement of the amounts received by the City from each of the same or similar sources for the current and last preceding fiscal years.

(c) An estimate of the amount of money to be raised from general property taxes which, with income from other sources, will be necessary to meet the proposed expenditures.

(d) All existing indebtedness of the City, including the amount of interest payable and principal to be redeemed on any outstanding general obligation bonds of the City and any estimated deficiency in the sinking fund of any such bonds due during the ensuing fiscal year.

(e) All anticipated, unexpended or unappropriated balances and surpluses, if any.

(f) Such other information as may be required by the Common Council.

(4) Notice of Public Hearing. A summary of such budget and notice of the place where such budget in detail is available for public inspection and the time and place for holding a public hearing thereon shall be published as a Class 1 notice, under Wis. Stat. Chapter 985, in a newspaper of general circulation in the City at least fifteen (15) days prior to the time of such public hearing.

(5) Hearing on Budget; Appropriation. Not less than fifteen (15) days after the publication of the proposed budget and the notice on the hearing thereon a public hearing shall be held at the time and place stipulated at which time any resident or taxpayer of the City shall have an opportunity to be heard on the proposed budget. The budget hearing may be adjourned from time to time. The amount of the tax to be levied or certified, the amounts of the appropriations and the purposes for such appropriations stated in the budget, after any alterations made pursuant to the hearing, shall be adopted by a majority vote of the members of the Common Council and such vote shall constitute an appropriation of the items therein stated and the final budget for the ensuing year.



City of Middleton 2013 Budget

Budget Calendar and Basis of Budgeting

Operational Development Calendar – Major Events	
Month	Event
May	Preliminary discussions between Mayor, Common Council's Finance Committee and the Administration regarding parameters for the development of the next year's budget.
May-June	Finance Department prepared department budget request forms and instructions.
June	City Administrator and Finance Department meet with department directors to distribute request forms and instructions.
August	Department directors submit completed request materials.
Aug.-Sept.	Finance Department prepared budget request and other materials into budget document.
Sept. – Oct.	The Mayor and Finance Committee meet with department directors who present and discuss their requests. The Mayor and Finance Committee deliberate and develop budget recommendations to present to the entire Common Council.
Oct. – Nov.	Common Council deliberate on Mayor and Finance Committee recommendations. Meetings held with department directors.
Beginning November	Common Council authorizes public hearing and publication of proposed budget in local newspaper.
End Nov.	Common Council holds public hearing on proposed budget and approves proposed budget.
Jan. 1	New Fiscal Year Begins

Budget Amendments

During the year it may become necessary to adjust annual budget line items. The Finance Department can adjust budgets among individual line items only when the total amount budgeted for the requesting department remains unchanged. Departments are encouraged to continually review their budgets and request line item modifications where necessary.

If a department's total budget is insufficient then the department director is required to justify the need for an increase. Such requests are then presented to the Finance Committee for review and consideration of a recommendation to Common Council for approval. Wisconsin State Statutes Section 65.06 stipulates that an increase to a department's budget requires approval of two thirds of the Common Council members.

Basis of Budgeting

The City adopts an annual budget for the general, special revenue, debt service and capital project funds that are prepared on the modified accrual basis of accounting and the proprietary funds budgets are prepared on the accrual basis of accounting, which are the same methods as the basis of accounting. The adopted budget indicates the amount that can be expended by each fund based on detailed budget estimates for individual expenditure accounts. Management may make budget modifications within the department level. All budget revisions at the function level must be authorized by the Common Council at the request of the City Administrator. The Council, under Wisconsin Statutes, Chapter 65.06, can modify or amend the budget if unappropriated funds are available. All supplemental appropriations are financed either by transfers from the contingency section of the general fund budget or by revenues received in excess of the budgeted amounts. All budget amounts lapse at the end of the year to the extent they have not been expended. The level which expenditures may not legally exceed appropriations is at the function level. The basis of budgeting for the City's funds is the same as the basis used for the fund statements in the City's Form C.



City of Middleton 2013 Budget

Long Range Planning - Capital Improvement Plan (CIP) Overview

As part of the annual budget and the long range planning process, the City has a 5-year Capital Improvement Plan (CIP). Departments include major construction, infrastructure rehabilitations, major equipment replacements and acquisitions in the CIP. The 2013 CIP projects were listed in the 2012-2016 CIP. For the 2013 budget development process, the 2013 CIP projects and their respective dollar amounts are refined and the overall CIP is updated as well as 2017 is added. This process is repeated annually.

Basis of Accounting

The books and records of the City are maintained in conformance with generally acceptable accounting principles (GAAP). The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds. The accrual basis of accounting is used for the Enterprise Funds. In general, under the modified basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.

Property taxes are recorded in the year levied as receivables and deferred revenues. They are recognized as revenues in the succeeding year when services financed by the levy are being provided. In addition to property taxes for the City, taxes are collected for and remitted to the state and county governments as well as the local school district and technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as deferred revenues and due to other taxing units on the accompanying balance sheet. Taxes are levied in December on the assessed value as of the prior January 1.

Intergovernmental aids and grants are recognized as revenues in the period the related expenditures are incurred, if applicable, or when the City is entitled to the aids.

Special assessments are recorded as revenues when collected. Annual installments due in future years are reflected as receivables and deferred revenues.

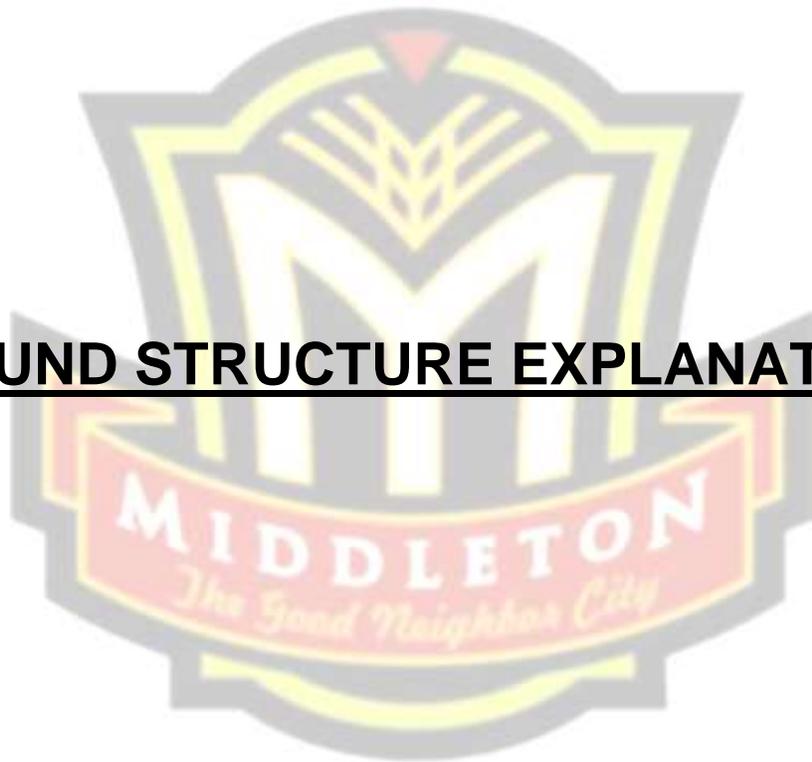
Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services and interest.

Other general revenues such as fines and forfeitures, fees for services, and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above. The City reports deferred revenues on its combined balance sheet. Deferred revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received before the City has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

The preparation of the financial statements is in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.



FUND STRUCTURE EXPLANATION





City of Middleton 2013 Budget

Fund Structure

The City of Middleton funds are divided into two types; 1) Governmental Fund Types and 2) Proprietary Fund Types.

Governmental Funds

Most City functions are accounted for in the governmental fund group. The City has four types of governmental funds; the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Funds.

- **General Fund 100** - The General Fund accounts for all financial activities funded by non-specially designated and defined revenues, such as property and room taxes, permits and fees, non-designated intergovernmental revenue, parking fees and fines and forfeitures. The General Fund accounts for expenses such as general government, public safety including police and emergency medical services, public works, parks, recreation and conservancy.
- **Special Revenue Funds** This group of funds accounts for revenues and related disbursement activities having specific purposes, regulations and designations. The funds in this group include:
 - **Tourism Fund 201** - Primarily financed by room tax collections. 70% of room taxes are credited to Fund 201 with the remaining 30% credited to the General Fund.
 - **Community Development Authority Fund 203** – The Community Development Authority (CDA) is a component unit of the City of Middleton. The CDA is a legally separate organization from the rest of the government.
 - **Library Trust Fund 204** – Gifts and other library restricted donations are accounted for in this fund. In addition a library endowment and related transactions are recorded in Fund 204. Uses of Fund 204 proceeds are governed by the Library Board.
 - **Airport Fund 205** – The City of Middleton owns an airport located in the northwest section of the City. The operations of the Airport are performed by a private operator under the terms of a lease arrangement with the City. Revenues in Fund 205 include land lease rent, fuel fees, hangar fees and building lease.
 - **Subdividers Fund 206** – Revenues and resulting expenses emanating from agreements between the City and developers are accounted for in this fund. Examples include street light deposits, engineering fees, street and traffic sign deposits, materials and compacting testing and development monitoring activities.
 - **OPEB (Other Post-Employment Benefits) Fund 207** - Upon retirement an employee's sick leave balance is converted to a monetary equivalent and accounted for in OPEB Special Revenue Fund 207. The retired employee may then use their retired balance to offset health related costs, such as health insurance premiums, until the balance is depleted.
 - **Police Special Revenue and Activities Fund 208** – Revenues and related expenses from specially designated sources are accounted for in this fund. For example, Police grants, such as Shop with a Cop, Drug Training, Bullet Proof Vests are recorded in Fund 208.
 - **EMS (Emergency Medical Service) Special Revenue and Activities Fund 209** – Revenues and related expenses from specially designated sources restricted to EMS activities are recorded in this fund. One example is a patient tracking scanner grant.
 - **Public Lands Special Revenue and Activities Fund 210** - Revenues and related expenses from specially designated sources restricted to Public Lands activities are recorded in this fund. Examples include arbor day donations, memorial bench and tree donations, community garden revenue and dog park donations.



Fund Structure (cont.)

- **Senior Center Special Revenue and Activities Fund 211** - Revenues and related expenses from specially designated sources restricted to Senior Center activities are recorded in this fund. Examples include Senior Center donations and the Dane County nutrition revenue.
- **Library Operations Fund 212** - Revenues and related expenses from specially designated sources restricted to Library Operations activities are recorded in this fund. Major sources include an annual transfer from the General Fund to Fund 212 as well as Dane County facility and operational reimbursements.
- **Debt Service Fund 300** – Financial transactions related to the City’s general obligation bonds and notes are recorded in Fund 300. Specifically these include principal and interest payments as well as paying agent service fees.
- **Capital Project Funds**
 - **Tax Increment Financing (District) # 3 Fund 401** – Tax Increment District # 3 was initially established in 1993. The property tax increment resulting from development activities is recorded in Fund 401. Tax increment is defined as the amount of new taxes above the property taxes generated prior to development. The property taxes generated prior to development is referred to as the base property tax amount. Expenditures in Fund 401 generally include payments to developers as incentives for new development activity in the Tax Increment District or TID and other related disbursements. The Greenway Center area development, the Discovery Springs development and the Downtown rehabilitation are major projects occurring in this District.
 - **Public Works Capital Construction Fund 412** – The Department of Public Works is responsible for major capital construction in the City. This activity is segregated in Fund 412. Revenues have been from the annual sale of general obligation notes. Projects include road reconstruction and rejuvenation, sidewalk rehabilitation, traffic studies and other infrastructure activities. The proposed construction of a new Municipal Operation Center to replace the Public Works garage will be recorded in Fund 412.
 - **Public Lands Capital Construction and Acquisition Fund 414** – The Department of Public Lands is responsible for major capital park, conservancy, recreation and forestry activities. Specific projects include Pheasant Branch stream bank stabilization and boardwalk construction, Pheasant Branch Conservancy South Fork Trail construction, Graber Pond restoration, Wetland Mitigation sites, Lakeview Park improvements, emerald ash tree removal and replacement, aquatic center improvements and boat launch improvements. Revenues have been from the annual sale of general obligation notes.
 - **Other Capital Projects and Acquisition Fund 416** – This fund records capital financial transactions for other City departments. These include the Police Department vehicle replacements, the Emergency Medical Service defibrillator and monitor replacements, the Library radio frequency identification project, the Library self-checkout project and mike and pedestrian facility improvements. Revenues have been from the annual sale of general obligation notes.



Fund Structure (cont.)

- **Tax Increment Financing (District) # 5 Fund 501** – Tax Increment Financing District # 5 was created in 2009. Development activity is just beginning in this District. Similar to Fund 401, property tax increment resulting from development activities will be recorded in Fund 501. Tax increment is defined as the amount of new taxes above the property taxes generated prior to development. The property taxes generated prior to development is referred to as the base property tax amount. Expenditures in Fund 501 generally include payments to developers as incentives for new development activity in the Tax Increment District and other related disbursements.

Proprietary Funds

Proprietary Funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities - where net income and capital maintenance are measured - are accounted for through proprietary funds.

- **Enterprise Funds** – Enterprise funds are governmental accounting funds in which the services provided are financed and operated similar to those of a private business. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures. Revenues in Enterprise Funds are restricted to the funds within which they reside.
 - **Water Fund 610** – The City operates a water utility with seven deep wells with a total delivering capacity of 5,840 gallons per minute. All financial activities related to the water utility are recorded in Fund 610. The rates charges to utility customers are regulated and approved by the Public Service Commission of Wisconsin.
 - **Sewer Fund 620** – The City contracts with the Madison Metropolitan Sewerage District, which was created in 1930. In 2012 the District served 340,000 Dane County customers in five cities, seven villages and 28 town/sanitary districts. The City bills Middleton customers and in turn pays the District for treatment costs. The City is responsible for transmission lines and related pump stations within the City limits.
 - **Golf Course Fund 650** - The City operates a 305 acre golf course, Pleasant View Golf Course overlooking the City, the City of Madison and Lake Mendota to the east. All revenues, such as greens fees, league and membership fees as well as related course expenses, such as food and beverage concessions and greens maintenance activities are recorded in Fund 650.

Trust and Agency Fund

The City of Middleton is the fiscal agent for the Middleton Fire District.

- **Fire District Fund 800** - The Middleton Fire District provides comprehensive fire related services to the City of Middleton, the Town of Middleton, the Town of Westport and the Town of Springfield. Each entity contributes a pro rata population based contribution to the District. Over 100 volunteers provide the primary staffing resources to the District along with six full-time, paid staff. All financial transactions for the District are recorded in Fund 800.





City of Middleton 2013 Budget

Legal Debt Limits

Under Wisconsin statutes, a municipality can only take out general obligation debt up to 5% of its equalized value. Below is the calculation for the City of Middleton:

Equalized Valuation (2012) as certified by WI Dept of Revenue	\$ 2,711,639,500
Legal Debt Percentage Allowed	<u>5%</u>
Legal Debt Limit	135,581,975
GO Debt outstanding as of June 5, 2012 - excludes outstanding NAN	49,844,102
Unused margin of indebtedness	85,737,873
Percent of Legal Debt incurred	37%
Percentage of Legal debt available	63%



City of Middleton 2013 Budget

Debt Issuance Summary

Capital
March 15, 2002 Issued \$6,250,000 in General Obligation Promissory notes to fund the annual capital program and TID #3.
May 1, 2003 Issued \$9,980,000 in General Obligation Promissory notes to fund the annual capital program and TID #3.
June 15, 2004 Issued \$1,910,000 in General Obligation Promissory notes to fund the annual capital program. Issued \$6,580,000 in General Obligation Promissory notes to fund the annual capital program, TID #3, the water utility, and sewer utility.
June 1, 2006 Issued \$2,000,000 in General Obligation Promissory notes to fund the annual capital program.
December 27, 2006 Issued \$3,530,000 in General Obligation Promissory notes to fund the annual capital program and Pleasant View Golf Course.
June 2, 2008 Issued \$6,250,000 in General Obligation Promissory notes to fund the construction of a new fire station. Issued \$2,000,000 in General Obligation Promissory notes to fund the annual capital program.
December 30, 2008 Issued \$2,750,000 in General Obligation Promissory notes to fund the annual capital program.
April 15, 2010 Issued \$2,010,000 in Taxable General Obligation Promissory Notes (Build America Bonds) to fund the annual capital program. Issued \$10,110,000 in Taxable General Obligation Promissory Notes (Build America Bonds) to fund construction of a new police facility.
May 9, 2011 Issued \$2,500,000 in General Obligation Promissory notes to fund the annual capital program.
June 5, 2012 Issued \$2,015,000 in General Obligation Promissory notes to fund the annual capital program.
December 28, 2012 Issued \$2,000,000 General Obligation Promissory notes to fund the annual capital program for 2013.
Golf
October 1, 1996 Issued \$7,875,000 in General Obligation Bonds for initial acquisition of Pleasant View Golf Course. Refunded May 15, 2002.
May 15, 2002 Issued \$6,005,000 in General Obligation Refunding Bonds for initial acquisition. Refunded Feb. 27, 2012.
December 27, 2006 \$1,200,000 in General Obligation Promissory notes for the development of additional 9 holes.
December 30, 2008 Issued \$1,700,000 in General Obligation Refunding Bonds for clubhouse construction.
February 27, 2012 Issued \$3,100,000 in General Obligation Refunding Bonds to replace May 15, 2002 reissue.



City of Middleton 2013 Budget

Debt Issuance Summary (Continued)

TAX INCREMENT FINANCING DISTRICTS # 3 & # 5	
March 15, 2002	\$6,250,000 in General Obligation Promissory notes was split between the annual capital program and TID #3, as reflected in the Capital Debt Service Summary.
November 6, 2002	Received a State Trust Fund Loan of \$2,170,000 for TID #3.
January 20, 2003	Received a State Trust Fund Loan of \$930,000 for TID #3.
May 1, 2003	\$9,980,000 in General Obligation Promissory notes was split between the annual capital program and TID #3, as reflected in the Capital Debt Service Summary.
June 15, 2004	\$6,580,000 in General Obligation Promissory notes was split between the annual capital program, TID #3, the water utility, and the sewer utility, as reflected in the Capital Debt Service Summary.
December 30, 2008	\$3,550,000 in General Obligation Refunding Bonds for TID #3.
October 26, 2009	Received a State Trust Fund Loan of \$1,400,000 for TID #3.
November 23, 2010	Issued \$4,625,000 in General Obligation Refunding Bonds. Issued \$6,580,000 in Taxable General Obligation Refunding Bonds.
June 5, 2012	Issued \$5,000,000 in Taxable Note Anticipation Notes for TID #5. Issued \$2,540,000 in Taxable General Obligation Promissory notes for TID #3.
December 28, 2012	\$2,500,000 in General Obligation Promissory notes was split between TID #3 and TID #5.

Source: Robert W. Baird & Co.



City of Middleton 2013 Budget

Debt Service Summary

Issue	2013 Principal & Interest	Funding Sources					Use of Tax Levy	Balance @ 12/31/13
		Build America Bond	TID #3	Golf	Application of Impact Fees			
External Borrowings								
2003 GO Promissory Note	\$ 2,440,800	\$ -	\$ 2,440,800	\$ -	\$ -	\$ -	\$ -	\$ -
2003 GO Promissory Note	218,366	-	-	-	-	218,366	215,000	-
2006 GO Promissory Note	417,000	-	-	-	-	417,000	-	-
2006 GO Promissory Note	485,200	-	-	48,000	-	437,200	1,730,000	-
2008A GO Refunding Bonds (Fire/EMS Building)	532,550	-	-	-	50,000	482,550	5,860,000	-
2008B GO Promissory Note	261,500	-	-	-	-	261,500	1,400,000	-
2008C GO Promissory Bond	73,250	-	-	73,250	-	-	1,700,000	-
2008D GO Promissory Note	438,000	-	-	-	-	438,000	1,950,000	-
2010 Taxable GO Promissory Note	345,540	15,939	-	-	-	329,601	1,260,000	-
2010 Taxable GO Refunding Bonds (Police Building)	920,602	159,461	-	-	50,000	711,141	9,295,000	-
2010 GO Refunding Bonds	658,100	-	658,100	-	-	-	4,510,000	-
2010 GO Taxable Refunding Bonds	886,833	-	886,833	-	-	-	5,515,000	-
2011 GO Promissory Note	67,325	-	-	-	-	67,325	2,500,000	-
2012 GO Refunding Bonds	651,050	-	-	651,050	-	-	2,505,000	-
2012 Taxable GO Promissory Notes	378,555	-	378,555	-	-	-	2,195,000	-
2012 GO Promissory Notes-June 2012	276,638	-	-	-	-	276,638	1,780,000	-
2012 GO Promissory Notes-December 2012	137,999	-	-	-	-	137,999	1,900,600	-
	<u>\$ 9,189,308</u>	<u>\$ 175,400</u>	<u>\$ 4,364,288</u>	<u>\$ 772,300</u>	<u>\$ 100,000</u>	<u>\$ 3,777,320</u>	<u>\$44,315,600</u>	<u>\$44,315,600</u>
Internal Borrowings								
Repayment to OPEB Fund	495,690	-	495,690	-	-	-	-	-
	495,690	-	495,690	-	-	-	-	-
GRAND TOTALS	<u>\$ 9,684,998</u>	<u>\$ 175,400</u>	<u>\$ 4,859,978</u>	<u>\$ 772,300</u>	<u>\$ 100,000</u>	<u>\$ 3,777,320</u>	<u>\$44,315,600</u>	<u>\$44,315,600</u>



Breakdown of Future Year's Debt Service

Year	TID #3 Debt	Golf Course Debt	TAX LEVY SUPPORTED DEBT SERVICE			
			Police/Court Facility	Fire/EMS Facility	General Capital Program	Total
2013	\$ 4,859,978	\$ 772,300	\$ 761,141	\$ 532,550	\$ 2,725,628	\$ 4,019,319
2014	1,920,475	899,000	764,461	532,400	2,750,572	4,047,433
2015	1,926,254	973,400	761,403	721,150	2,379,913	3,862,466
2016	1,932,517	2,275,700	762,199	702,400	2,264,518	3,729,117
2017	1,929,676	366,875	761,689	682,400	2,088,313	3,532,402
2018	1,921,519	354,125	764,339	502,400	1,395,186	2,661,925
2019	1,913,631	439,250	765,111	498,800	1,035,987	2,299,898
2020	1,542,263	422,050	764,953	499,800	556,075	1,820,828
2021	-	306,675	763,658	500,200	-	1,263,858
2022	-	-	766,004	505,000	-	1,271,004
2023	-	-	762,154	499,000	-	1,261,154
2024	-	-	762,236	502,600	-	1,264,836
2025	-	-	761,050	500,400	-	1,261,450
2026	-	-	763,555	497,600	-	1,261,155
2027	-	-	759,531	499,200	-	1,258,731
2028	-	-	759,337	-	-	759,337
2029	-	-	757,758	-	-	757,758
Total	\$ 17,946,313	\$ 6,809,375	\$ 12,960,579	\$ 8,175,900	\$ 15,196,192	\$ 36,332,671

Note: In years 2013 - 2020, the debt service listed under "General Capital Program" includes debt service for a potential Fall/Winter 2012 debt issuance of \$2 million at an estimated interest rate of 3% for the City's 2013 annual capital program.



DEPARTMENTAL
OPERATING BUDGETS &
PERFORMANCE PLANS





GENERAL GOVERNMENT



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Common Council

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 41,520	\$ 64,105	\$ 60,800	\$ 60,304	\$ 60,800	\$ 55,440	\$ 60,800
Personnel Benefits	3,525	6,616	6,322	5,642	5,782	5,176	5,491
Operating Expenses	1,683	808	750	255	1,628	1,079	900
Total	\$ 46,728	\$ 71,529	\$ 67,872	\$ 66,201	\$ 68,210	\$ 61,695	\$ 67,191
NET TAX RATE SUPPORT	\$ 46,728	\$ 71,529	\$ 67,872	\$ 66,201	\$ 68,210	\$ 61,695	\$ 67,191
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: City Administrator

MISSION:

Provide the residents of Middleton with the most responsive, transparent, effective and efficient city government possible using the resources available.

AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
City Administrator	1	1	1	1	1
Administrative Intern	0	0	½	½	½

MAJOR RESPONSIBILITIES:

1. Provide staff support for the Mayor & Council while serving as the liaison with the City's departments
2. Supervise/Coordinate 13 Department Heads
3. Serve as Personnel Officer for the City
4. Act as Public Information Officer for the City
5. Serve as Community/Economic Development Director coordinating initiatives with Planning and Tourism staff members as well as other community economic development organizations.
6. Coordinate use of City Attorney's office for City services.
7. Oversee the work of the City's cable television program.

2013 GOALS:

1. Effectuate implementation of the City's long-term financial strategy in order to ensure fiscal health.
2. Bring more major economic development projects to fruition within TIDs #3 and #5.
3. Bid out health insurance to find savings for the City as well as the City's employees.
4. Oversee implementation of the City's new web site to make it more user-friendly and effective.
5. Utilize the Geographic Information System more regularly in public presentations and on the web site.

SIGNIFICANT ISSUES IN 2013:

1. Implementing the City's long-term financial strategy to ensure fiscal health.
2. Continuing economic incentives for appropriate development in TIDs #3 and #5.
3. Bidding out health insurance to find savings for City and its employees.
4. Developing means by which the City can catch up with necessary road improvements and maintenance.
5. Limiting cuts to City staff pay/benefits due to Act 10 provisions going into effect for AFSCME labor units.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: City Administrator

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 150,147	\$ 132,227	\$ 105,774	\$ 116,362	\$ 131,950	\$ 115,324	\$ 128,120
Personnel Benefits	57,185	37,405	35,482	35,142	34,974	32,773	34,549
Operating Expenses	23,721	18,356	17,500	16,227	15,000	13,159	14,500
Total	\$ 231,053	\$ 187,988	\$ 158,756	\$ 167,731	\$ 181,924	\$ 161,256	\$ 177,169
NET TAX LEVY SUPPORT	\$ 231,053	\$ 187,988	\$ 158,756	\$ 167,731	\$ 181,924	\$ 161,256	\$ 177,169
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%

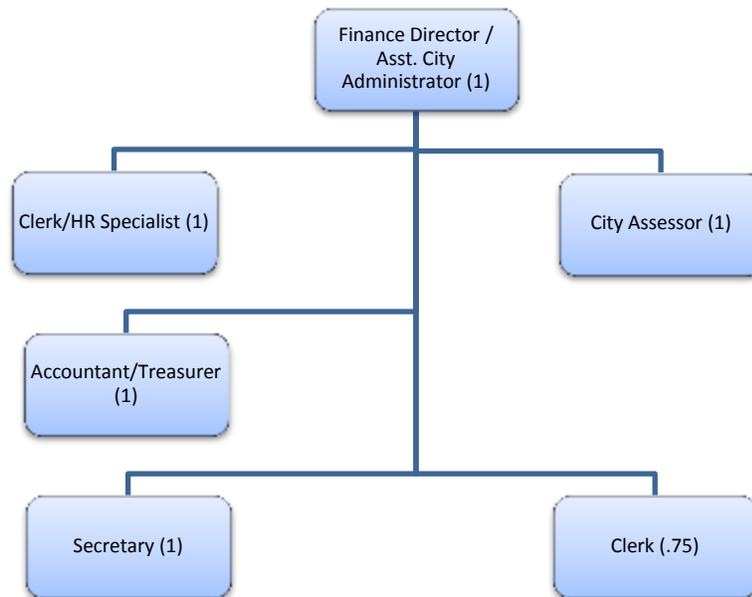


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Finance

MISSION:

To be accountable to the citizens of the City of Middleton and others for the proper accounting of their tax and other remittances to the City government and through the Common Council to assist in maximizing the value and impact of each expenditure dollar entrusted to the City government. To provide responsive financial management support services to the Common Council, the City Administrator and all City departments and related organizations. To provide property valuations for tax assessment purposes.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Finance Dir./Asst. City Administrator (1)	0	1	1	1	1
Finance Director (1)	1	0	0	0	0
City Clerk/Treasurer (1)	1	0	0	0	0
City Clerk/Treasurer/HR Specialist (1)	1	1	1	1	1
HR Specialist (1)	1	0	0	0	0
City Assessor (1)	1	1	1	1	1
Accountant (1)	0	0	1	1	1
Secretary (1)	1	1	1	1	1
Clerk (Part-time) (1) @ .5 (1) .25	.5	.5	.5	.75	.75



Operating Budgets & Performance Plans: Finance

MAJOR RESPONSIBILITIES:

1. Managing the City's general ledger, which includes:
 - Collecting and properly crediting all City revenues
 - Administering the general billing process for the City, including occupancy or taxes, fire district billings and special assessments
 - Total management of City's payroll and fringe benefit programs, including timely preparation, disbursement and accounting activities and functions
 - After Common Council approval, timely payment of all City invoices and other obligations
2. In joint collaboration with the City Administrator and department directors, annual preparation of the City's budget development, preparation and monitoring endeavors, including developing financial projections and related projection scenarios.
3. Investing idle City funds in the most prudent manner with security as the prime goal, followed by liquidity and then yield.
4. Maintaining fixed records of all City fixed assets
5. Managing all City current and future debt obligation requirements, including prompt debt service payments, preparing and presenting City financial, management and other information to national rating agencies and working with bond counsels, financial advisors and others to facilitate debt issuance and reporting requirements.
6. Manage all City cash flow requirements, including projecting cash flow needs
7. Work and interface with outside auditors in the preparation of the annual financial and management audit of the City's financial records in compliance with all accounting regulations and requirements. Provide timely financial management information to the Common Council, the City Administrator, department directors and others on both regular and as requested bases.
8. Provide staff support to Common Council Committees as assigned
9. To provide human resources support services to all facets of the City government
10. Perform new employee orientations and other related employee functions
11. Manage sick leave escrow records including funding current and projected obligations
12. To provide City Clerk services to all facets of the City government including serving as the official record keeper for the City and serving as the official recorder of Common Council meetings
13. To manage and administer City election processes
14. Perform all required filing requirements with Federal, State and local agencies
15. Perform licensing and permitting functions such as for the sales of alcohol beverages and dog licenses
16. Manage and staff Board of Review processes



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Finance

2013 GOALS:

1. Working with the City Administrator and department directors to continually evaluate and modify as needed the budget development processes for consideration by Common Council.
2. In collaboration with the City Administrator and department directors develop a new chart of accounts to improve the City's financial management functionality.
3. Explore further enhancements to revenue collection methods including direct debit, City website payments and credit cards.
4. Decentralize the accounts payables process including development of department electronic work flow approval and submittal process
5. Develop and review the following policies:
 - Emergency managed reserve for the General Fund
 - Debt service
 - Investments
 - Budget development and monitoring
 - Fixed assets
 - Equipment replacement reserves
 - Cash flow
 - Finance Committee and Common Council invoice payment approval process
6. Bidding the City's banking relations.

SIGNIFICANT ISSUES IN 2013:

1. Develop an alternative approaches to State health insurance program currently serving City employees
2. Ending of collective bargaining agreements for certain employees and impact of Wisconsin Act 10 upon their compensation
3. Financing Golf Course debt and development of new Golf Course resources
4. Development of long range funding strategies for OPEB (Other Post Employee Benefits) accounts

FINANCIAL INFORMATION:

FINANCE DEPARTMENT	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 258,823	\$ 263,875	\$ 290,075	\$ 319,170	\$ 392,140	\$ 319,011	\$ 389,480
Personnel Benefits	104,486	88,089	148,058	104,434	111,535	96,335	108,525
Operating Expenses	83,616	126,996	75,600	60,137	70,774	68,419	73,674
Total	\$ 446,925	\$ 478,960	\$ 513,733	\$ 483,741	\$ 574,449	\$ 483,765	\$ 571,679
NET TAX RATE SUPPORT	\$ 446,925	\$ 478,960	\$ 513,733	\$ 483,741	\$ 574,449	\$ 483,765	\$ 571,679
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Elections

ELECTIONS	Actual	Actual	Budget	Actual	Budget	Actual	Approved
	2009	2010	2011	2011	2012	11/30/12	Budget
							2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ -	\$ -	\$ 10,000	\$ 11,654	\$ 63,630	\$ 57,788	\$ 20,000
Personnel Benefits	-	-	-	-	-	-	-
Operating Expenses	-	-	4,200	5,769	21,800	16,366	9,500
Total	\$ -	\$ -	\$ 14,200	\$ 17,423	\$ 85,430	\$ 74,154	\$ 29,500
NET TAX RATE SUPPORT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,200</u>	<u>\$ 17,423</u>	<u>\$ 85,430</u>	<u>\$ 74,154</u>	<u>\$ 29,500</u>
LEVY SUPPORT AS % OF EXPENSES	n/a	n/a	100%	100%	100%	100%	100%

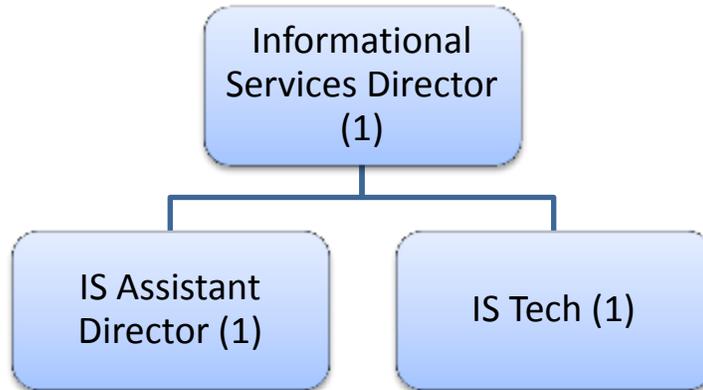


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Informational Services

MISSION:

Provide network connectivity, functionality and security for both public and staff purposes and fund the needs of the Informational Services Department and provide policy direction.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
I.S. Director	1	1	1	1	1
Asst. I. S. Director	-	-	-	1	1
I.S. Technician	-	1	2	1	1

MAJOR RESPONSIBILITIES:

1. LAN, WAN and Wireless Network Administration (Cisco)
2. Desktop/Help Desk Administration (Microsoft XP, Win7, MAC)
3. Install & Maintain Hardware/Software (Servers, Workstations, Network Equipment, Copiers, Phones, Cell Phones, HVAC systems, Internet)
4. Web Site, Email, GIS Administration (Autodesk, Dreamweaver, Adobe, Exchange)
5. Research & Coordinate Purchasing/Budgeting (Clarity)
6. Administrative & Project Management Duties (SAV, Websense, Solarwinds, Microsoft, Trackit, SQL)
7. Department Specific (Global CAD & Records, Amazon EMS Billing, MySeniorCenter, IBS Link Time)
8. Phone & Voice Mail Service Administration (Cisco Call Manager & Unity Voice Mail)
9. Training



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Informational Services

2013 GOALS:

1. Expand use of Web Site for Public Information
2. Concentrate on Phone and Voicemail services
3. Educating users to maximize current available resources
4. Support all Departments with new initiatives

SIGNIFICANT ISSUES IN 2013:

1. Advanced authentication required by State for Police/State connectivity
2. Design of additional networking for Public Works Building
3. Expansion of Web Services

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 as of 6/30	2013 Projected
Number of Personnel	2.25	3	3	3	3
Workstations/Notebooks		200			200
Users		160			160
Buildings		7	7	7	8
Phones		135	150	150	150

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 120,069	\$ 128,455	\$ 179,084	\$ 170,585	\$ 190,695	\$ 166,678	\$ 192,092
Personnel Benefits	52,166	56,685	83,207	78,287	72,265	68,360	74,048
Operating Expenses	335,592	321,037	332,222	273,639	396,044	314,513	384,044
Total	\$ 507,827	\$ 506,177	\$ 594,513	\$ 522,511	\$ 659,004	\$ 549,551	\$ 650,184
NET TAX RATE SUPPORT	<u>\$ 507,827</u>	<u>\$ 506,177</u>	<u>\$ 594,513</u>	<u>\$ 522,511</u>	<u>\$ 659,004</u>	<u>\$ 549,551</u>	<u>\$ 650,184</u>
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Municipal Court

MISSION:

Provide impartial administration of justice to all who come before the court.

MAJOR RESPONSIBILITIES:

1. For an estimated 5,800 citations in 2013, the court must:
 - Maintain records,
 - Send hearing notices,
 - Collect forfeitures,
 - Answer citizen inquires,
 - Provide information to DOT,
 - Disburse collected funds to city, county & state
2. Conduct initial appearances and contested trials for adults, juveniles and alleged truants.

2013 GOALS:

1. Improve collection methods
2. Increase online payments
3. Continue tax refund intercept by court, not by Collection Agency

SIGNIFICANT ISSUES IN 2013:

1. Three new police officers will likely increase number of citations
2. Impact of online payments

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 as of 7/31	2013 Projected
Overall Citation Totals	5,126	5,628	5,700	3,245	5,800

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Court Fees	\$ 77,596	\$ 69,882	\$ 80,000	\$ 72,356	\$ 80,000	\$ 69,636	\$ 85,000
Total	77,596	69,882	80,000	72,356	80,000	69,636	85,000
Expenses							
Wages	\$ 55,455	\$ 56,474	\$ 60,943	\$ 59,012	\$ 76,624	\$ 54,760	\$ 76,715
Personnel Benefits	17,133	22,101	29,900	18,493	23,742	16,751	18,426
Operating Expenses	10,515	16,635	12,900	8,947	9,400	10,339	12,750
Total	\$ 83,103	\$ 95,210	\$ 103,743	\$ 86,452	\$ 109,766	\$ 81,850	\$ 107,891
NET TAX RATE SUPPORT	\$ 5,507	\$ 25,328	\$ 23,743	\$ 14,096	\$ 29,766	\$ 12,214	\$ 22,891
LEVY SUPPORT AS % OF EXPENSES	7%	27%	23%	16%	27%	15%	21%



PUBLIC SAFETY

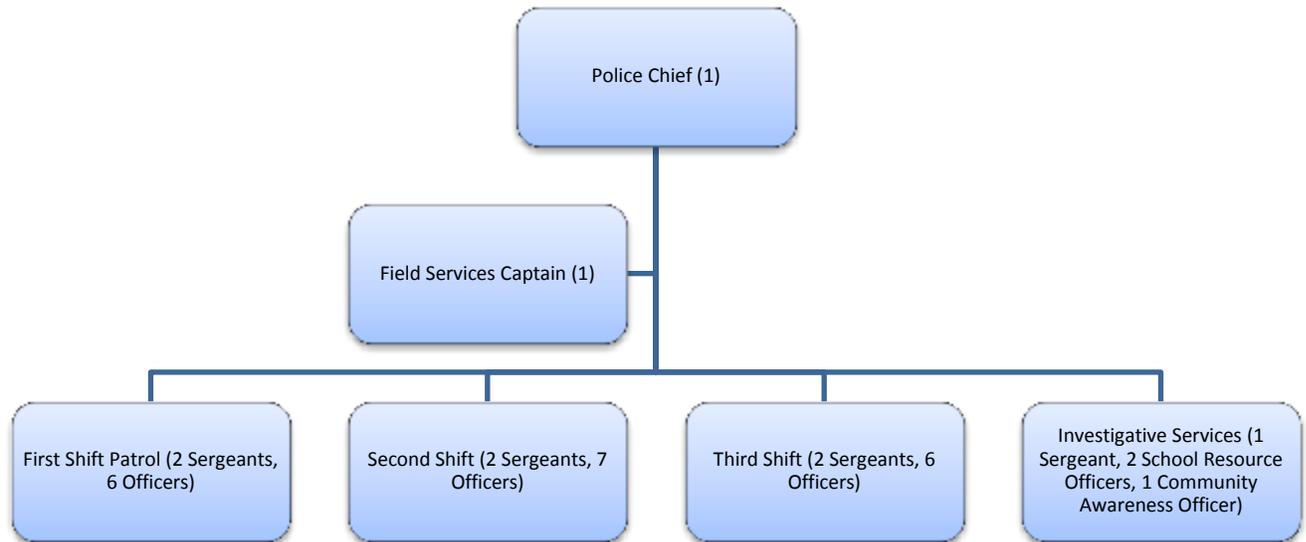


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police (Field Services)

MISSION:

Partner proactively, identify and solve problems, protect Constitutional Rights and personal freedoms of all citizens, maintain order, facilitate the safe movement of persons and vehicles, mediate and resolve conflicts, aid those in need, promote a sense of security, enforce laws and ordinances, investigate crimes, apprehend and assist in the prosecution of offenders, reduce victimization and opportunities for crime, provide emergency services and constantly evaluate our effectiveness in carrying out the mission of the Middleton Police Department.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Captain	1	1	1	1	1
Sergeant	7	7	7	7	7
Investigator	4	4	4	4	4
School Resource Officer	2	2	2	2	2
Community Awareness Officer	1	1	1	1	1
Police Officer	18	19	19	19	19



Operating Budgets & Performance Plans: Police (Field Services)

MAJOR RESPONSIBILITIES:

1. Enforce the law.
2. Protect property.
3. Reduce civil disorder.
4. Work proactively with the community to prevent crime and improve the quality of life.
5. Provide in-service and specialized training to keep officers and supervisors up to date on the latest police and management trends.

2013 GOALS (TIED to 2012- 2015 Strategic Plan):

POLICING STRATEGY:

To identify problems in the Community and use modern policing methods, community outreach and education to apprehend offenders and prevent crime. We will focus efforts on issues identified by the community, such as drugs, alcohol and domestic violence, that continue to plague our community and our society.

COLLABORATION:

To maintain and expand relationships with our stakeholders to help address issues of concern to the police and the community.

INFORMATION TECHNOLOGY:

To fully utilize and maintain our IT capabilities by partnering with IT staff, MPSIS members, and other stakeholders to Identify, Procure and Use current and emerging technologies.

STAFFING:

To develop a Department Wide Staffing Plan for the next five years.

TRAINING

To develop a department wide training program that identifies specific training needs through staff input and delivers this training to staff in a timely manner.

MISSION/VISION/VALUES:

To re-affirm our commitment to our community and our organization by re-evaluating our Mission, Vision and Values, and producing Mission, Vision and Value statements that truly reflect what we believe in and what our community expects of us as individuals and as an organization.

PROFESSIONAL STANDARDS:

To demonstrate our effectiveness in being accountable to our community and our profession by attainment of, and adherence to, contemporary standards of the law the enforcement profession by seeking Wisconsin Law Enforcement Accreditation.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police (Field Services)

SIGNIFICANT ISSUES IN 2013:

1. Illegal drug usage, especially heroin and resulting criminal activity.
2. Legal drug usage, especially alcohol and resulting criminal activity.
3. Providing the same quality level of police services with the same or less resources.
4. Control overtime budget due changing workforce dynamics (accrued vacation, injuries, family leave, retirements, etc.).
5. Continue to deal with issues associated with the economic downturn; unemployment and under employment, vacant storefronts, high density housing with high vacancy rates, foreclosures.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Crime	482	550	500	240	525
Robbery	10	6	8	6	9
Assaults	51	77	70	32	70
Burglary	60	73	80	43	85
Larceny	347	381	325	156	350
Domestic Incidents	133	150	140	58	140
Citizen Initiated Calls For Service	10,848	11,421	11,152	5,451	11,200
All Calls for Service	19,226	19,229	19,250	9,175	19,250
Accidents	386	383	400	195	400
Citations	5,877	6,001	6000	2,893	6,000

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 2,293,084	\$ 2,279,387	\$ 2,265,489	\$ 2,346,126	\$ 2,394,268	\$ 2,167,732	\$ 2,503,770
Personnel Benefits	923,743	928,112	1,005,589	980,212	981,389	800,748	837,545
Operating Expenses	293,613	325,262	297,236	300,491	197,000	164,806	181,500
Total	\$ 3,510,440	\$ 3,532,761	\$ 3,568,314	\$ 3,626,829	\$ 3,572,657	\$ 3,133,286	\$ 3,522,815
NET TAX RATE SUPPORT	<u>\$ 3,510,440</u>	<u>\$ 3,532,761</u>	<u>\$ 3,568,314</u>	<u>\$ 3,626,829</u>	<u>\$ 3,572,657</u>	<u>\$ 3,133,286</u>	<u>\$ 3,522,815</u>
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%

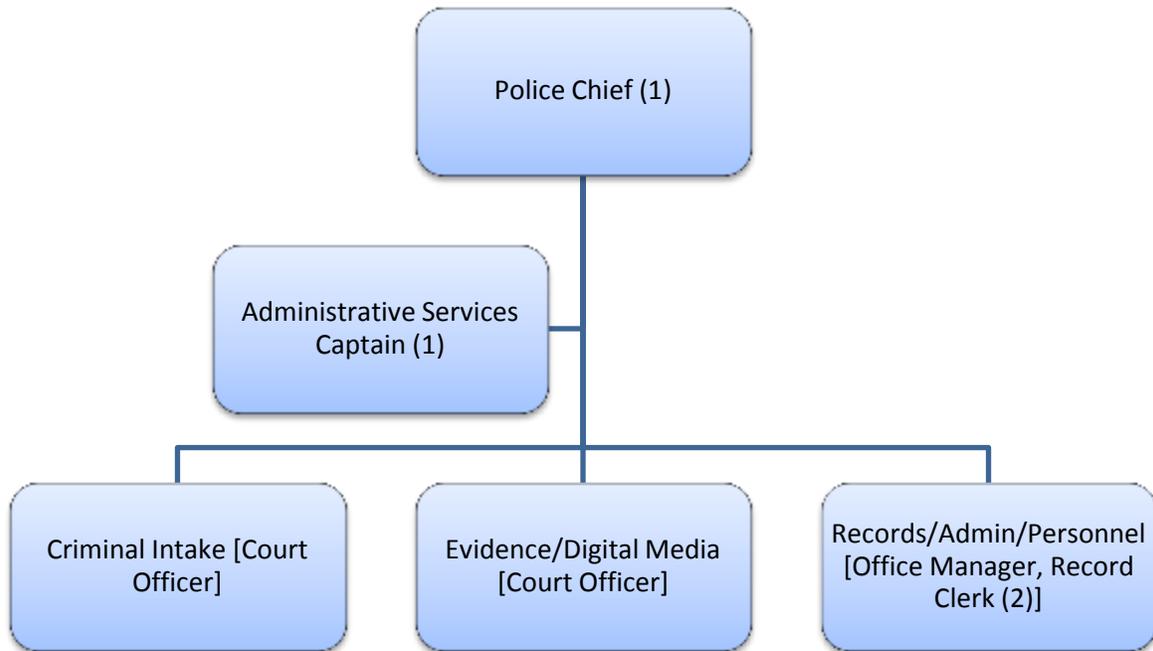


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police Administration

MISSION:

To make a positive difference in the quality of life in our community by partnering to identify and solve problems, protecting rights, maintaining order, facilitating the safe movement of person and vehicles, resolving conflicts, aiding those in need, promoting a sense of security, enforcing laws, investigating crimes, apprehending and assisting in the prosecution of offenders, reducing victimization and opportunities for crime, providing emergency services, and evaluating effectiveness.



AUTHORIZED POSITION LIST

	2009	2010	2011	2012	2013
Chief of Police	1	1	1	1	1
Police Captain	1	1	1	1	1
Office Manager	1	1	1	1	1
Court Officer	1	1	1	1	1
Full Time Records Clerk	2	2	2	2	2
Part-Time Records Clerk	2	2	2	2	2
Part-Time Alc Compliance Coord.	0	1	1	1	0

MAJOR RESPONSIBILITIES:

1. Process and properly disseminate call, incident, accident, arrest, citation and parking documents.
2. Prepare, intake and manage criminal cases with the District Attorney's Office.
3. Manage evidence, property and digital media collected by sworn personnel and systems.
4. Perform public records, payroll, procurement, personnel, liaison, research, planning, licensing, and internal affairs functions.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police Administration

2013 GOALS (TIED TO 2012 – 2015 Strategic Plan):

1. Continue to provide wage and benefits at 2012 levels for employees affected by Act 10, given statutory and budget constraints, in order to retain and hire competent, qualified personnel.
2. Complete integration of a new digital dictation system to include voice recognition software.
3. Manage and Coordinate the State Accreditation process.
4. Participate in a staffing study for the department.

SIGNIFICANT ISSUES IN 2013:

1. Maintaining current service and staffing levels given potential budgetary constraints.
2. Complete the move to the county-wide Dane Comm radio system.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Reports Processed	9,244	8,834	9,298	4,384	9,000
Evidence Intake	3,076	3,057	3,265	1,776	3,552
DA Case Intake	620	503	616	236	620
Criminal Arrests Processed	356	333	352	180	360
Citations Processed	5,889	6,008	6,150	2,887	6,150
Citizen Complaint Investigations	19	20	21	5	20
Vehicle Registration/Titles Processed	0	0	60	20	100

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 367,699	\$ 351,792	\$ 366,369	\$ 361,103	\$ 388,782	\$ 335,877	\$ 412,344
Personnel Benefits	154,088	134,484	151,362	137,396	147,528	131,782	142,837
Operating Expenses	12,245	17,580	21,200	18,874	155,024	146,068	155,024
Total	\$ 534,032	\$ 503,856	\$ 538,931	\$ 517,373	\$ 691,334	\$ 613,727	\$ 710,205
NET TAX RATE SUPPORT	\$ 534,032	\$ 503,856	\$ 538,931	\$ 517,373	\$ 691,334	\$ 613,727	\$ 710,205
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%

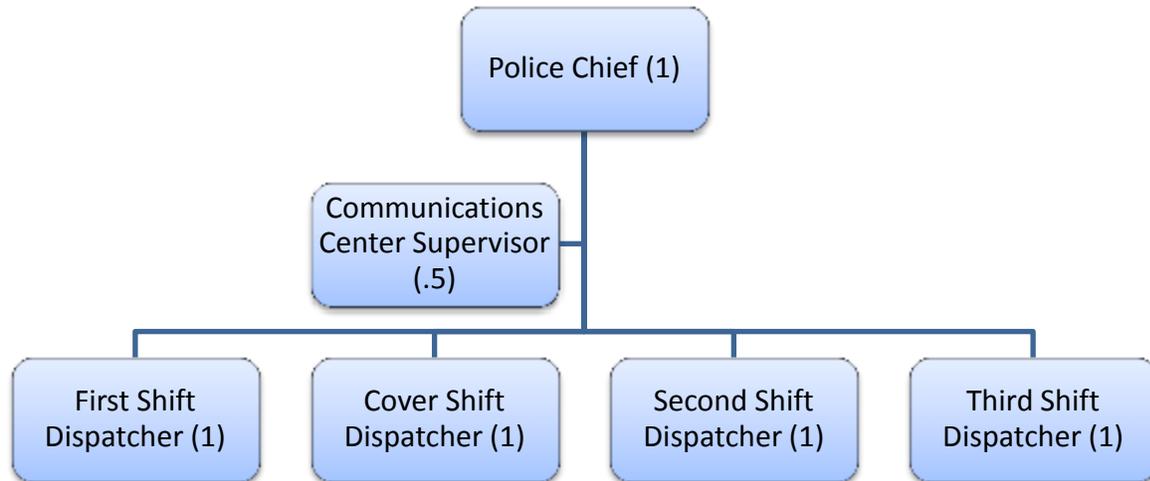


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police (Communications Center)

MISSION:

The Communications Center is the first of the first responders. We contribute to the safety and quality of life in our community by linking the citizens of our community, our neighboring communities and our officers and associated public safety agencies with efficient, reliable, responsive and professional public safety communications services.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Communications Supervisor	.5	.5	.5	.5	.5
Full-Time Dispatchers	5.5	5.5	5.5	5.5	5.5
Part-Time Dispatchers	4	4	4	4	4

MAJOR RESPONSIBILITIES:

1. Receive requests for emergency services, and initiate and coordinate public safety responses.
2. Harmonize, monitor, support, and document officer activity in the field and at the station.
3. Act in response to requests for service and information from citizens, officers, and others.
4. Enter, access and properly disseminate information from multiple confidential criminal justice databases.

2013 GOALS (TIE TO 2013 CHANGES):

1. Complete the Integration of the Police Department radio system into the County-Wide Dane Comm. Radio System.
2. Conduct a systematic review and update of center policies in order to aid in department accreditation.
3. Assist with a department staffing study.
4. To continue wages and benefits at the level agreed to in the last collective bargaining agreement in order to retain and hire qualified, competent employees.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police (Communications Center)

SIGNIFICANT ISSUES IN 2013:

1. Maintaining the quality and integrity of the center and its personnel given potential budgetary issues.

MAJOR WORKLOAD STATISTICS:

WORKLOAD ACTIVITIES	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Telephone Calls	42,078	39,955	42,000	17,921	42,000
911 Calls	3,048	3,343	3,265	1,457	3,400
Citizen Service Requests	10,848	11,421	11,064	5,451	11,600
Officer Service Requests	8,389	7,808	8,606	3,724	8,600
Total Service Calls	19,237	19,229	19,670	9,175	19,600
Total Incidents	9,244	8,835	9,298	4,384	9,100
Crime Notices Sent	0	0	90	52	100
Traffic Alerts Sent	0	0	150	80	160
Bike Registrations Processed	0	0	160	80	160
Vehicle Registration/Renewals	0	0	50	17	150
Website Hits	Unknown	27,947	30,000	17,655	35,000
Face Book Followers	0	Unknown	500	500	600
Twitter Messages Sent	0	0	890	445	1,000
Mobile App Users/Hits	0	0	400/1000	340/810	500/1100
Vacation Notices	Unknown	Unknown	100	60	100

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ 299,454	\$ 274,293	\$ 290,124	\$ 281,102	\$ 314,044	\$ 276,402	\$ 323,504
Personnel Benefits	129,075	123,800	128,123	128,777	139,347	124,711	105,405
Operating Expenses	25,406	32,641	34,500	31,540	42,002	12,604	39,002
Total	\$ 453,935	\$ 430,734	\$ 452,747	\$ 441,419	\$ 495,393	\$ 413,717	\$ 467,911
NET TAX RATE SUPPORT	\$ 453,935	\$ 430,734	\$ 452,747	\$ 441,419	\$ 495,393	\$ 413,717	\$ 467,911
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%

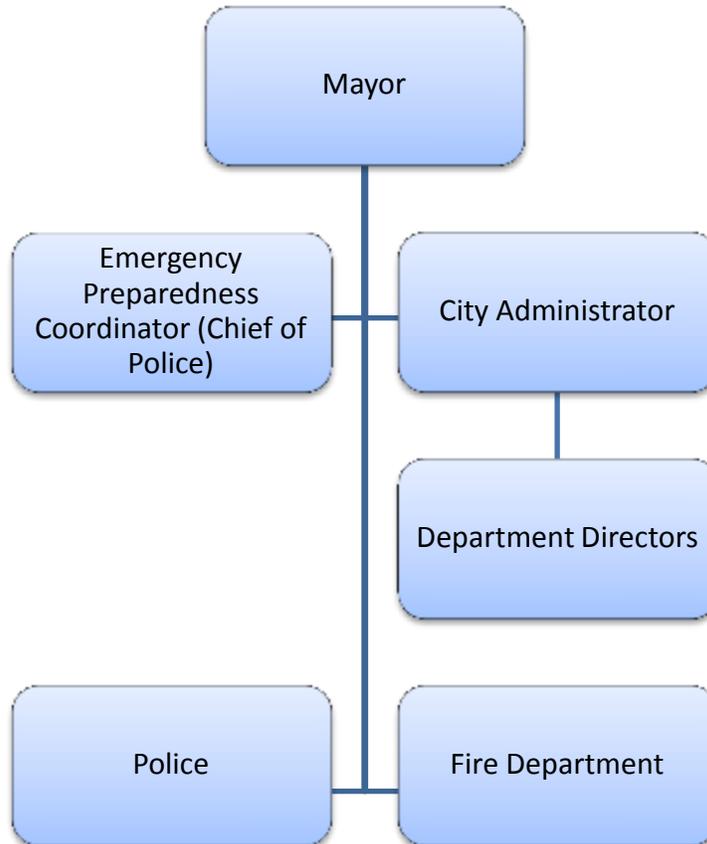


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police (Emergency Preparedness)

MISSION:

Coordinate City-Wide Emergency Preparedness Efforts



MAJOR RESPONSIBILITIES:

1. Maintain and Update Emergency Preparedness Plan
2. Maintain Emergency Operations Center
3. Coordinate Emergency Operations efforts with various County, State and Federal Agencies
4. Assist City Departments with Emergency Preparedness efforts
5. Coordinate the upkeep and maintenance of the Emergency Warning System with Dane County Emergency Management

2013 GOALS:

1. Coordinate the City-Wide migration to the new DANE COMM radio system
2. Continue to Secure Operating Funds for the Dane Comm annual maintenance fees.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police (Emergency Preparedness)

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	-	-	-	-	-	-	-
Expenses							
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-	-	-	-	-
Operating Expenses	<u>2,824</u>	<u>5,414</u>	<u>4,425</u>	<u>2,336</u>	<u>12,903</u>	<u>7,777</u>	<u>31,006</u>
Total	\$ 2,824	\$ 5,414	\$ 4,425	\$ 2,336	\$ 12,903	\$ 7,777	\$ 31,006
NET TAX RATE SUPPORT	<u>\$ 2,824</u>	<u>\$ 5,414</u>	<u>\$ 4,425</u>	<u>\$ 2,336</u>	<u>\$ 12,903</u>	<u>\$ 7,777</u>	<u>\$ 31,006</u>
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Police

FINANCIAL INFORMATION SUMMARY- POLICE DEPARTMENT:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
MCP School District - Police	\$ 81,370	\$ 90,171	\$ 81,000	\$ 78,974	\$ 86,000	\$ 78,509	\$ 86,000
Fines and Forfeitures	187,965	163,609	180,000	165,145	180,000	159,379	190,000
Parkings Fines	43,104	40,395	40,000	41,805	40,000	31,247	40,000
Vehicle Registration Fees	-	-	-	-	15,000	437	1,000
Police Special Services	21,496	15,258	15,000	15,770	12,000	315	-
Interlocking Ignition Device	-	100	-	750	750	600	750
Police Department Fees	21,457	7,695	8,000	10,157	25,000	7,343	10,000
Total	\$ 355,392	\$ 317,228	\$ 324,000	\$ 312,601	\$ 358,750	\$ 277,830	\$ 327,750
Expenses							
Wages							
Field Services	\$ 2,293,084	\$ 2,279,387	\$ 2,265,489	\$ 2,346,126	\$ 2,394,268	\$ 2,167,732	\$ 2,503,770
Police Administration	367,699	351,792	366,369	361,103	388,782	335,877	412,344
Communications Center	299,454	274,293	290,124	281,102	314,044	276,402	323,504
Total	2,960,237	2,905,472	2,921,982	2,988,331	3,097,094	2,780,011	3,239,618
Personnel Benefits							
Field Services	923,743	928,112	1,005,589	980,212	981,389	800,748	837,545
Police Administration	154,088	134,484	151,362	137,396	147,528	131,782	142,837
Communications Center	129,075	123,800	128,123	128,777	139,347	124,711	105,405
Total	1,206,906	1,186,396	1,285,074	1,246,385	1,268,264	1,057,241	1,085,787
Operating Expenses							
Field Services	293,613	325,262	297,236	300,491	197,000	164,806	181,500
Police Administration	12,245	17,580	21,200	18,874	155,024	146,068	155,024
Communications Center	25,406	32,641	34,500	31,540	42,002	12,604	39,002
Emergency Preparedness	2,824	5,414	4,425	2,336	12,903	7,777	31,006
School Crossing Guards	13,069	13,418	13,900	13,285	13,285	14,335	14,477
Total	347,157	394,315	371,261	366,526	420,214	345,590	421,009
POLICE DEPARTMENT EXPENSES	\$ 4,514,300	\$ 4,486,183	\$ 4,578,317	\$ 4,601,242	\$ 4,785,572	\$ 4,182,842	\$ 4,746,414
NET TAX LEVY SUPPORT	\$ 4,158,908	\$ 4,168,955	\$ 4,254,317	\$ 4,288,641	\$ 4,426,822	\$ 3,905,012	\$ 4,418,664
LEVY SUPPORT AS % OF EXPENSES	92%	93%	93%	93%	93%	93%	93%



City of Middleton 2013 Budget

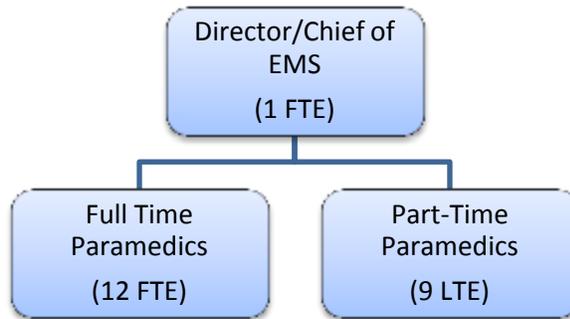
Operating Budgets & Performance Plans: EMS

MISSION:

The City of Middleton EMS will strive to enhance the quality of life in the communities it serves by providing the highest level of out-of-hospital emergency care possible, thereby reducing premature death and disability by improving the outcome of catastrophic illness and significant injury events.

As public servants, our sense of purpose will be demonstrated through our medically sound, respectful, and compassionate delivery of emergency medical services by our staff of well trained, professional, and experienced paramedics.

This mission will be accomplished by ensuring prompt, effective, and unimpeded service to all residents and visitors of the greater Middleton area through an integrated and cooperative network of Advanced Life Support providers within Dane County.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
EMS DIRECTOR/CHIEF	1	1	1	1	1
FULL-TIME PARAMEDICS	12 #	12	12	12	12
LTE PARAMEDICS	9	9	9	9	9
EMS BILLING SPECIALIST	1	1	1	1 *	0

2009 started with six full-time paramedics, six additional full-time paramedics were added in April, 2009

* The EMS Billing Specialist position was eliminated in July, 2012 after contracting with an outside billing service

MAJOR RESPONSIBILITIES:

1. Respond to requests for service received from 911 callers and support other public safety responders
2. Prepare for and mitigate disaster and mass casualty type incidents
3. Provide standby coverage and public information and education at various community events
4. Ensure compliance with all local, state, and federal laws and regulations related to EMS operations
5. Maintain all equipment, facilities, and vehicles in a constant state of readiness



Operating Budgets & Performance Plans: EMS

MAJOR RESPONSIBILITIES (Continued):

6. Respond to requests for service received from 911 callers and support other public safety responders
7. Prepare for and mitigate disaster and mass casualty type incidents
8. Provide standby coverage and public information and education at various community events
9. Ensure compliance with all local, state, and federal laws and regulations related to EMS operations
10. Maintain all equipment, facilities, and vehicles in a constant state of readiness
11. Document all care provided and maintain appropriate medical records in accordance with HIPAA
12. Conduct ongoing Quality Assurance programs in order to meet or exceed industry standards of care
13. Work with all EMS agencies within Dane County to develop a high performance regional EMS system
14. Obtain financial reimbursement for services rendered in concert with an outside billing vendor that is responsible for issuing invoices, filing insurance claims, and processing payments.
15. Complete regular training and continuing education programs to maintain professional competency
16. Work closely with the Medical Director on issues regarding patient care, paramedic performance, and medical policy and protocol
17. Participate on various county committees and subcommittees that involve public safety in order to develop important policies and procedures that affect the delivery of emergency services on a daily basis.

2013 GOALS (TIE TO 2013 CHANGES):

1. Continue implementation of all operational aspects of the new DaneCom interoperable public safety radio system
2. Continue implementation all operational aspects of the new Dane County 911 Computer Aided Dispatch (CAD) system.
3. Continue working with the Middleton Fire Department to improve interagency relationships through integrated training, development of SOGs, establishment of MABAS response matrices, and definition of common goals and incident management objectives.
4. Monitor the performance of our contracted EMS Billing vendor in order to achieve the intended objectives of more timely billings and improved fee for service revenues.
5. Work to close out all remaining accounts in the city's existing Tri-Tech Amazon EMS billing system and maximize collections of all outstanding receivables.
6. Complete the transition to the new Image Trend electronic patient care reporting system that will meet State of Wisconsin EMS data reporting requirements.

SIGNIFICANT ISSUES IN 2013:

1. We continue to struggle with huge increases in the cost of pharmaceuticals due to nationwide supply shortages (we have experienced prices increases as high as 80% for some items in 2012). We must look for creative ways to meet the demands for emergency medical treatment of our patients by maintaining sufficient stock quantities of medical supplies and drugs as dictated by current medical protocols, while simultaneously controlling costs in order to stay within budget limitations.
2. We will need to finish labor negotiations and complete a successor 3-year contract with IAFF Local 311 no later than February of 2013.
3. The current ALS Intergovernmental agreement between all Dane County paramedic providers will be going through its 5 year revision and update process during 2013.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: EMS

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
ANNUAL NUMBER OF EMS RESPONSES	1,462	1,594	1,560	780	1,552

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Ambulance Service	\$ 701,617	\$ 573,406	\$ 716,297	\$ 463,943	\$ 567,253	\$ 791,865	\$ 680,248
EMS Fixed Cost Abatement	96,946	160,997	167,402	167,397	184,158	195,687	196,068
Total	\$ 798,563	\$ 734,403	\$ 883,699	\$ 631,340	\$ 751,411	\$ 987,552	\$ 876,316
Expenses							
Wages	\$ 689,939	\$ 806,099	\$ 839,118	\$ 832,858	\$ 870,432	\$ 754,953	\$ 906,833
Personnel Benefits	299,812	355,080	378,540	365,427	384,124	325,979	383,859
Operating Expenses	101,555	106,865	90,625	113,538	147,750	123,537	202,500
	\$ 1,091,306	\$ 1,268,044	\$ 1,308,283	\$ 1,311,823	\$ 1,402,306	\$ 1,204,469	\$ 1,493,192
NET TAX RATE SUPPORT	\$ 292,743	\$ 533,641	\$ 424,584	\$ 680,483	\$ 650,895	\$ 216,917	\$ 616,876
LEVY SUPPORT AS % OF EXPENSES	27%	42%	32%	52%	46%	18%	41%



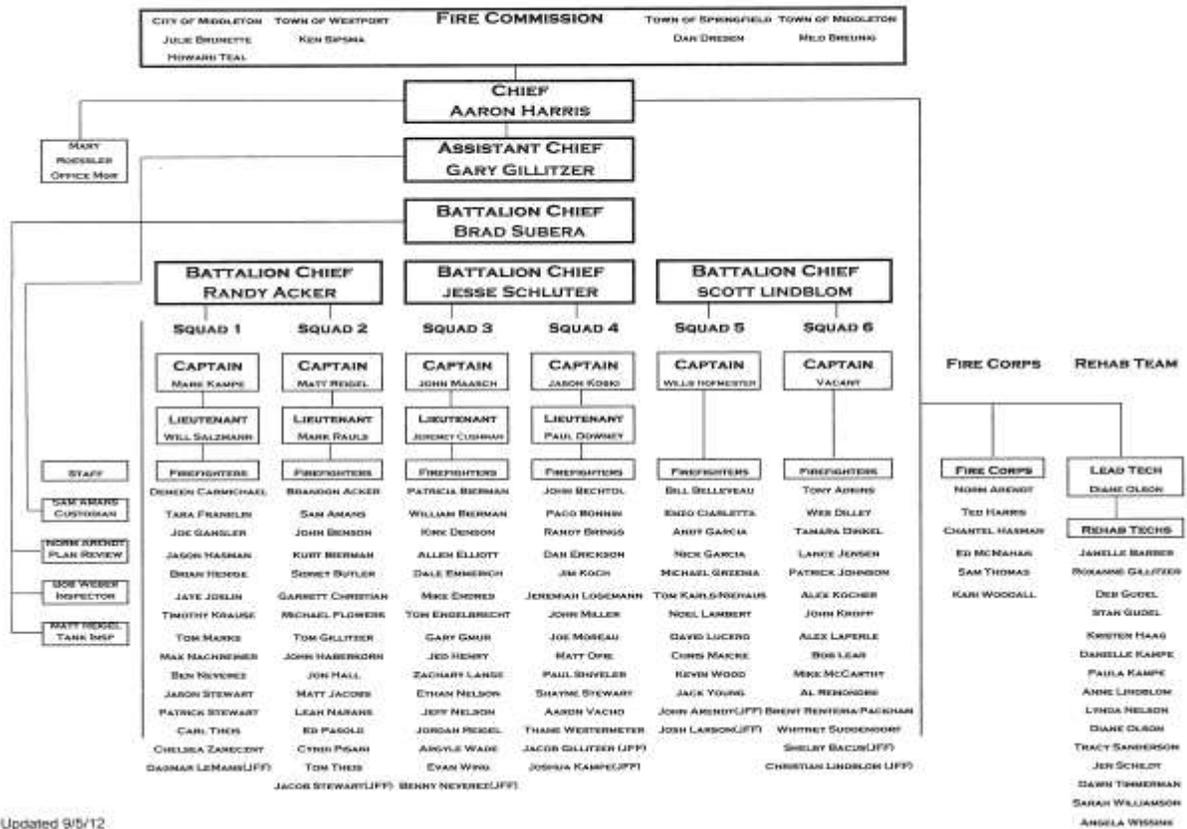
City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Fire District (Trust & Agency Fund)

MISSION:

The primary mission of the Middleton Fire District is to remain proactive versus reactive through its fire prevention and outreach services. When called upon to respond, the MIFD's sole mission is to protect lives, property and the environment within the 54 square mile District boundary. The MIFD's financial mission is to provide the highest level of care at a substantial cost savings to the nearly 30,000 constituents the department is entrusted to protect. The Middleton Fire District proudly carries out its mission through an intergovernmental agreement between the City of Middleton, Town of Middleton, Town of Springfield and Town of Westport.

2012 MIFD SCALAR STRUCTURE



MAJOR RESPONSIBILITIES:

1. Fire Prevention and Community Education Services
2. Fire Suppression and Related Emergency Responses
3. Fleet/Grounds Maintenance
4. Fiscal Responsibility through Volunteer Staffing
5. Disaster Preparedness



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Fire District (Trust & Agency Fund)

2013 GOALS:

1. Implement MIFD 24/7/365 Core Based Proficiency Training
2. Implementation of Strategic Staffing Plan
3. Work to implement practices to allow the MIFD to achieve an ISO Level 2 rating for all City of Middleton residents.

SIGNIFICANT ISSUES IN 2013:

1. Implement Radio Interoperability Plan
2. Place Heavy Rescue Online and in Ready Status
3. Implement Core Based Proficiency Training to the 120 Associates of the MIFD

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 8/15	2013 Projected
Com 14 Building Inspections	2,396	2,429	2,444	2,444	2,459
Com 10 Petroleum Inspections	144	144	144	144	144
Emergency Responses	567	584	600	367	615
Com 14 Plan Reviews	55	55	55	40	60
Com 14 Community Education	4,504	4,782	4,850	2,893	4,900
Strategic Staffing	34,089	30,079	32,000	20,843	35,000



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Fire District (Trust & Agency Fund)

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
REVENUES							
Municipality Operating Contributions							
Fire Protection	\$ 1,120,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City of Middleton	-	702,437	717,818	794,199	732,362	840,938	753,619
Town of Middleton	-	260,769	278,276	297,257	276,161	318,672	288,527
Town of Springfield	-	59,657	61,151	66,388	62,940	76,603	67,555
Town of Westport	-	65,142	68,921	72,477	68,755	78,976	71,335
Total	\$ 1,120,225	\$ 1,088,005	\$ 1,126,166	\$ 1,230,321	\$ 1,140,218	\$ 1,315,189	\$ 1,181,036
Municipality Capital Contributions							
City of Middleton	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,429
Town of Middleton	-	-	-	-	-	-	21,987
Town of Springfield	-	-	-	-	-	-	5,148
Town of Westport	-	-	-	-	-	-	5,436
Total	\$ -	\$ 90,000					
Miscellaneous							
Miscellaneous	13,243	15,146	-	115,761	-	60,766	-
TOTAL REVENUES	\$ 1,133,468	\$ 1,103,151	\$ 1,126,166	\$ 1,346,082	\$ 1,140,218	\$ 1,375,955	\$ 1,271,036
EXPENSES							
Wages	\$ 456,480	\$ 421,550	\$ 264,746	\$ 358,556	\$ 284,497	\$ 174,680	\$ 295,848
Personnel Benefits	154,349	133,105	161,263	144,259	141,266	81,386	143,636
Volunteer Stipends	109,334	162,295	315,184	165,748	328,507	197,944	330,332
Operating Expenses	363,236	419,073	388,820	449,776	399,320	287,366	411,220
Capital Expenditures *	50,068	-	-	155,033	405,375	776,752	90,000
Total	\$ 1,133,467	\$ 1,136,023	\$ 1,130,013	\$ 1,273,372	\$ 1,558,965	\$ 1,518,128	\$ 1,271,036
TOTAL	\$ 1,133,467	\$ 1,136,023	\$ 1,130,013	\$ 1,273,372	\$ 1,558,965	\$ 1,518,128	\$ 1,271,036
REVENUES LESS EXPENSES	\$ 1	\$ (32,872)	\$ (3,846)	\$ 72,710	\$ (418,747)	\$ (142,173)	\$ -

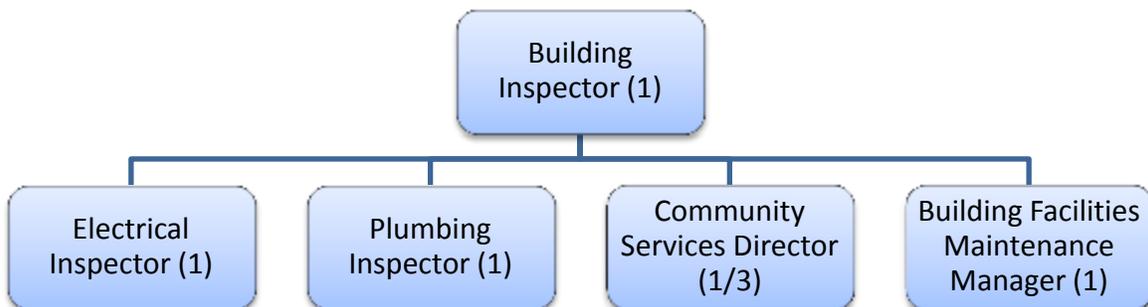
* - 2010 capital recorded in City's capital budget



Operating Budgets & Performance Plans: Building Inspection

MISSION:

Provide Middleton residents and business owners with quality plan review, permitting services, and inspections for new and existing construction projects. Facilitate an effective, user friendly system of permitting, inspections, and property maintenance enforcement. Help residents with problems, questions or concerns about building issues. Assist in negotiating conflict resolution between owners, tenants, builders, and the public. And assist City of Middleton Departments, County agencies and State agencies with support when needed.



MAJOR RESPONSIBILITIES:

1. Issue Building permits including plan review and verification of code and ordinance compliance.
2. Inspect permitted projects for code compliance.
3. Work with contractors to educate, and verify compliance after corrective orders have been issued.
4. Respond to public concerns about property maintenance, building health issues, code question and other building related issues
5. Help with Buildings and Grounds issues.
6. Mediate solutions for resolution during building, community and governmental conflicts.

2013 GOALS:

1. Provide high quality permitting services.
2. Keep current with all code changes. Maximize training opportunities for best cost to education ratio.
3. Continue to follow up on projects that have not been closed out.
4. Manage the permitting system to maximize permit revenues.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Building Inspection

SIGNIFICANT ISSUES IN 2013:

1. Change over to a new building and electrical code. The State has adopted the 2009 International Building Code (IBC), International Fuel Gas Code, International Mechanical Code, International Energy Code, International Fire Code, and the International Existing Building Codes as of 09-01-2011.
2. Change over to the new National Electric Code (NEC). The state is planning on adopting the NEC 2011 version in the spring of 2013.
3. Possible ordinance change to require green building practices.
4. Monitor community for work being done without permits.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Building Permits Issued	562	2,244	900	443	800
Electrical Permits Issued	305	355	340	172	340
Plumbing Permits Issued	347	408	400	199	400
HVAC Permits Issued	265	281	300	146	300
Start Permits Issued	14	23	20	11	20
Other Permits Issued	59	58	75	37	75
Building Inspections	817	984	1,000	512	1,000
Plumbing Inspections	769	771	900	455	900
Electrical Inspection	646	667	700	354	700
HVAC Inspections	254	277	320	162	320



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Building Inspection

FINANCIAL INFORMATION:

BUILDING INSPECTION DEPARTMENT

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
REVENUES							
Permits - Building	\$ 155,139	\$ 171,202	\$ 150,000	\$ 399,016	\$ 160,000	\$ 266,782	\$ 160,000
Permits - Electrical	39,397	37,902	40,000	46,110	35,000	52,851	35,000
Permits - Plumbing	40,313	37,880	40,000	50,120	35,000	58,713	35,000
Permits - Erosion Control	15,100	5,647	10,000	6,500	5,000	11,355	5,000
Total	249,949	252,631	240,000	501,746	235,000	389,701	235,000
TOTAL REVENUES	\$ 249,949	\$ 252,631	\$ 240,000	\$ 501,746	\$ 235,000	\$ 389,701	\$ 235,000
EXPENSES							
Wages							
Building	\$ 70,034	\$ 70,717	\$ 70,460	\$ 72,323	\$ 78,745	\$ 70,173	\$ 79,533
Electrical	66,898	65,872	64,591	67,559	72,017	64,709	72,737
Plumbing	47,388	47,676	47,660	48,428	52,775	47,150	53,303
Total	184,320	184,265	182,711	188,310	203,537	182,032	205,573
Personnel Benefits							
Building	33,133	28,395	29,300	28,184	28,402	25,071	28,207
Electrical	37,745	28,355	30,478	27,113	27,734	24,007	25,549
Plumbing	27,553	11,659	11,248	9,929	9,197	7,992	9,856
Total	98,431	68,409	71,026	65,226	65,333	57,070	63,612
Operating Expenses							
Building	6,917	11,385	8,200	15,383	6,200	12,183	6,200
Electrical	463	599	2,380	319	2,380	281	2,380
Plumbing	3,282	2,396	3,330	2,913	3,330	2,441	3,330
Erosion Control	22,204	13,335	20,000	18,032	16,000	21,110	16,000
Total	37,266	32,115	38,910	41,047	32,910	36,015	27,910
BUILDING INSPECTION EXPENSES	\$ 320,017	\$ 284,789	\$ 292,647	\$ 294,583	\$ 301,780	\$ 275,117	\$ 297,095
LEVY SUPPORT AS % OF EXPENSES:	22%	11%	18%	-70%	22%	-42%	21%
NET TAX LEVY SUPPORT							
Building	\$ (60,155)	\$ (66,352)	\$ (52,040)	\$ (289,626)	\$ (51,653)	\$ (170,710)	\$ (51,060)
Electrical	65,709	56,924	57,449	48,881	67,131	36,146	65,666
Plumbing	37,910	23,851	22,238	11,150	30,302	(1,130)	31,489
Erosion Control	7,104	7,688	10,000	11,532	11,000	9,755	11,000
Total	\$ 54,968	\$ 26,511	\$ 42,647	\$ (213,663)	\$ 61,780	\$ (125,939)	\$ 57,095
LEVY SUPPORT AS % OF EXPENSES							
Building	-55%	-60%	-48%	-250%	-46%	-159%	-45%
Electrical	63%	60%	59%	51%	66%	41%	65%
Plumbing	48%	39%	36%	18%	46%	-2%	47%
Erosion Control	32%	58%	50%	64%	69%	46%	69%



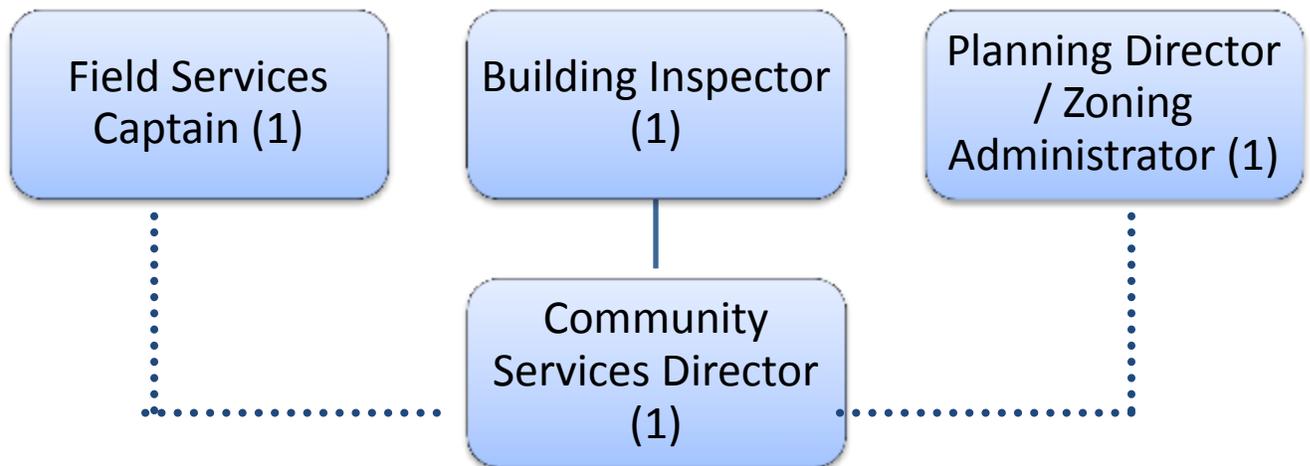
City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Community Services

MISSION:

Provide Middleton residents and business owners with quality plan review, permitting services, and inspections for new and existing construction projects. Facilitate an effective, user friendly system of permitting, inspections, and property maintenance enforcement. Help residents with problems, questions or concerns about building issues. Assist in negotiating conflict resolution between owners, tenants, builders, and the public. And assist City of Middleton Departments, County agencies and State agencies with support when needed.

To provide a wide variety of services to the public directly and on behalf of and/or in support of other city departments, primarily the Police, Building Inspections and Planning & Zoning Departments, freeing those departments' personnel from providing these services and allowing them to perform their specialized functions more efficiently. These services include a wide variety of community services (public fingerprinting, lockouts, animal issues, deployment of radar and message signs); the enforcement of ordinances related to parking, garbage, property maintenance, snow removal, zoning, signage and nuisances; and emergency support by providing additional personnel and additional and/or specialized equipment.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Director	1	1	1	1	1



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Community Services

MAJOR RESPONSIBILITIES:

1. Community Services (School Crossing Relief, Vehicle Lockout, Public Fingerprinting, Radar and Changeable Message Sign Deployment, Support of Public Events)
2. Code Enforcement (Animal Control, Parking, Garbage, Snow Removal, Property Maintenance, Project Verification, Erosion Control, Zoning, Lighting and Signs)
3. Emergency Support of city departments (Administration, Police, Fire, EMS, Lands, Streets and Utilities) as required
4. Support of Building Inspection, Planning & Zoning and Police Departments' activities as assigned

2013 GOALS:

1. Provide the community with a friendly face of municipal government able to respond quickly to their requests for information and assistance.
2. Obtain and maintain compliance with local ordinances by notice, education and enforcement when necessary.
3. Provide other city departments with professional assistance and material resources to help them do their jobs more safely and effectively and thereby better to serve the public.
4. Remain flexible to respond to changes in requests for service.

SIGNIFICANT ISSUES IN 2013:

1. Maintain current budget levels to allow response to requests, needs for supplies, equipment and the increasing maintenance of current equipment partly in face of no Capital Budget expenditures for 2013.
2. Deal with continuing property maintenance issues of foreclosed properties and properties owned by persons with reduced means to care for them.
3. Move from current to new Public Works Facility.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Erosion check Locations/Inspections/Hours	30/320/31.5	25/348/34	25/348/34	20/159/22	30/320/31.5
Property Maintenance Complaints/Hours	9/89.75	11/77	15/90	11/49	15/90
Snow Removal Incidents/Hours	28/24.25	38/32	30/25	20/19	30/25
Zoning Incidents/Hours	4/199.5	9/43	10/50	5/24	10/50
Signage Incidents/Hours	2/3.75	12/20	36/30	24/11	10/15
Parking Incidents/Hours	138/85.25	156/120	210/160	105/84	180/130
Fingerprinting Hours	70	47	50	26	50
Crossing Guard Relief Incidents/Hours	2/1	4/2	2/1	3/1.5	3/1.5
Emergency Traffic Control Incidents	37	63	50	24	50
Assist Citizen/Motorist – Lockout, Jumpstart, Flat Tire Assistance Incidents/Hours	110/16	161/25	160/25	82/13	160/25
Deployment of Radar + CMS signs Incidents/Hours	16+42/8+63	11+40/6+60	18+41/9+62	6+12/3+18	18+44/9+66
Animal Control Incidents	16	32	25	14	25
Police Assistance Incidents/Hours	70/479	136/563	130/600	64/301	130/600



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Community Services

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Expenses							
Wages	\$ 46,299	\$ 46,309	\$ 46,132	\$ 46,132	\$ 47,747	\$ 42,292	\$ 48,702
Personnel Benefits	18,797	19,287	20,124	19,902	20,553	18,575	19,497
Operating Expenses	11,545	6,393	8,100	5,945	10,100	9,834	10,100
	\$ 76,641	\$ 71,989	\$ 74,356	\$ 71,979	\$ 78,400	\$ 70,701	\$ 78,299
NET TAX LEVY SUPPORT	\$ 76,641	\$ 71,989	\$ 74,356	\$ 71,979	\$ 78,400	\$ 70,701	\$ 78,299
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%



PUBLIC WORKS

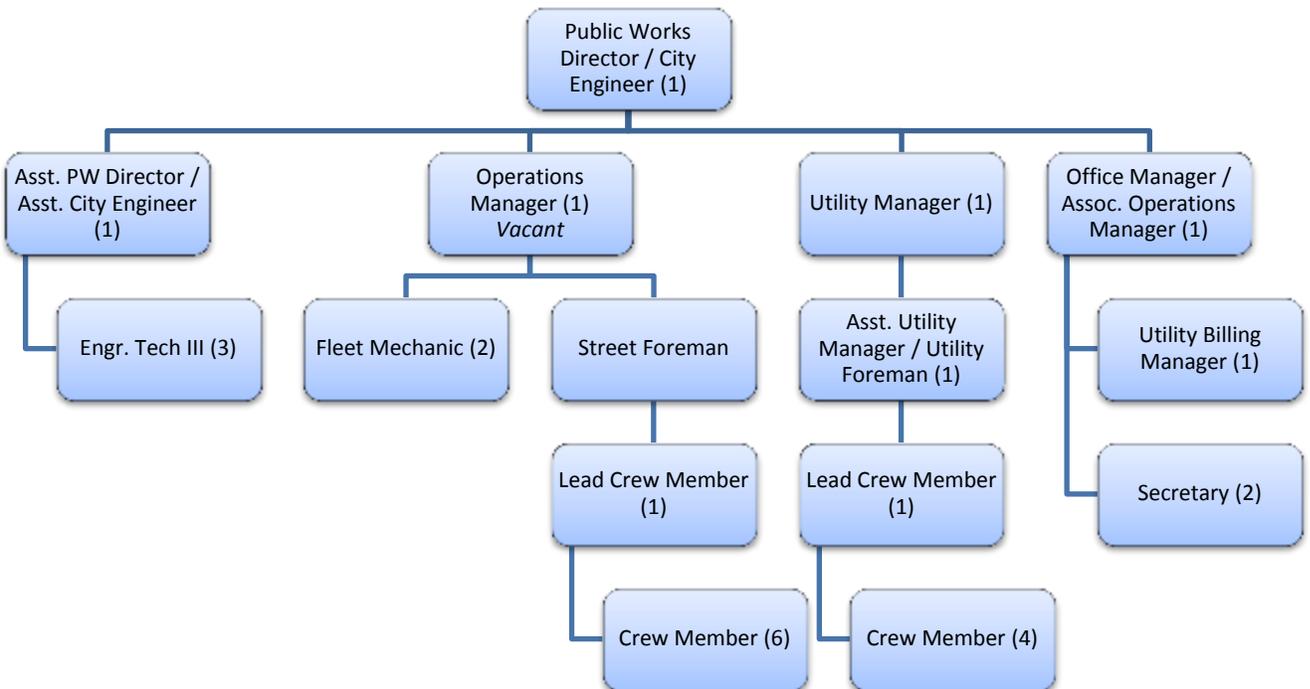


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Public Works (Engineering/Operations)

MISSION:

Provide basic public transportation, storm water management and utility infrastructure and services consistent with citizen expectations in an urban environment. Provide engineering, secretarial, custodial, street crew and mechanics support for public works activities, as well as support of several other departments.





City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Public Works (Engineering/Operations)

AUTHORIZED POSITION LIST:

	2009 (29 pos.)	2010 (29 pos.)	2011 (28 pos.)	2012 (27 pos.)	2013 (27 pos.)
Public Works Director / City Engineer			1	1	1
Public Works Director	1	1			
City Engineer	1	1			
Asst. PW Director / Asst. City Engineer			1	1	1
Asst. City Engineer	1	1			
Engineering Technician	3	3	3	3	3
Operations Manager (Authorized but vacant)	1	1	1	1	1
Custodian	1	1	1		
Mechanic	2	2	2	2	2
Street Foreman	1	1	1	1	1
Street Crewman	7	7	7	7	7
Utility Manager	1	1	1	1	1
Asst. Utility Manager / Utility Foreman	1	1	1	1	1
Utility Crewman	5	5	5	5	5
Office Manager / Assoc. Operations Manager				1	1
Office Manager	1	1	1		
Utility Billing Manager				1	1
Utility Clerk	1	1	1		
Secretary (40 hour / 30 hour)	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1

MAJOR RESPONSIBILITIES:

1. Provide engineering support for infrastructure projects and citizen inquiries related to public works
2. Patch, resurface, paint, sign, sweep, control snow/ice, etc. on City streets
3. Maintain traffic signals and street lights
4. Study and implement improvements for traffic control and calming
5. Manage storm sewer and ditch system
6. Collect brush, leaves, refuse and recyclable materials
7. Maintain fleet vehicles for Public Works, Public Lands, Police and EMS departments
8. Provide secretarial support for Public Works, Public Lands, Planning and Building Inspection depts.
9. Maintain the City Hall building
10. Provide emergency response as needed

2013 GOALS:

1. Accelerate replacement of street signs consistent with new federal retroreflectivity requirements.
2. Implement fleet management software to begin tracking vehicle operating costs, and assist with scheduling timely equipment repairs and replacements.
3. Increase patching of roads due to increased deterioration of surfaces.
4. Try to provide an expected service level of various activities, accounting for increased costs of material, utilities, fuel and outside services.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Public Works (Engineering/Operations)

SIGNIFICANT ISSUES IN 2013:

1. Citizen desire for decreased spending makes it increasingly difficult to meet citizen expectations of service levels.
2. Deferred maintenance on roads and equipment is catching up with us in the form of more frequent and more expensive repairs.
3. Weather conditions affect heating/cooling costs and snow/ice removal efforts, but are unknowable and difficult to accurately budget for.
4. Costs of natural gas, electricity, construction materials and vehicle fuel are subject to market fluctuations and are difficult to predict for accurate budgeting.
5. There is little forgiveness in the proposed operating budget for vehicle or other mechanical breakdowns, utility or fuel price increases, road failures or unfavorable weather.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Roadway miles to maintain (snow removal, utility mains, street lights, signs, sidewalk, pavement rehab.)	68.3	68.5	68.5	68.5	68.6
Number of homes in City (leaves, brush, refuse, etc.) Number shown is addresses that are not multi-family.	4,587	4,626	4,966	4,946	5,015
Average pavement surface evaluation rating (Scale 1-10)	N/A	6.7	6.7	6.7	6.5
Number of road segments with PASER lower than 4	N/A	34	36	34	40



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Public Works (Water Resources)

MISSION:

The mission of the Water Resources Management Commission (WRMC) is to develop, guide, interpret and administer policy, technical standards and ordinances to protect, manage and enhance the water resources in the City of Middleton for the benefit of its citizens and communities within its watersheds.

MAJOR RESPONSIBILITIES:

1. Staff the WRMC and coordinate with outside agencies to perform monitoring and conduct studies.
2. Manage contracts with consultants to develop plans and implement projects and best management practices to control storm water runoff and improve the quality of surface and ground water.
3. Implement procedures to inform the Common Council, City committees and outside agencies.
4. Respond to inquiries from the public regarding developments in water resources management.
5. Develop and recommend plans to bring City into compliance with applicable storm water standards.
6. Develop ordinances to allow enforcement of and compliance with applicable storm water standards.
7. Review development and storm water management plans submitted by developers in the City.

2013 GOALS:

1. Collect additional stream data as baseline for pollutant loadings originating outside the City.
2. Prepare to meet compliance for impending DNR mandated TMDL standards.
3. Fine tune Storm Water Runoff Control ordinance to match changes in state and county laws and to eliminate minor inconsistencies.
4. Develop and implement a maintenance program on major City-owned storm water facilities.
5. Continue maintenance program of minor City-owned storm water repair facilities.
6. Initiate program of inspections on existing private storm water controls to ensure sustained compliance.
7. If approved, develop and implement a storm water utility as a means to fund major maintenance programs; and pursue available grants for additional funding.

SIGNIFICANT ISSUES IN 2013:

1. Funding.
2. Restoring major storm water controls to design configurations to ensure performance.
3. Communicating to the Common Council the budgetary impacts that likely will result from the impending TMDL standards.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Storm Water / Erosion Control Plan Reviews	29	61	60	33	60
WRMC Meetings	9	10	11	5	11



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Public Works

PUBLIC WORKS FINANCIAL SUMMARY	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenues							
Recycling Revenue							
Recycling Permits	\$ 1,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State & Federal Aid - Recycling	85,180	85,464	85,000	55,250	55,250	55,308	55,250
Total	86,731	85,464	85,000	55,250	55,250	55,308	55,250
Street Lighting Revenue							
County Aid - Signals	3,654	3,478	3,000	4,728	8,200	7,971	8,200
Total	3,654	3,478	3,000	4,728	8,200	7,971	8,200
Landfill							
Administration - Landfill	5,000	-	6,000	6,000	5,000	5,000	5,000
Total	5,000	-	6,000	6,000	5,000	5,000	5,000
Other Public Works Revenue							
State Aids - Roads	1,433,975	1,362,276	1,294,162	1,294,163	1,164,746	1,164,746	1,048,271
Sidewalk Assessments	88,594	82,343	120,000	91,860	120,000	99,334	80,000
Zoning	1,000	2,000	1,500	3,000	1,500	3,400	2,000
Material Sales	998	1,628	1,200	1,664	8,000	10,406	8,000
Public Works Charges	11,941	10,992	12,000	(187)	11,000	6,887	10,000
Total	1,536,508	1,459,239	1,428,862	1,390,500	1,305,246	1,284,773	1,148,271
PUBLIC WORKS REVENUE	\$ 1,631,893	\$ 1,548,181	\$ 1,522,862	\$ 1,456,478	\$ 1,373,696	\$ 1,353,052	\$ 1,216,721
Expenses							
Wages							
Administration & Engineering	\$ 493,348	\$ 449,665	\$ 366,294	\$ 515,498	\$ 445,832	\$ 414,998	473,857
Fleet maintenance	92,184	115,530	111,269	100,693	115,774	99,402	116,643
Street Crew	422,808	368,733	406,953	330,502	427,408	365,129	449,472
Total	1,008,340	933,928	884,516	946,693	989,014	879,529	1,039,972
Personnel Benefits							
Administration & Engineering	158,964	181,744	195,701	219,557	229,741	167,182	204,714
Fleet maintenance	-	34,035	55,879	46,904	56,632	37,972	40,878
Street Crew	323,757	300,834	215,621	187,367	216,688	193,183	179,610
Total	482,721	516,613	467,201	453,828	503,061	398,337	425,202
Operating expenses							
Engineering & Administration	23,448	22,927	24,549	11,683	23,810	22,435	22,450
Fleet Maintenance	155,584	200,731	148,000	174,381	168,900	148,045	154,500
Street Crew	25,424	18,686	12,600	14,240	33,975	45,537	31,950
City Garage	55,520	50,202	59,500	53,218	45,500	40,537	44,000
Protective Equipment	2,674	3,587	3,500	2,945	3,500	3,513	3,000
Track & Signal Maintenance	-	-	300	-	300	-	300
Street Cleaning	5,942	8,401	9,300	6,539	8,900	9,085	8,900
Snow & Ice Removal	89,166	64,684	74,700	87,084	68,000	55,576	66,450
Sidewalk Maintenance	-	-	-	-	-	-	150,000
Traffic Signals	14,011	41,919	19,800	15,166	29,550	13,781	22,250
Traffic Signs & Markings	31,957	28,183	28,000	28,309	28,200	22,749	28,100
Street Lighting	107,500	106,802	114,000	119,474	123,800	100,123	125,000
Tree & Brush Control	240	672	2,000	216	2,000	85	2,000
Storm Sewers	10,146	9,694	8,000	15,941	13,000	17,433	50,000
Water Resources	49,700	7,047	21,459	27,820	30,459	30,097	30,459
Landfill	61,560	61,650	62,321	62,521	51,412	51,412	51,300
Recycling	210,827	207,445	226,000	224,465	235,700	193,236	245,700
Refuse Collection	445,407	480,734	508,000	503,768	525,000	433,321	542,000
Total	\$ 1,289,106	\$ 1,313,364	\$ 1,322,029	\$ 1,347,770	\$ 1,392,006	\$ 1,186,965	1,578,359
PUBLIC WORKS EXPENSES	\$ 2,780,167	\$ 2,763,905	\$ 2,673,746	\$ 2,748,291	\$ 2,884,081	\$ 2,464,831	\$ 3,043,533
NET TAX LEVY SUPPORT	\$ 1,148,274	\$ 1,215,724	\$ 1,150,884	\$ 1,291,813	\$ 1,510,385	\$ 1,111,779	\$ 1,826,812



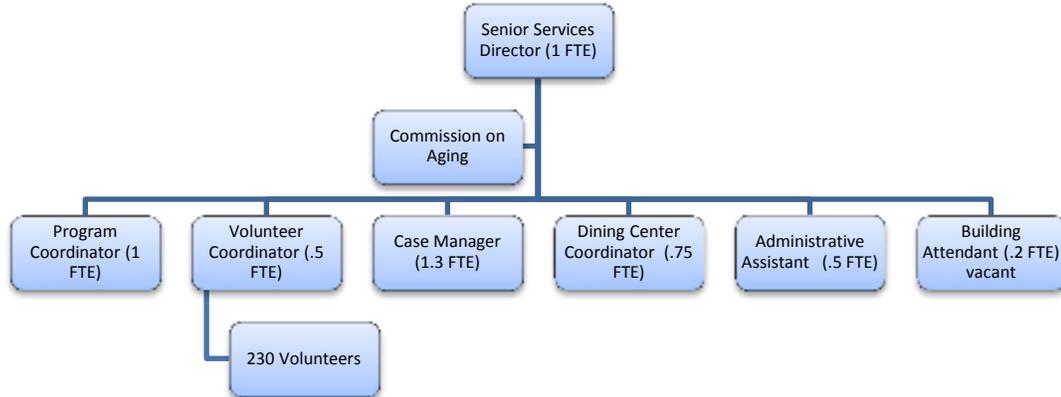


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Senior Center

MISSION:

The Middleton Senior Center enriches the lives of older adults.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Director	1	1	1	1	1
Program Coordinator	1	1	1	1	1
Volunteer Coordinator	.5	.5	.5	.5	.5
Dining Center Coordinator	.75	.75	.75	.75	.75
Case Manager (2)	1.3	1.3	1.3	1.3	1.3
Administrative Assistant	.5	.5	.5	.5	.5
Building Attendant (vacant)	.2	.2	.2	.2	.2

MAJOR RESPONSIBILITIES:

1. Provide and coordinate programs and services for older adults, to maintain their independence and uphold their dignity.
2. Provide opportunities for volunteer service at the senior center and to serve older adults throughout our community.
3. Provide information and referrals to older adults and their families and to provide Case Management, in order for older adults to stay in the community as they desire.
4. Provide opportunities for older adults to influence policies, procedures and programs at the Middleton Senior Center.
5. Work cooperatively with other city departments to enhance the lives of older adults.
6. Develop and maintain community ties that also enhance the lives of older adults.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Senior Center

2013 GOALS:

1. Review the Senior Center Action Plan for 2012-2015 with the Commission on Aging, using the national accreditation standards.
2. Review and evaluate accomplishments of the 2012-2015 Action Plan. Begin the organization process to form a self-evaluation committee in preparation for the third national peer review, due in August 2014.
3. Continue to enhance and increase volunteer involvement in the senior center and provide additional leadership positions for older adults.
4. Participate in grant opportunities that will open new avenues to serving the need of older adults in Middleton.
5. Monitor the budget of programs and activities, looking for opportunities to economize.
6. Strive every day, in every interaction with our participants, to enrich the lives of older adults in Middleton.

SIGNIFICANT ISSUES IN 2013:

1. Management of a growing volunteer staff with limited coordination staff time.
2. Establishing a working relationship with the new Dane County Adult Disability Resource Center, opening in October 2012.
3. Evaluating our ability to serve the diverse needs of older adults using the Senior Center, especially those with mental health needs and those who are low income.
4. Maintaining quality programs and services while monitoring limited resources and cutting costs where possible.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Daily participation average	175	124	125	89	125
Case Management contacts	3,348	2,980	2,500	1,288	2,500
Meals on Wheels Delivered	5,863	6,061	6,000	3,228	6,000
Dining Center Meals Served	3,287	3,864	4,000	2,658	4,000
Volunteers on Staff	260	265	275	275	275
Newsletter distributed monthly*	1,850	1,850	950	950	1,000
<ul style="list-style-type: none"> • Mailing list reduction in 2012 					



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Senior Center

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenues							
County Aid	\$ 45,993	\$ 45,153	\$ 45,153	\$ 45,153	\$ 45,153	\$ 47,190	\$ 45,153
Aid to Senior Center	-	3,129	3,129	3,129	-	-	-
Program Revenue	32,859	18,458	10,000	3,046	2,000	835	2,000
Trip Revenue	-	-	-	11,558	3,000	9,085	3,000
Classes Revenue	-	-	-	6,657	8,000	8,301	8,000
Miscellaneous Revenue	-	-	-	2,442	8,000	2,227	2,500
	<u>\$ 78,852</u>	<u>\$ 66,740</u>	<u>\$ 58,282</u>	<u>\$ 71,985</u>	<u>\$ 66,153</u>	<u>\$ 67,638</u>	<u>\$ 60,653</u>
Expenses							
Wages	\$ 220,624	\$ 221,086	\$ 220,264	\$ 227,888	\$ 249,580	\$ 228,015	\$ 252,830
Personnel Benefits	93,520	98,063	107,612	94,996	99,733	90,717	91,028
Operating Expenses	<u>107,510</u>	<u>76,909</u>	<u>87,701</u>	<u>79,879</u>	<u>87,711</u>	<u>71,232</u>	<u>87,711</u>
	<u>\$ 421,654</u>	<u>\$ 396,058</u>	<u>\$ 415,577</u>	<u>\$ 402,763</u>	<u>\$ 437,024</u>	<u>\$ 389,964</u>	<u>\$ 431,569</u>
NET TAX RATE SUPPORT	<u>\$ 342,802</u>	<u>\$ 329,318</u>	<u>\$ 357,295</u>	<u>\$ 330,778</u>	<u>\$ 370,871</u>	<u>\$ 322,326</u>	<u>\$ 370,916</u>
LEVY SUPPORT AS % OF EXPENSES	81%	83%	86%	82%	85%	83%	86%

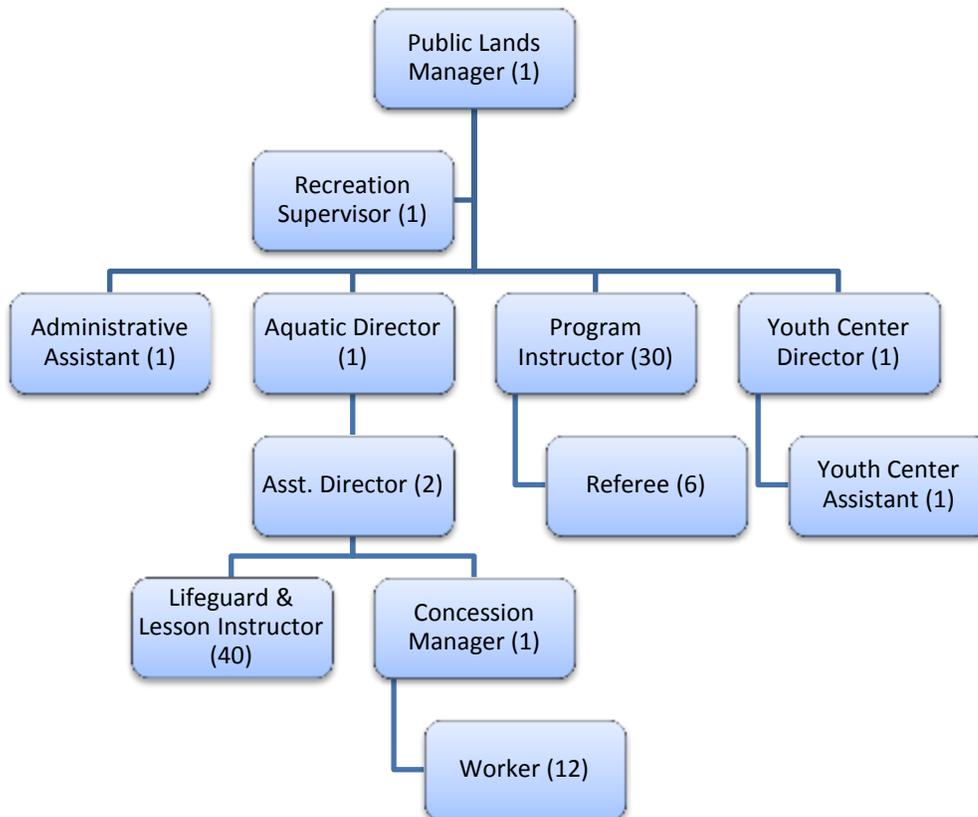


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Recreation

MISSION:

The Recreation Division's mission is to serve as a catalyst in the development, initiation, coordination and the support for a variety of leisure time activities and facilities for residents of all ages.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Recreation Supervisor	1	1	1	1	1
Administrative Assistant	0	0	0	.75	.75
Aquatic Director	1	1	1	1	1
Program Instructor	30	30	30	30	30
Youth Center Director	1	1	1	1	1
Aquatic Center Assistants	2	2	2	2	2
Referees	6	6	6	6	6
Lifeguard & lesson instructors	40	40	40	40	40
Concession Stand Manager	1	1	1	1	1
Youth Center Assistant	1	1	1	1	1
Concession Workers	12	12	12	12	12



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Recreation

MAJOR RESPONSIBILITIES:

1. Operate the Walter R. Bauman Aquatic Center.
2. Provide competitive sports programming and leisure activities that are considered passive and non-competitive for all ages of City residents.
3. Supervisor administrative and seasonal employees of the department.
4. Assist in all aspects of administrative duties as needed.
5. Work with the School District and other organizations in an effort to make the best use of all existing facilities.

2013 GOALS:

1. Continue to provide a safe environment for swimmers at the Walter R. Bauman Aquatic Center.
2. Continue to offer City residents a wide variety of leisure time activities. Recognize the importance of recreation for City residents of all ages and abilities.
3. Improve the Departments communication to the City through new website, social media, program guides, and email.
4. Organize field use and potentially incorporate rental of fields and vendor permits.

SIGNIFICANT ISSUES IN 2013:

1. Providing full-time office hours as requested with a budgeted three-quarter time position.
2. Providing additional requested programming on a limited staffing and programming budget.
3. Continue to operate the Youth Center with a limited budget as desired by the City.
4. Have funding available to adequately maintain the Aquatic Center, so a safe and healthy environment can be provided.
5. Have the ability to expand enrollment in popular programs, so the demand can be met.
6. Have funding available to adequately maintain the City park shelters and fields.
7. Building a foundation for program sponsorships to assist in the rising costs of program supplies, and work towards a scholarship program.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Recreation

MAJOR WORKLOAD STATISTICS:

INDICATOR	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 7/31	2013 Projected
Aquatic Center Daily Attendance	n/a	n/a	38,500	27,500	33,000
Aquatic Center Program Participation	n/a	n/a	1,493	1,493	1,500
Summer Recreation Program Participation	n/a	n/a	1,167	1,167	1,200
Fall, Winter, Spring Program Participation	n/a	n/a	748	208	1,000
Middleton Youth Resource Center					
Lakeview East Shelter Rentals	94	82	78	45	85
Lakeview West Shelter Rentals	81	85	78	48	81
Lakeview Kitchen Rentals	51	48	45	25	48
Lakeview Meeting Room Rentals	98	107	104	54	103
Lakeview Hall Gazebo Rentals	10	10	2	0	7
Firemen's Park North Shelter Rentals	31	40	28	12	33
Firemen's Park South Shelter Rentals	18	31	20	8	23
Firemen's Park Small Shelter Rentals	13	15	15	4	14
Parisi Park Shelter Rentals	11	9	9	6	10
Orchid Heights Park Shelter Rentals	22	18	15	8	18

FINANCIAL INFORMATION:

YOUTH CENTER	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Dane County Aid						8,429	\$ -
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 728	\$ 8,736
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 728	\$ 8,736
Expenses							
Wages	\$ -	\$ 10,766	\$ -	\$ 26,637	\$ 16,035	\$ 20,678	\$ 19,926
Personnel Benefits	-	1,666	-	3,647	-	3,364	3,449
Operating Expenses	23,834	4,759	18,035	2,211	2,000	2,977	3,692
	\$ 23,834	\$ 17,191	\$ 18,035	\$ 32,495	\$ 18,035	\$ 27,019	\$ 27,067
NET TAX RATE SUPPORT	<u>\$ 23,834</u>	<u>\$ 17,191</u>	<u>\$ 18,035</u>	<u>\$ 32,495</u>	<u>\$ 18,035</u>	<u>26,291</u>	<u>18,331</u>
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	97%	68%

In prior years, the County aid was not specifically recognized for the Youth Center



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Recreation

FINANCIAL INFORMATION:

RECREATION ADMINISTRATION	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses							
Wages	\$ 62,073	\$ 61,851	\$ 59,000	\$ 79,367	\$ 64,287	\$ 61,732	\$ 77,264
Personnel Benefits	58,045	26,577	27,394	31,238	37,705	38,974	42,667
Operating Expenses	21,954	17,442	23,200	26,437	9,250	7,410	9,250
	\$ 142,072	\$ 105,870	\$ 109,594	\$ 137,042	\$ 111,242	\$ 108,116	\$ 129,181
NET TAX RATE SUPPORT	\$ 142,072	\$ 105,870	\$ 109,594	\$ 137,042	\$ 111,242	\$ 108,116	\$ 129,181
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%
SUMMER RECREATION	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/2012	Approved Budget 2013
Revenue							
Summer Recreation	\$ 74,013	\$ 80,109	\$ 75,000	\$ 71,478	\$ 70,000	\$ 57,209	\$ 70,000
	\$ 74,013	\$ 80,109	\$ 75,000	\$ 71,478	\$ 70,000	\$ 57,209	\$ 70,000
Expenses							
Wages	\$ 49,560	\$ 45,633	\$ 56,805	\$ 54,592	\$ 46,000	\$ 35,578	\$ 46,000
Personnel Benefits	3,791	3,491	4,345	4,176	3,519	2,553	3,519
Operating Expenses	22,880	22,665	17,500	13,914	19,500	22,266	19,500
	\$ 76,231	\$ 71,789	\$ 78,650	\$ 72,682	\$ 69,019	\$ 60,397	\$ 69,019
NET TAX RATE SUPPORT	\$ 2,218	\$ (8,320)	\$ 3,650	\$ 1,204	\$ (981)	\$ 3,188	\$ (981)
LEVY SUPPORT AS % OF EXPENSES	3%	-12%	5%	2%	-1%	5%	-1%
FALL-WINTER-SPRING REC	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Fall-Winter-Spring Recreation	\$ 46,978	\$ 43,646	\$ 44,000	\$ 37,828	\$ 44,000	\$ 35,460	\$ 44,000
	\$ 46,978	\$ 43,646	\$ 44,000	\$ 37,828	\$ 44,000	\$ 35,460	\$ 44,000
Expenses							
Wages	\$ 43,033	\$ 45,639	\$ 43,500	\$ 36,413	\$ 40,250	\$ 11,938	\$ 40,250
Personnel Benefits	2,695	3,198	3,328	2,508	3,079	907	3,079
Operating Expenses	10,846	8,264	13,325	9,365	13,325	7,149	13,325
	\$ 56,574	\$ 57,101	\$ 60,153	\$ 48,286	\$ 56,654	\$ 19,994	\$ 56,654
NET TAX RATE SUPPORT	\$ 9,596	\$ 13,455	\$ 16,153	\$ 10,458	\$ 12,654	\$ (15,466)	\$ 12,654
LEVY SUPPORT AS % OF EXPENSES	17%	24%	27%	22%	22%	-77%	22%



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Recreation

FINANCIAL INFORMATION:

AQUATIC CENTER	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Aquatic Program Revenue	\$ -	\$ -	\$ -	\$ 72,017	\$ 71,000	\$ 104,792	\$ 71,000
Swimpool	216,412	246,346	224,000	180,785	163,000	-	-
Daily Aquatic Admissions	-	-	-	-	-	88,118	85,000
Aquatic Concession Revenue	-	-	-	-	-	34,840	35,000
Pool Reservations	-	-	-	-	-	1,689	-
Aquatic Memberships	-	-	-	-	-	50,772	50,000
	<u>\$ 216,412</u>	<u>\$ 246,346</u>	<u>\$ 224,000</u>	<u>\$ 252,802</u>	<u>\$ 234,000</u>	<u>\$ 280,211</u>	<u>\$ 241,000</u>
Expenses							
Wages	\$ 149,297	\$ 150,790	\$ 132,500	\$ 145,295	\$ 140,900	\$ 180,435	\$ 140,900
Personnel Benefits	13,282	12,200	12,136	12,617	12,785	16,076	12,779
Operating Expenses	116,014	104,095	124,325	104,371	127,175	125,364	127,175
	<u>\$ 278,593</u>	<u>\$ 267,085</u>	<u>\$ 268,961</u>	<u>\$ 262,283</u>	<u>\$ 280,860</u>	<u>\$ 321,875</u>	<u>\$ 280,854</u>
NET TAX RATE SUPPORT	<u>\$ 62,181</u>	<u>\$ 20,739</u>	<u>\$ 44,961</u>	<u>\$ 9,481</u>	<u>\$ 46,860</u>	<u>\$ 41,664</u>	<u>\$ 39,854</u>
LEVY SUPPORT AS % OF EXPENSES	22%	8%	17%	4%	17%	13%	14%

RECREATION SUMMARY	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Aquatic Center	\$ 216,412	\$ 246,346	\$ 224,000	\$ 252,802	\$ 234,000	\$ 280,211	\$ 241,000
Fall-Winter-Spring Recreation	46,978	43,646	44,000	37,828	44,000	35,460	44,000
Summer Recreation	74,013	80,109	75,000	71,478	70,000	57,209	70,000
	<u>\$ 337,403</u>	<u>\$ 370,101</u>	<u>\$ 343,000</u>	<u>\$ 362,108</u>	<u>\$ 348,000</u>	<u>\$ 372,880</u>	<u>\$ 355,000</u>
Expenses							
Recreation Administration	\$ 142,072	\$ 105,870	\$ 109,594	\$ 137,042	\$ 111,242	\$ 108,116	\$ 129,181
Aquatic Center	278,593	267,085	268,961	262,283	280,860	321,875	280,854
Fall-Winter-Spring Recreation	56,574	57,101	60,153	48,286	56,654	19,994	56,654
Summer Recreation	76,231	71,789	78,650	72,682	69,019	60,397	69,019
	<u>\$ 553,470</u>	<u>\$ 501,845</u>	<u>\$ 517,358</u>	<u>\$ 520,293</u>	<u>\$ 517,775</u>	<u>\$ 510,382</u>	<u>\$ 535,708</u>
NET TAX RATE SUPPORT	<u>\$ 216,067</u>	<u>\$ 131,744</u>	<u>\$ 174,358</u>	<u>\$ 158,185</u>	<u>\$ 169,775</u>	<u>\$ 137,502</u>	<u>\$ 180,708</u>
LEVY SUPPORT AS % OF EXPENSES	39%	26%	34%	30%	33%	27%	34%



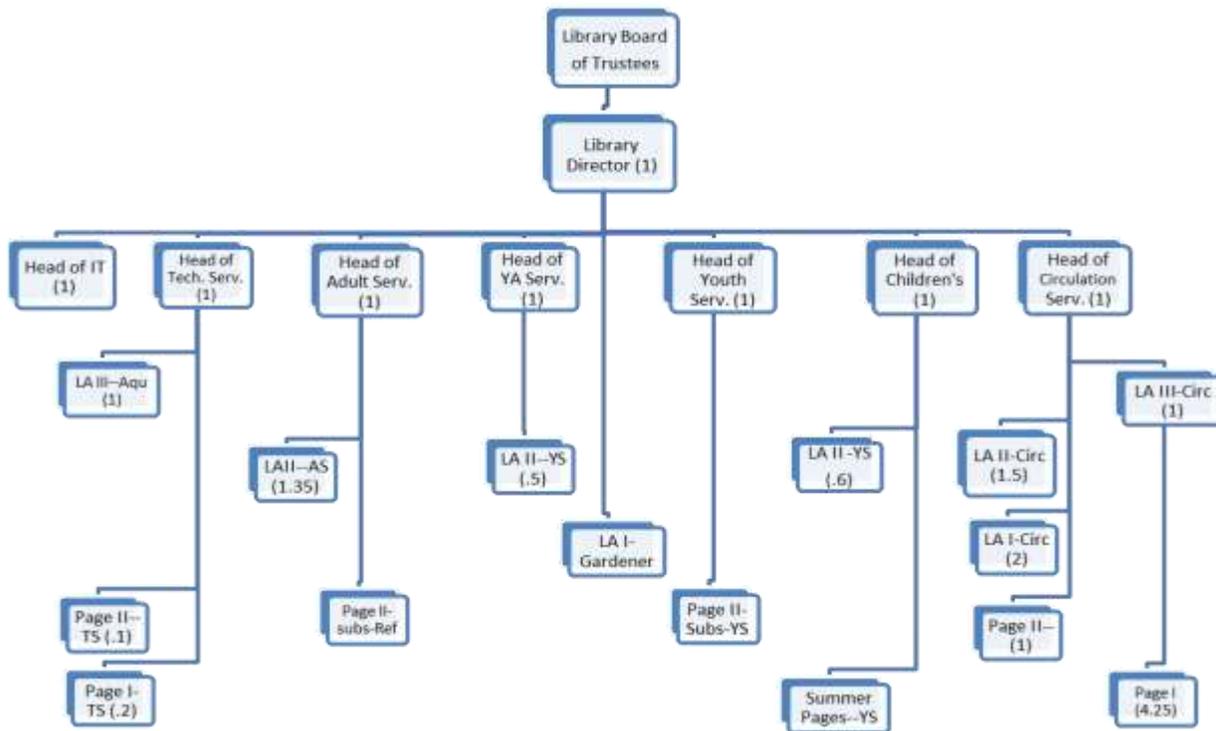
City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Library (Special Revenue Fund)

MISSION:

The Middleton Public Library's mission statement is to make a positive difference in the quality of life in our community. We accomplish our mission through lifelong learning opportunities by:

1. Providing highly competent library staff to assist, guide, and instruct the public in the use of library resources and information gathering,
2. Meeting the education, information and recreational needs of the community through information collections, resources, programming and outreach,
3. Offering a safe and welcoming environment in an aesthetically pleasing and conveniently organized facility, and
4. Supplying free and open access to information and diverse ideas, while protecting the privacy of library patrons.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Library Director	1	1	1	1	1
Library Department Head	5	5	7	7	7
Librarian	2	2	0	0	0
Library Assistant III	2	1	1	2	2
Library Assistant II	7	7	7	6	6
Library Assistant I	5	5	6	6	6
Page II	6	6	6	6	6
Page I	21	21	21	20	20
Seasonal and subs	8	8	14	14	14



Operating Budgets & Performance Plans: Library (Special Revenue Fund)

MAJOR RESPONSIBILITIES:

Provide lifelong learning opportunities for the entire community:

1. Staff: Provide reference services and public instruction - competent and knowledgeable library staff
2. Materials: Supply current and accurate materials and online resources – library books, audios, music, maps, periodicals, eBooks, eReaders and electronic databases
3. Programming: Offer educational and interesting library programming and outreach services to – adults, teens, ‘tween, children and the community at large
4. Operations: Maintain a safe, secure, organized and pleasant facility - for collections and reading, meeting space and quiet study
5. Technology: Provide access to reliable technology services - to the library online catalog, public use computers and WiFi

2013 GOALS:

1. Staff: Support continuing education and library staff development to stay abreast with the current trends in literacy, emerging and mobile technologies; and to provide accurate learning opportunities for the public
2. Materials: Respond to the informational needs of the community with relevant library collections of books, audios and periodicals, as well as online resources, downloadable and electronic books
3. Programming: Offer library programs to all ages, and participate in a county-wide endowment fund campaign in order to secure long term funding for humanities-related programming
4. Operations: Maintain a safe, secure, organized and pleasant library facility; conduct a space needs assessment; and create a library building program document
5. Technology: Expand library network bandwidth in order to provide a reliable Internet connection for use by the public and library staff

SIGNIFICANT ISSUES IN 2013:

1. Staff: Rapid changes to technologies and mobile applications require additional library staff training and updates to public instruction for library patrons.
2. Materials: Books available in multiple formats (e.g., hardcover, paperback, audiobook, eBook, downloadable audio and large print) means library patrons seek collections in a variety of formats.
3. Programming: As our community demographics change and evolve new library programs must be developed to meet those needs.
4. Operations: An aging library building requires constant attention and maintenance.
5. Technology: More bandwidth is needed to support today's public library Internet use.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Library (Special Revenue Fund)

MAJOR WORKLOAD STATISTICS:

WORKLOAD ACTIVITIES	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Reference Questions	27,144	30,160	31,000	NA	31,000
Annual Circulation	803,433	769,064	777,370	388,685	781,000
Registered Borrowers	16,900	19,180	20,000	19,600	20,700
Interlibrary loans provided to	227,016	202,720	223,698	111,849	227,000
Interlibrary loans received from	241,640	213,141	217,650	108,825	226,000
Books owned	88,809	91,797	102,000	102,122	102,500
Audiovisual owned	21,863	24,275	26,200	25,982	26,200
Overdrive use	1,789	3,051	11,002	5,501	15,000
Online database use	4,400	7,145	8,418	4,209	9,918
Programs and events	558	565	590	318	595
Number of participants at events	16,782	19,240	20,000	10,905	20,200
Annual visitor count	367,954	368,396	373,826	186,913	378,000
Annual hours of operation	3,520	3,520	3,520	1,689	3,520
Public computers	50	50	51	51	51
Public Internet use sessions	121,961	140,477	122,172	61,086	123,000

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
County Aid	\$ 638,722	\$ 682,846	\$ 734,065	\$ 734,064	\$ 766,589	\$ 766,589	\$ 779,524
General Fund Support	1,015,473	956,616	1,043,814	1,043,814	1,018,315	1,018,315	1,007,346
Other Revenue	-	-	-	11,678	31,000	29,539	21,000
	\$ 1,654,195	\$ 1,639,462	\$ 1,777,879	\$ 1,789,556	\$ 1,815,904	\$ 1,814,443	\$ 1,807,870
Expenses							
Wages	\$ 831,953	\$ 835,231	\$ 875,662	\$ 899,180	\$ 968,756	\$ 848,896	\$ 973,765
Personnel Benefits	286,846	297,960	354,159	297,621	286,323	255,530	266,814
Operating Expenses	535,396	506,271	548,058	543,643	560,825	519,500	567,291
	\$ 1,654,195	\$ 1,639,462	\$ 1,777,879	\$ 1,740,444	\$ 1,815,904	\$ 1,623,926	\$ 1,807,870
NET TAX RATE SUPPORT	\$ 1,015,473	\$ 956,616	\$ 1,043,814	\$ 1,043,814	\$ 1,018,315	\$ 1,018,315	\$ 1,007,346
LEVY SUPPORT AS % OF EXPENSES	61%	58%	59%	60%	56%	63%	56%



CONSERVATION & DEVELOPMENT





Operating Budgets & Performance Plans: Planning

MISSION:

To ensure that the City of Middleton community thrives in a measured and balanced manner while protecting its natural resources and the needs of all current and future citizens.



AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Planning Director / Zoning Administrator	1	1	1	1	1
Assistant Planning Director / Zoning Administrator	1	1	1	1	1
Assistant Director of Community Development	0	0	1	1	1
Associate Planner	1	1	0	0	0



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Planning

MAJOR RESPONSIBILITIES:

1. Staffing of Committees: Plan Commission; Community Development Authority; Zoning Board of Appeals; Airport Commission; Ped, Bike, Transit Committee, Sustainability Committee; Arts Committee; Landmarks Commission, Middleton/Westport Joint Zoning Committee; Work Force Housing Committee; and FUDA Steering/Staff Committee.
2. Preparation of City Plans, including the Comprehensive Plan, BUILD, and Bicycle Pedestrian Plan, Administration of Ordinances, including: Zoning; Subdivision; Wetland; Floodplain; Outdoor Lighting; Sign; Off-Street Parking and Landscape Specifications; Public Arts.
3. Assistance with TID #3 and TID #5 Administration and Redevelopment District #3.
4. Assistance with economic and community development issues.
5. Research and reports on issues affecting the City such as: transportation; housing; environmental; floodplain; parking; and housing.

2013 GOALS:

1. Continue Providing Support to the 11 Committees and Commissions that the Planning Dept. staffs.
2. Finalize the Future Urban Development Areas (FUDA) Plan and adopt as part of the Comprehensive Plan.
3. Comprehensive Plan, Zoning Ordinance, and Subdivision Ordinance revisions.
4. Continue assistance with the administration of TID #3 and TID #5.
5. Oversee the Downtown Parking Ramp Space Needs Study to completion.
6. Oversee the implementation of the Amherst Road Residential Redevelopment Project to completion.

SIGNIFICANT ISSUES IN 2013:

1. Tax Incremental Financing Districts #3 and #5
2. Future Urban Development Area Planning
3. Bishops Bay process
4. Ordinance Revisions

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Design Review	30	23	30	9	18
Ordinance Amendments	9	14	5	8	16
SIP's and Modifications	50	45	40	32	64
Misc. (TIF, plans, agreements, etc.)	73	51	75	38	76
Cond. Use Permits	9	9	4	8	16
Subdivisions and CSM's	12	9	15	17	34



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Planning

FINANCIAL INFORMATION:

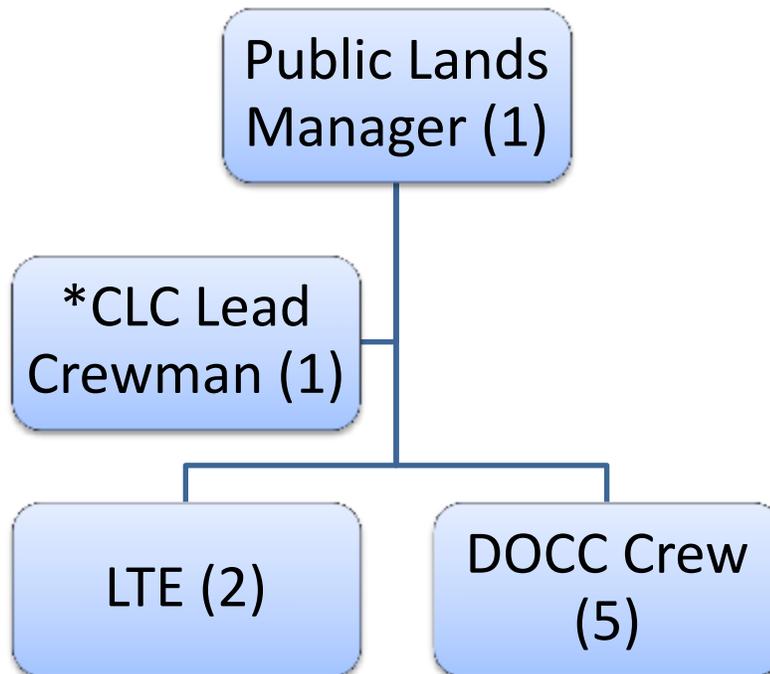
	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Zoning Permit Fees	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 17,025	\$ 10,000
Plan Commision Charges	<u>11,838</u>	<u>12,025</u>	<u>11,000</u>	<u>15,894</u>	<u>11,000</u>	<u>25,435</u>	<u>15,000</u>
	\$ 11,838	\$ 12,025	\$ 11,000	\$ 15,894	\$ 16,000	\$ 42,460	\$ 25,000
Expenses							
Wages	\$ 201,996	\$ 191,136	\$ 193,382	\$ 211,315	\$ 232,905	\$ 206,520	\$ 228,074
Personnel Benefits	74,693	73,441	83,028	79,061	77,477	71,536	77,366
Operating Expenses	<u>23,426</u>	<u>8,654</u>	<u>5,950</u>	<u>4,668</u>	<u>10,250</u>	<u>4,517</u>	<u>10,250</u>
	\$ 300,115	\$ 273,231	\$ 282,360	\$ 295,044	\$ 320,632	\$ 282,573	\$ 315,690
NET TAX RATE SUPPORT	<u>\$ 288,277</u>	<u>\$ 261,206</u>	<u>\$ 271,360</u>	<u>\$ 279,150</u>	<u>\$ 304,632</u>	<u>\$ 240,113</u>	<u>\$ 290,690</u>
LEVY SUPPORT AS % OF EXPENSES	96%	96%	96%	95%	95%	85%	92%



Operating Budgets & Performance Plans: Conservancy Lands

MISSION:

The City of Middleton seeks to preserve and protect the City's open space, water, historical, and natural resources to both foster and restore native habitats with the addition benefit of enhancing the City's quality of life.



***CLC Lead Crewman position is budgeted for in Public Lands, not Conservancy Lands**

MAJOR RESPONSIBILITIES:

1. Plan & implement programs designed to restore & develop Middleton's Conservancy Lands Areas to provide native habitats as well as opportunities for outdoor education & passive outdoor recreation for all.
2. Protect, Restore & Enhance the water quality of all lakes, creeks, & kettle ponds within Middleton's Conservancy Lands System by ecological restoration of shore land buffer zones, aquatic & emergent zones, stabilizing stream banks, wetlands & ponds.
3. Protect, Restore & Enhance the native flora & fauna within Conservancy Lands Areas.
4. Protect, Restore & Enhance wildlife habitat & corridors that connect fragmented habitat parcels.
5. Control exotic & invasive species.
6. Develop policies & standards related to trails, kiosks, shelters, benches, & diverse uses of conservancy lands areas, including such use as trails, water trails & canoe access, wetland detention & sediment basins, wildlife & fisheries enhancements.
7. Consult with similar agencies from neighboring cities, towns, and counties to develop a regional response to issues concerning land conservation & management.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Conservancy Lands

2013 GOALS:

1. Protect, Restore & Enhance designated conservancy lands and maintain or improve the natural habitat, scenic beauty, outdoor recreation & outdoor environmental education.
2. Identify & address land conservation issues affecting lands designated as "Conservancy" within the City of Middleton.
3. Protect, Restore & Enhance native landscapes in the City of Middleton through land acquisition, ecological restoration, routine maintenance efforts, & provide volunteers or residents with hands-on ecological restoration learning opportunities.
4. Protect, Restore & enhance the natural vegetative communities within the City of Middleton, including but not limited to upland prairies, lowland forests, wetland/sedge meadow, shore land, open marsh & ponds, oak woods & oak savanna areas.
5. Improve water quality & fisheries areas within conservancy lands areas.
6. Increase connections between Middleton's conservancy lands areas and other adjacent or regional conservation areas including trails, corridors/linkages with other government agencies and regional land management plans.
7. Provide adequate management & staffing to oversee the management and or maintenance of all conservancy lands areas.

SIGNIFICANT ISSUES IN 2013:

1. Additional trails developed for public use and the increased staffing & maintenance responsibilities for those areas.
2. Deferred ecological maintenance for conservancy lands areas w/ approved management plans on file and/or in progress, will result in higher capital & operational costs over the long term to complete the desired results, reduced bio diversity of species, increased invasive species, increased public complaints, and less cooperation or lost partnership opportunities w/ Friends Groups, neighborhood associations or residents ready to help with these managed areas.
3. Negative impact on the aesthetic, recreational & scenic beauty of the Conservancy Lands Areas due to the reduction of LTE staff & Operational Budget Cuts.
4. Emergence of new invasive species & lack of funding for proper control measures or staffing to best maintain these sensitive areas. (i.e. Southern Cattail, Purple Loosestrife, Phragmites, Water Lettuce & Hyacinth, RCG).
5. Ever changing weather conditions or more frequent storm events that deter ecological restoration efforts and add to routine maintenance costs.

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 7/31	2013 Projected
CLC Acreage	800	820	820	820	822
Miles of maintained trails	-	-	-	22.5	24
CLC areas maintained	20	25	27	-	28
Grants for capital projects		\$461,000	\$500,000	\$691,750	\$500,000
Special Donations	\$10,000	\$11,800	\$10,000	\$17,750	\$10,000



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Conservancy Lands

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses							
Wages	\$ 2,200	\$ -	\$ 6,200	\$ 7,824	\$ 12,400	\$ 13,157	\$ 12,400
Personnel Benefits	-	-	-	688	950	1,007	950
Operating Expenses	85,925	66,508	61,900	51,792	61,900	22,861	61,900
	\$ 88,125	\$ 66,508	\$ 68,100	\$ 60,304	\$ 75,250	\$ 37,025	\$ 75,250
NET TAX RATE SUPPORT	\$ 88,125	\$ 66,508	\$ 68,100	\$ 60,304	\$ 75,250	\$ 37,025	\$ 75,250
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%

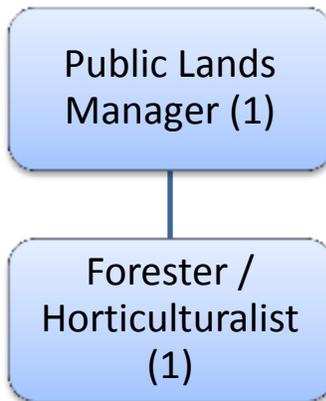


City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Forestry

MISSION:

The City of Middleton seeks to provide a forestry program that will meet the needs of our current residents and future generations and provide an urban forest managed to enhance the City's quality of life.



MAJOR RESPONSIBILITIES:

1. Maintain public safety along all city streets and parklands regarding publicly owned trees.
2. Monitor and maintain, to the best of my abilities, the health of all publicly owned trees.
3. Review subdivision plans to protect existing trees and to approve new plantings.
4. Public education regarding tree pests, diseases, and new urban forestry programs.
5. Staff reports to PRFC and City Council for capital and operation budgets and issues for all public lands.

2013 GOALS:

1. Continuation of City EAB ash removal and replacement program.
2. Highlight urban wood reuse.
3. Improve efficiency of pruning and removal processes.
4. Continued public education regarding all pertinent urban forestry concerns/needs.

SIGNIFICANT ISSUES IN 2013:

1. Continuation of City EAB ash reduction plan in light of fiscal constraints while EAB continues to advance towards Middleton.
2. Effects of 2012 drought will continue to be seen/felt in 2013. Additional tree mortality and an increase in insect/disease damage will increase and will continue to do so for the next few years.
3. Staff and time limitations continue to impact routine pruning of street trees. Almost every street in Middleton has tree limbs that are below the allowable height stated in City Ordinance chapter 20.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Forestry

MAJOR WORKLOAD STATISTICS:

- 8,225 Street trees worth approximately \$13.5 million
- 2,188 Park trees worth approximately \$3.9 million
- Roughly 93% of all available planting sites are planted
- 1 dedicated forestry employee

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 7/31	2013 Projected
# City Ash trees removed	40	120	208	108	200
# Trees removed	37	30	75	45	-
# Trees/shrubs planted	80	73	240	240	240
# Tree pruned	1,684	895	N/A	N/A	1,800+
# Resident inquiries		15-25/week		12-18/week	8-10/week

FINANCIAL INFORMATION:

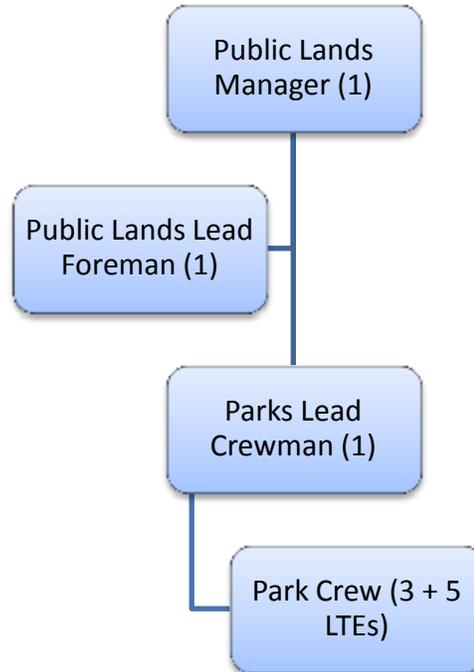
	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses							
Wages	\$ 805	\$ 32,000	\$ 52,000	\$ 55,476	\$ 60,895	\$ 53,335	\$ 61,504
Personnel Benefits	-	10,076	17,005	15,716	14,601	13,287	23,063
Operating Expenses	688	183	103,500	36,312	48,500	48,164	48,500
	\$ 1,493	\$ 42,259	\$ 172,505	\$ 107,504	\$ 123,996	\$ 114,786	\$ 133,067
NET TAX RATE SUPPORT	\$ 1,493	\$ 42,259	\$ 172,505	\$ 107,504	\$ 123,996	\$ 114,786	\$ 133,067
LEVY SUPPORT AS % OF EXPENSES	100%	100%	100%	100%	100%	100%	100%



Operating Budgets & Performance Plans: Public Lands

MISSION:

The City of Middleton seeks to provide a park and recreation system that will meet the needs of our current residents and future generations and provide a park and recreation program that is designed to enhance the City's quality of life.



MAJOR RESPONSIBILITIES:

1. Maintain an adequate amount of active & passive outdoor recreational lands & facilities to meet current & future demands.
2. Ensure that parks, recreation lands, facilities & programs are designed to meet the special needs of all residents, especially the elderly and disabled.
3. Coordinate subdivision review with all departments responsible for providing or maintaining adequate park lands & facilities and ensure that only land that is suitable for outdoor recreation is dedicated as parkland.
4. Coordinate development efforts, routine use & maintenance of recreational lands & facilities with the City of Middleton/Cross Plains School District, and other appropriate public outdoor recreation associations.
5. Public Lands, Recreation & Forestry Staff report to PRFC, Finance Committee, and the Common Council for approval of Capital & Operational Budgets.



Operating Budgets & Performance Plans: Public Lands

2013 GOALS:

1. Provide adequate funding for proper maintenance, operations, staffing and land acquisition of all park & open space lands. Recognize the importance of an adequate park budget, which can financially address existing park hazards and allow for future park land acquisition or future park facility development.
2. Utilize available resources to further enhance the quality of the City Park & Open Space System.
3. Provide residents with safe, reliable & enjoyable outdoor recreation equipment & experiences throughout the City Park system.
4. Provide a wide range of park & open space facilities to address the needs of existing & future demographics of Middleton residents and to meet the standards set forth by the National Park & Recreation Association (NRPA) & Wisconsin Parks & Recreation Association (WPRA).

SIGNIFICANT ISSUES IN 2013:

1. Decreased PRFC Capital & Operating Budgets have created conflicts/complaints from residents with expectations for a continued high quality customer service and highly maintained park & open space areas, play equipment, park paths, and parking lots.
2. Equipment maintenance costs billed from the Public Works Department continue to rise annually for vehicles & equipment.
3. Staffing levels have decreased. Areas to maintain as parks facilities or open space continue to rise.
4. Loss of Parks LTE Staffing has impacted the quality of maintenance at designated sports & athletic field areas citywide and the level of services offered to joint use agreement groups for these areas. FTE staff continue to operate without the needed LTE staff for maintenance assistance & are still expected to provide the same high quality park & open space areas.
5. Unstable weather conditions/events and damage to park areas, add hidden costs to hard hit operating budgets.

MAJOR WORKLOAD STATISTICS:

Public & Conservancy Facilities:

Maintain the following:

1. 6 Community Parks (including Dog Exercise Park)
2. Neighborhood Parks (including Quarry Skate Park)
3. 8 Mini Parks, 8 Conservancy Lands covering 823 acres
4. 22.3 miles of trails
5. 7 parking lots
6. 9 picnic areas
7. 1 Golf Course, Boat Launch, Outdoor Aquatic Center, Splash Pad, Life Trail, Energi being installed in 2012.

Including: 1 indoor shelter, 12 outdoor shelters, 10 Tennis Courts, 10 Basketball Courts, 8 Volleyball Courts, and 16 Ball Diamonds.



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Public Lands

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
Revenue							
Other Public Land Fees	-	-	-	-	8,000	300	-
State & Federal Aid - Public Lands	31,440	1,250	25,000	-	-	-	-
Permits - Park Reservations	15,741	19,372	17,000	18,656	53,000	23,326	20,000
	<u>47,181</u>	<u>20,622</u>	<u>42,000</u>	<u>18,656</u>	<u>61,000</u>	<u>23,626</u>	<u>20,000</u>
Expenses							
Wages	456,889	431,229	448,490	420,501	442,119	397,558	469,326
Personnel Benefits	187,922	160,374	179,205	169,274	181,321	159,225	161,012
Operating Expenses	221,239	202,968	159,825	140,461	173,775	150,075	187,295
	<u>866,050</u>	<u>794,571</u>	<u>787,520</u>	<u>730,236</u>	<u>797,215</u>	<u>706,858</u>	<u>817,633</u>
NET TAX RATE SUPPORT	<u>818,869</u>	<u>773,949</u>	<u>745,520</u>	<u>711,580</u>	<u>736,215</u>	<u>683,232</u>	<u>797,633</u>
LEVY SUPPORT AS % OF EXPENSES	95%	97%	95%	97%	92%	97%	98%



OTHER BUDGETS



City of Middleton 2013 Budget

Operating Budgets & Performance Plans: Other Budgets

FINANCIAL INFORMATION:

The following are other non-departmental budgets.

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
EXPENSES							
<i>General Government</i>							
Buildings & Grounds							
Wages	\$ 48,190	\$ 47,515	\$ 48,535	\$ 48,729	\$ 61,688	\$ 53,730	\$ 62,298
Personnel Benefits	33,321	24,718	26,653	25,905	25,790	22,425	24,895
Operating Expenses	75,689	47,511	57,750	49,600	63,500	58,282	60,000
Subtotal	157,200	119,744	132,938	124,234	150,978	134,437	147,193
Commissions/Committees							
Police Commission	9,190	684	9,000	1,686	8,710	4,848	8,710
Landmarks Commission	2,012	600	600	500	484	213	484
Historical Society	273	482	-	-	-	-	-
Art Committee	66	2,059	3,000	4,075	3,000	259	3,000
Board of Review	204	-	350	-	300	-	300
Sustainability Committee	-	3,145	8,000	7,858	7,744	7,360	7,744
Subtotal	11,745	6,970	20,950	14,119	20,238	12,680	20,238
Operating Expenses							
Cable TV	-	25,855	15,000	11,807	15,000	9,964	15,545
City Attorney	273,893	211,659	210,000	225,698	209,500	197,778	203,400
Audit	40,627	44,684	50,000	71,871	45,000	50,305	48,000
General Personnel Benefits	30,274	30,135	41,000	26,586	36,000	16,664	48,000
Property & Liability Insurance	342,224	400,405	365,942	401,229	400,000	369,183	394,000
Miscellaneous Expenses	18,001	46,251	5,000	69,033	5,000	35,472	6,000
Subtotal	705,019	758,989	686,942	806,224	710,500	679,366	714,945
GENERAL GOVERNMENT	873,964	885,703	840,830	944,577	881,716	826,483	882,376
Public Safety							
Hydrant Rental	373,144	373,144	373,144	421,329	437,391	437,391	437,391
Weights & Measures	4,400	4,400	5,000	4,400	5,000	4,400	4,500
Subtotal	377,544	377,544	378,144	425,729	442,391	441,791	441,891
PUBLIC SAFETY	377,544	377,544	378,144	425,729	442,391	441,791	441,891
Leisure							
Transit	382,539	311,661	308,016	320,000	359,878	340,000	329,957
Subtotal	382,539	311,661	308,016	320,000	359,878	340,000	329,957
LEISURE	382,539	311,661	308,016	320,000	359,878	340,000	329,957
Total Other Budgets	\$ 1,634,047	\$ 1,574,908	\$ 1,526,990	\$ 1,690,306	\$ 1,683,985	\$ 1,608,274	\$ 1,654,224



SPECIAL REVENUE FUND BUDGETS





City of Middleton 2013 Budget

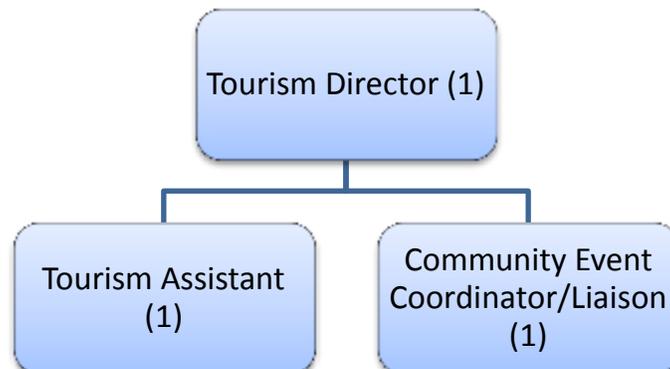
Special Revenue Fund Budgets & Performance Plans: Tourism

MISSION:

Middleton Tourism Commission's Mission Statement is to provide the best information possible to ensure a pleasurable experience for Middleton's visitors.

In order to accomplish our mission we are committed to the following core objectives:

- To develop the convention & visitors industry as a substantial element of the City of Middleton's economy.
- To market the City of Middleton in a way that maximizes the visitor's experience while respecting the quality of life and environment of those who live and work here.
- To compete successfully with destinations throughout the region in attracting first time & repeat visitors.
- To be a regional destination source that stresses partnership, productivity and return on investments.
- To share expertise on industry issues, trends and product development.
- To market to convention & event planners, tour & group operators, as well as individuals.
- To offer exceptional customer service.



MAJOR RESPONSIBILITIES:

WI Act 135 establishes a definition of "Tourism Promotion & Development" to clarify how the amount of Room Tax revenue designated for this purpose by state law can be used. The definition:

- Provides a natural connection between overnight stays, which is what is taxed and is the source of the revenue, and the expenditure of the revenue to ensure room tax revenue is sustainable and can grow;
- Ensures that if multiple lodging properties are collecting and submitting room tax revenue, the promotion and development projects do not just benefit one property;
- Provides examples of marketing projects that promote tourism to help guide decision-makers without experience in the tourism industry;
- Provides a broad range of opportunities for local decision-makers to select what investments in Tourism Promotion and Development will work best in their community and budget (i.e.; print or electronic promotional brochures, advertising, a tourist information center, efforts to recruit conventions, etc).



Special Revenue Budgets & Performance Plans: Tourism

Specific to Middleton:

1. Liaise with Middleton hotels and conference planners to ensure, to the best of our abilities, the client's maximum satisfaction and the City's and properties maximum ROI
2. Oversee the design and execution of all marketing and advertising pieces/programs/media representing the community's many visitor related attributes - the City's hotel, retail, restaurant properties, recreational facilities & attractions as a whole and including general awareness major City wide events and awards.
3. Focus marketing efforts on the capture of Middleton's more likely markets using the City's best visitor related assets such as retail & restaurants, trails, events and attractions to do so. i.e. we now maintain & advertise 4 web pages [as well as associated collateral material and advertizing] to appeal and appropriately direct interest of specific niches - visitmiddleton.com, tourmiddleton.com and meetinmiddleton.com
4. Liaise with the GMCVB (Greater Madison Convention & Visitors Bureau <http://www.visitmadison.com>) and MASC (Madison Area Sports Commission <http://www.madisonsports.org/>), WI Department of Tourism, WACVB (WI Assoc. of Conventions & Visitors Bureaus <http://www.escapetowisconsin.com>) and Circle Wisconsin www.circlewisconsin.com/ to ensure maximum exposure/recognition/ROI via these partner agencies/entities.
5. Participate as an active member of the City's economic development staff interjecting non-resident/visitor/potential resident points of interest.
6. Fulfillment. Responding to information requests generated from advertising, web sites and referrals.
7. Integrate & coordinate the City's various departments, as necessary, to insure a positive take-away from planning an event in Middleton via a pilot program with an Event Coordinator Liaison.
8. To adhere to our Legislative room tax obligations – 66.0615(1m)(d)2 as well as the City of Middleton's Ordinances' - 2.26 TOURISM COMMISSION

2013 GOALS:

1. Continued – cultivate the collaboration of our hotel properties & association partnerships to market & sell to groups as a cohesive partnership.
2. Continued – collaboration with our hotel entities to grow the three niches; transient visitors, motorcoach/ groups and small/medium market meetings/conferences. Specifically in the group tour market – as the 2012 goal has already been met & exceeded the goal for 2013 is maintain momentum and continue to explore and cultivate new group markets. (Assisted by self funded grant programs)
3. Continued – provide [potential] visitors with coordinated, attractive, comprehensive print, web and social media products that provide incentive to visit as well as patronize.
4. Continued – build brand recognition of Middleton's logo/name and "known for" elements, as well as fresh visual definition separate from Madison while embracing the entire geographic area.
5. Sculpt the new Event Coordinator Liaison to best reflect the City's needs & requirements while presenting a warm, comprehensive location for events.
6. Encourage the Tourism assistant to engage in more client interaction by facilitating a comprehensive understanding of the Commission's products thereby fully utilizing her skills to respond effectively to more specific conference/event/group related inquiries in the director's absence, etc.



City of Middleton 2013 Budget

Special Revenue Budgets & Performance Plans: Tourism

SIGNIFICANT ISSUES IN 2013:

1. Potentially – continued recession issues and election results.
2. Define a flexible sensible plan/vision to put excess rooms tax revenue to work for Middleton's brand and the Tourism Commission's core objectives.
3. Changes & trends in mobile technology / social media / Internet / SEO (search engine optimization) inclusiveness.
4. Potentially – weather/gas prices

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
REVENUES							
Room Tax	\$ 567,719	\$ 876,791	\$ 793,330	\$ 1,012,432	\$ 825,000	\$ 828,187	\$ 900,000
Other	1,954	560	-	-	-	-	-
	<u>\$ 569,673</u>	<u>\$ 877,351</u>	<u>\$ 793,330</u>	<u>\$ 1,012,432</u>	<u>\$ 825,000</u>	<u>\$ 828,187</u>	<u>\$ 900,000</u>
EXPENSES							
Wages	\$ 58,266	\$ 69,742	\$ 80,187	\$ 83,603	\$ 98,435	\$ 90,712	\$ 122,863
Personnel Benefits	26,466	44,897	40,215	45,930	42,902	40,733	56,226
Operating Expenses	291,098	589,024	672,928	568,338	668,850	356,238	1,090,900
	<u>\$ 375,830</u>	<u>\$ 703,663</u>	<u>\$ 793,330</u>	<u>\$ 697,871</u>	<u>\$ 810,187</u>	<u>\$ 487,683</u>	<u>\$ 1,269,989</u>
REVENUES LESS EXPENSES	<u>\$ 193,843</u>	<u>\$ 173,688</u>	<u>\$ -</u>	<u>\$ 314,561</u>	<u>\$ 14,813</u>	<u>\$ 340,504</u>	<u>\$ (369,989)</u>
UNRESTRICTED CASH	<u>\$ 183,489</u>	<u>\$ 264,939</u>	<u>\$ -</u>	<u>\$ 556,570</u>	<u>\$ -</u>	<u>\$ 533,744</u>	<u>\$ -</u>



City of Middleton 2013 Budget

Special Revenue Budgets & Performance Plans: Airport

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
REVENUES							
Revenue	\$ 127,836	\$ 109,032	\$ 198,000	\$ 114,001	\$ 112,000	\$ 116,110	\$ 120,628
Total	127,836	109,032	198,000	114,001	112,000	116,110	120,628
EXPENSES							
Operating Expenses	60,141	39,989	181,535	55,740	87,700	484,442	118,708
Total	\$ 60,141	\$ 39,989	\$ 181,535	\$ 55,740	\$ 87,700	\$ 484,442	\$ 118,708
REVENUES LESS EXPENSES	\$ 67,695	\$ 69,043	\$ 16,465	\$ 58,261	\$ 24,300	\$ (368,332)	\$ 1,920
UNRESTRICTED CASH	\$ 321,742	\$ 382,116	\$ -	\$ 438,493	\$ -	\$ 68,765	\$ -

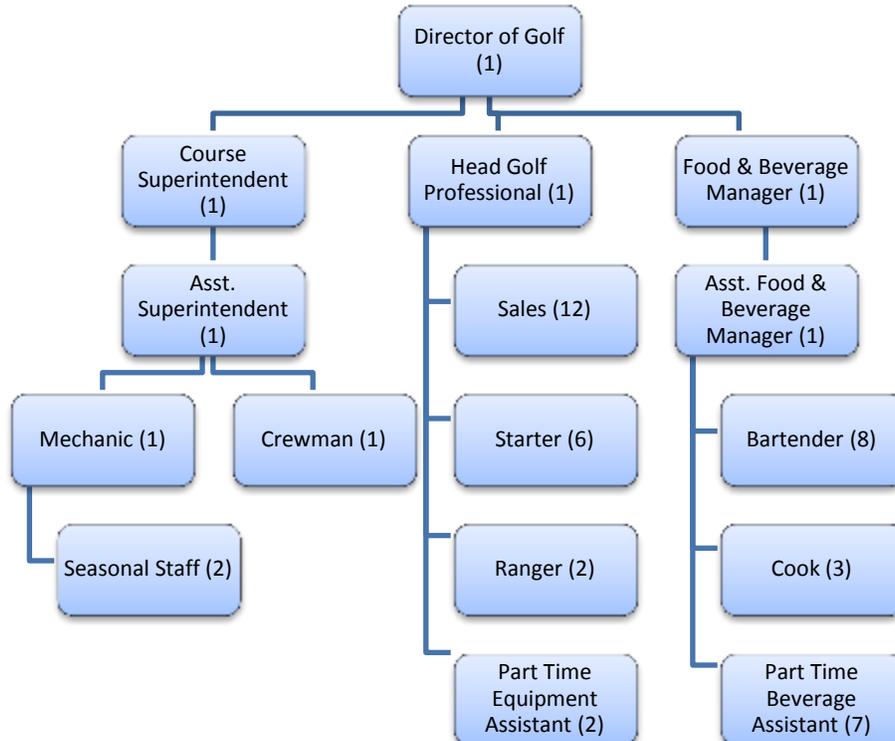




Enterprise Budgets & Performance Plans: Pleasant View Golf Course

MISSION:

To ensure that all golfers and guests enjoy their experience, and feel welcome at Pleasant View Golf Course. To provide a well maintained, manicured golf course that meets and exceeds player expectations.





City of Middleton 2013 Budget

Enterprise Budgets & Performance Plans: Pleasant View Golf Course

AUTHORIZED POSITION LIST:

	2009	2010	2011	2012	2013
Director of Golf	1	1	1	1	1
Head Golf Professional	0	0	0	1	1
Sales	12	12	12	12	12
Starters	6	6	6	6	6
Rangers	2	2	2	2	2
Part Time Equipment Assistants	2	2	2	2	2
Food & Beverage Manager	1	1	1	1	1
Asst Food & Beverage Manager	1	1	1	1	1
Bartenders	8	8	8	8	8
Cooks	3	3	3	3	3
Part Time Beverage Assistants	7	7	7	7	7
Course Superintendent	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1
Mechanic	1	1	1	1	1
Crewmen	1	1	1	1	1
Seasonal (Full Season)	2	2	2	2	2
Seasonal (12-23 weeks)	3	3	3	3	3

MAJOR RESPONSIBILITIES:

1. Sales: Daily transaction with customers playing golf.
2. Starters: Ensuring golfers start at their scheduled tee times.
3. Rangers: Policing the pace of play.
4. Cleaning and parking the golf carts, picking the golf range.
5. Serve drinks and food.
6. Provide a friendly environment.
7. Service restroom area.
8. Clean establishment at day's end.
9. Daily preparation of course i.e. mowing greens, tees, fairways, rough, raking traps etc.
10. Weekly projects such as trap edging, tree planting, pesticide applications, weed eating, top dressing, etc.
11. Irrigation – watering as conditions warrant.
12. Long term planning – course modifications, possible housing or street modifications could affect current course layout.
13. Budgeting

2013 GOALS:

1. Increase the number of golf rounds played
2. Increase overall revenue.
3. Continue first class customer service.
4. Increase overall food and beverage sales.
5. Continue to provide great customer service.
6. Generate more revenue than previous year.
7. Improving course conditions after difficulties incurred during 2012 season due to drought and excessive heat.
8. Speeding up greens to meet demands of top local golfers.
9. Starting a yearly effort to line sand traps and improve trap playability.



City of Middleton 2013 Budget

Enterprise Budgets & Performance Plans: Pleasant View Golf Course

SIGNIFICANT ISSUES IN 2013:

1. Weather
2. Economy
3. Competition (prices compared to other golf courses)
4. Dealing with possible housing project on Blackhawk Road. May need to make changes to 1 or 2 holes, redirect irrigation, etc.
5. Speed up greens through increased rolling, top dressing, etc.
6. Reseeding areas of turf loss and invasion of weeds and crabgrass.

MAJOR WORKLOAD STATISTICS:

WORKLOAD ACTIVITIES	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Acres maintained	312	312	312	312	312
Holes on course	36	36	36	36	36
Acres of greens	7.5	7.5	7.5	7.5	7.5
Acres of tees	11.5	11.5	11.5	11.5	11.5
Acres of fairways	65	65	65	65	65



City of Middleton 2013 Budget

Enterprise Budgets & Performance Plans: Pleasant View Golf Course

FINANCIAL INFORMATION PLEASANT VIEW GOLF COURSE SUMMARY:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
GOLF REVENUE							
Golf Course Fees	\$ 1,489,159	\$ 1,432,817	\$ 1,495,000	\$ 1,404,770	\$ 1,496,000	\$ 1,494,063	\$ 1,496,000
Food & Beverage Sales	371,172	366,087	377,000	331,562	367,000	376,455	367,000
Miscellaneous Sales	200	2,076	405,523	37,077	10,400	3,359	400
Reimbursable Sales	-	(850)	-	(132)	-	-	-
	<u>\$ 1,860,531</u>	<u>\$ 1,800,130</u>	<u>\$ 2,277,523</u>	<u>\$ 1,773,277</u>	<u>\$ 1,873,400</u>	<u>\$ 1,873,877</u>	<u>\$ 1,863,400</u>
TOTAL GOLF REVENUES	<u>\$ 1,860,531</u>	<u>\$ 1,800,130</u>	<u>\$ 2,277,523</u>	<u>\$ 1,773,277</u>	<u>\$ 1,873,400</u>	<u>\$ 1,237,610</u>	<u>\$ 1,863,400</u>
GOLF EXPENSES							
FOOD & BEVERAGE							
Cost of Goods	\$ 120,338	\$ 116,568	\$ 121,500	\$ 112,308	\$ 121,500	\$ 131,244	\$ 121,500
Wages	84,365	86,336	97,000	78,044	95,600	90,341	110,092
Personnel Benefits	10,226	13,688	42,327	15,297	20,013	15,126	26,389
Operating Expenses	<u>12,652</u>	<u>6,945</u>	<u>13,000</u>	<u>9,088</u>	<u>13,000</u>	<u>11,123</u>	<u>13,000</u>
	227,581	223,537	273,827	214,737	250,113	247,834	270,981
PRO SHOP & CLUBHOUSE							
Wages	174,415	178,442	174,106	169,365	183,774	176,869	217,233
Personnel Benefits	38,275	13,003	48,153	46,043	29,265	26,069	36,682
Operating Expenses	<u>129,615</u>	<u>135,047</u>	<u>143,790</u>	<u>143,588</u>	<u>146,500</u>	<u>142,389</u>	<u>149,625</u>
	342,305	326,492	366,049	358,996	359,539	345,327	403,540
GROUNDS							
Wages	312,083	317,973	320,500	312,652	292,318	304,909	348,827
Personnel Benefits	98,774	103,816	157,291	98,196	86,146	86,451	93,305
Operating Expenses	<u>173,930</u>	<u>182,761</u>	<u>218,900</u>	<u>190,528</u>	<u>246,808</u>	<u>204,621</u>	<u>280,008</u>
	584,787	604,550	696,691	601,376	625,272	595,981	722,140
ADMINISTRATION							
Operating Expenses	141,494	169,556	39,100	135,162	32,300	159,535	29,800
Principal **	470,000	520,000	560,000	560,000	610,000	495,000	595,000
Interest	<u>352,658</u>	<u>317,240</u>	<u>292,340</u>	<u>292,340</u>	<u>274,034</u>	<u>239,466</u>	<u>177,300</u>
	964,152	1,006,796	891,440	987,502	916,334	894,001	802,100
TOTAL GOLF EXPENSES	<u>\$ 2,118,825</u>	<u>\$ 2,161,375</u>	<u>\$ 2,228,007</u>	<u>\$ 2,162,611</u>	<u>\$ 2,151,258</u>	<u>\$ 2,083,143</u>	<u>\$ 2,198,761</u>
REVENUES LESS EXPENSES *	<u>\$ (258,294)</u>	<u>\$ (361,245)</u>	<u>\$ 49,516</u>	<u>\$ (389,334)</u>	<u>\$ (277,858)</u>	<u>\$ (209,266)</u>	<u>\$ (335,361)</u>

* - Expenses do not include capital projects (except 2013)

** - Represents the principal payments

OTHER FINANCIAL ACTIVITY

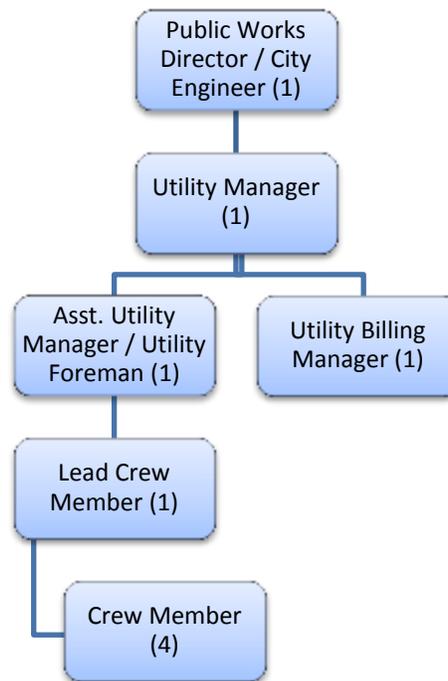
Depreciation	112,838	136,702	-	114,083	-	-	115,000
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Enterprise Budgets & Performance Plans: Water and Sewer Utilities

MISSION:

Provide Quality Water and Wastewater service to the residents of the City.



MAJOR RESPONSIBILITIES:

1. Provide Operation and Maintenance of Pumping Stations
2. Provide Operation and Maintenance of Transmission and Distribution System
3. Provide Maintenance and Reading of Meters
4. Provide Operation and Maintenance of Sewer collection and pumping facilities
5. Provide emergency response as needed

2013 GOALS:

1. Convert Meter Reading to one person drive by system
2. Modify water utility billing program to accept credit card payments
3. Monitor need for rate changes in the 2014 budget

SIGNIFICANT ISSUES IN 2013:

1. Relocating of Public Works Garage



City of Middleton 2013 Budget

Enterprise Budgets & Performance Plans: Water and Sewer Utilities

MAJOR WORKLOAD STATISTICS:

	2010 Actual	2011 Actual	2012 12 Mo. Est.	2012 As of 6/30	2013 Projected
Water pumping stations to maintain	8	8	8	8	8
Waste Water pumping stations to maintain	9	9	9	9	9
Miles of Water Mains to maintain	88.39	88.59	89.0	88.59	90.0
Miles of Sewer Main to maintain	77.37	78.01	78.00	78.01	81.0
Number of Water Meters	5381	5680	5450	5771	5900

FINANCIAL INFORMATION:

WATER OPERATIONS	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
REVENUES							
Sales to Customers	1,688,973	1,700,323	1,772,000	1,958,119	1,839,391	1,762,918	1,924,329
Other Revenue	273,271	228,329	279,000	177,208	278,000	122,797	142,000
	<u>1,962,244</u>	<u>1,928,652</u>	<u>2,051,000</u>	<u>2,135,327</u>	<u>2,117,391</u>	<u>1,885,715</u>	<u>2,066,329</u>
EXPENSES							
Wages	297,676	307,120	322,100	271,610	339,500	266,201	314,001
Personnel Benefits	154,590	160,800	62,006	160,788	164,006	139,758	151,097
Operating Expenses	522,208	623,008	505,500	491,201	900,500	624,343	478,500
Interest Expense	40,530	28,642	20,190	15,910	-	6,885	-
Payment in Lieu of Taxes	369,380	365,949	380,000	368,519	380,000	-	380,000
	<u>1,384,384</u>	<u>1,485,519</u>	<u>1,289,796</u>	<u>1,308,028</u>	<u>1,784,006</u>	<u>1,037,187</u>	<u>1,323,598</u>
REVENUES LESS EXPENSES *	<u>577,860</u>	<u>443,133</u>	<u>761,204</u>	<u>827,299</u>	<u>333,385</u>	<u>848,528</u>	<u>742,731</u>

* - Expenses do not include capital projects or principal payments on outstanding debt

OTHER FINANCIAL ACTIVITY

Non-cash revenue	39,886	133,275	82,000	153,049	-	-	39,866
Depreciation Expense	460,000	406,675	415,000	456,392	415,000	-	458,000
	<u>(420,114)</u>	<u>(273,400)</u>	<u>(333,000)</u>	<u>(303,343)</u>	<u>(415,000)</u>	<u>-</u>	<u>(418,134)</u>



City of Middleton 2013 Budget

Enterprise Budgets & Performance Plans: Water and Sewer Utilities

SEWER OPERATIONS	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 11/30/12	Approved Budget 2013
REVENUES							
Sales to Customers	1,532,907	1,569,340	1,657,000	1,676,629	1,673,000	1,444,177	1,733,000
Other Revenue	<u>74,312</u>	<u>61,902</u>	<u>78,000</u>	<u>19,098</u>	<u>78,000</u>	<u>9,906</u>	<u>17,400</u>
	1,607,219	1,631,242	1,735,000	1,695,727	1,751,000	1,454,083	1,750,400
EXPENSES							
Wages	117,501	118,148	142,500	125,449	156,000	127,134	166,241
Personnel Benefits	65,284	116,872	83,856	137,252	98,314	43,399	64,416
Operating Expenses	1,061,013	1,221,534	1,184,700	1,285,337	1,197,000	1,017,739	1,205,000
Interest Expense	<u>22,170</u>	<u>15,038</u>	<u>10,634</u>	<u>8,405</u>	<u>-</u>	<u>3,645</u>	<u>-</u>
	1,265,968	1,471,592	1,421,690	1,556,443	1,451,314	1,191,917	1,435,657
REVENUES LESS EXPENSES *	<u>341,251</u>	<u>159,650</u>	<u>313,310</u>	<u>139,284</u>	<u>299,686</u>	<u>262,166</u>	<u>314,743</u>
OTHER FINANCIAL ACTIVITY							
Non-cash revenue	-	83,949	-	42,469	-	-	-
Depreciation Expense	<u>160,000</u>	<u>226,209</u>	<u>230,000</u>	<u>273,525</u>	<u>-</u>	<u>-</u>	<u>275,000</u>
	(160,000)	(142,260)	(230,000)	(231,056)	-	-	(275,000)

* - Expenses do not include capital projects or principal payments on outstanding debt



CAPITAL BUDGETS



City of Middleton 2013 Budget

Capital Budgets – Overall Summary

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>Total</u>
General Fund Activities						
Administration	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 200,000
Building Inspection	55,495	8,004	3,504	3,504	3,504	74,011
Community Services	13,465	-	30,000	-	-	43,465
Conservancy Lands	290,400	184,600	28,100	447,700	-	950,800
EMS	-	36,000	-	-	-	36,000
Fire	-	189,525	159,525	443,025	159,525	951,600
Forestry	-	164,000	166,000	-	-	330,000
Library	68,000	140,000	-	-	-	208,000
Parks and Recreation	189,030	484,600	695,000	100,000	100,000	1,568,630
Planning	-	22,853,000	29,834,000	7,528,000	3,425,000	63,640,000
Police	109,525	93,688	174,250	57,000	77,000	511,463
Public Works	1,227,500	1,343,000	1,020,000	1,353,000	1,472,000	6,415,500
Water Resources	70,000	8,000	88,000	50,000	-	216,000
Total	\$ 2,023,415	\$ 25,604,417	\$ 32,298,379	\$ 9,982,229	\$ 5,237,029	\$ 75,145,469
Enterprise Funds						
Water Utility	\$ 80,000	\$ 372,000	\$ 90,000	\$ 45,000	\$ 490,000	\$ 1,077,000
Sewer Utility	10,000	33,000	25,000	10,000	55,000	133,000
Golf Course	40,000	65,400	40,400	25,000	68,400	239,200
Total	\$ 130,000	\$ 470,400	\$ 155,400	\$ 80,000	\$ 613,400	\$ 1,449,200
Other Projects						
Municipal Garage Facility Construction	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Total	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000



Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

Below is a definition of what the Priority Numbers represent:

1. Mandated (by a government agency or court order)
2. Critical (For example, maintenance costs excessive)
3. Very important
4. Important
5. Less Important
6. Future Consideration

	Priority Number	2013	2014	2015	2016	2017	Total
General Fund Activities							
<i>Administration</i>							
Entryway Signage and Streetscape Improvements	3	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 200,000
Subtotal		\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 200,000
<i>Building Inspection</i>							
Arc Flash Hazard Analysis	1	\$ 19,995	\$ -	\$ -	\$ -	\$ -	\$ 19,995
Capital Equipment	2	26,000	-	-	-	-	26,000
Citywide Roof Warranties	2	-	3,504	3,504	3,504	3,504	14,016
City Hall Repairs	3	9,500	4,500	-	-	-	14,000
Subtotal		\$ 55,495	\$ 8,004	\$ 3,504	\$ 3,504	\$ 3,504	\$ 74,011
<i>Community Services</i>							
Community Traffic Safety Initiative, Part 2	3	\$ 13,465	\$ -	\$ -	\$ -	\$ -	\$ 13,465
Vehicle and Vehicle Equipment Replacement	6	-	-	30,000	-	-	30,000
Subtotal		\$ 13,465	\$ -	\$ 30,000	\$ -	\$ -	\$ 43,465



Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

	Priority Number	2013	2014	2015	2016	2017	Total
Conservancy Lands							
PBC Creek Corridor Stream Bank Stabilization	2	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 50,000
Trail Development and Enhancements	2	67,500	96,600	23,100	17,700	-	204,900
USFWS/PBC Wetland Enhancements	2	23,500	-	-	-	-	23,500
Bock Community Forest Restoration	2	30,000	-	-	-	-	30,000
Capital Equipment	2	45,000	-	-	-	-	45,000
Invasive Species Control	2	60,000	-	-	-	-	60,000
Tiedeman Pond Conservation Area	2	115,800	-	-	-	-	115,800
Stricker Pond Conservation Area	2	-	15,000	-	-	-	15,000
PBC Creek Corridor Ecological Management Plan	2	-	20,000	-	-	-	20,000
PBC Creek Corridor Improvements	2	-	8,000	-	-	-	8,000
Blandings Turtle Survey	3	-	10,000	-	-	-	10,000
Graber Pond Master Plan Implementation	3	-	10,000	5,000	-	-	15,000
Gerhartz Property Land Acquisition	2	-	-	-	425,000	-	425,000
Boundary Road Management Plan	2	-	-	-	5,000	-	5,000
Subtotal		\$ 366,800	\$ 184,600	\$ 28,100	\$ 447,700	\$ -	\$ 1,027,200
EMS							
Zoll ECG Monitor/Defibrillator/Pacemaker Upgrades	3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Auto-Pulse Systems	4	-	36,000	-	-	-	36,000
Subtotal		\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ 36,000
Fire							
Capital Replacement Fund	2	\$ -	\$ 159,525	\$ 159,525	\$ 159,525	\$ 159,525	\$ 638,100
R.R.V. Equipment Enhancement	1	57,429	-	-	-	-	57,429
ATV 1 Replacement	2	-	30,000	-	-	-	30,000
Self Contained Breathing Apparatus Replacement	2	-	-	-	283,500	-	283,500
Subtotal		\$ 57,429	\$ 189,525	\$ 159,525	\$ 443,025	\$ 159,525	\$ 1,009,029



City of Middleton 2013 Budget

Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

	Priority Number	2013	2014	2015	2016	2017	Total
Forestry							
Emerald Ash Borer - Tree Removal/Replacement	2	\$ -	\$ 164,000	\$ 166,000	\$ -	\$ -	\$ 330,000
Subtotal		\$ -	\$ 164,000	\$ 166,000	\$ -	\$ -	\$ 330,000
Library							
Space Needs Assessment and Building Program	2	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Boiler Equipment for Heating System - Replacement	2	68,000	-	-	-	-	68,000
Self-Service Checkout and Furniture	2	-	22,000	-	-	-	22,000
Renovate Booksorting Space to Create Mtg Room	3	-	50,000	-	-	-	50,000
Subtotal		\$ 88,000	\$ 72,000	\$ -	\$ -	\$ -	\$ 160,000
Parks and Recreation							
Playground Equipment	2	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
Fall Zone Improvements	2	25,000	25,000	25,000	25,000	25,000	125,000
PRFC Capital Equipment	2	49,700	-	-	-	-	49,700
Aquatic Center Improvements	2	40,000	40,000	40,000	40,000	40,000	200,000
Public Lands Property Boundary Marking	2	-	-	-	-	-	-
Fireman's Park Improvements	2	15,000	-	-	-	-	15,000
Resurface Basketball Courts Citywide	2	7,330	-	-	-	-	7,330
Lakeview Park Improvements	2	12,000	195,000	-	-	-	207,000
Firefighters Memorial Park (FFMP) Improvements	2	5,000	-	-	-	-	5,000
Quisling Park Improvements	2	-	50,000	350,000	-	-	400,000
MRD Community Park Improvements, etc.	3	-	45,000	-	-	-	45,000
Parkside Heights Park Shelter	2	-	25,000	-	-	-	25,000
Disc Golf Course	2	-	14,600	-	-	-	14,600
Parisi Park Improvements	2	-	55,000	-	-	-	55,000
Quarry Skate Park Shade Shelter	2	-	-	10,000	-	-	10,000
Lake Street Boat Launch Improvements	3	-	-	25,000	-	-	25,000
Downtown Pocket Park Land Acquisition	3	-	-	200,000	-	-	200,000
Woodside Heights Kiosk	3	-	-	10,000	-	-	10,000
Subtotal		\$ 189,030	\$ 484,600	\$ 695,000	\$ 100,000	\$ 100,000	\$ 1,568,630



Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

	Priority Number	2013	2014	2015	2016	2017	Total
Planning							
Relocation of Public Works Garage	3	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Terrace Avenue Reconstruction	n/a	4,000,000	-	-	-	-	4,000,000
Downtown Brick Paver Replacement	n/a	250,000	-	-	-	-	250,000
N. Parm. Area Utility Construction	2	509,000	509,000	509,000	509,000	-	2,036,000
N. Parm. Area Engineering, Acq, & Cont.	n/a	153,000	628,000	1,007,000	-	-	1,788,000
Admin, Planning, Legal, Engineering Costs	n/a	100,000	200,000	200,000	-	-	500,000
Developer Incentives for costs assoc. w/ soils	n/a	500,000	1,000,000	500,000	-	-	2,000,000
Housing Master Plan	n/a	75,000	-	-	-	-	75,000
N. Parm Area Stormwater Enhancements Land Acq.	3	100,000	50,000	50,000	-	-	200,000
Parm. Area Econ. Incentives for Business Expansion	2	350,000	-	350,000	-	-	700,000
Century Ave. Relocation, If Applicable	2	250,000	250,000	250,000	250,000	-	1,000,000
Pheasant Branch Biofilter & Water Quality Imp.	2	250,000	250,000	-	-	-	500,000
Lakeview Park Ecological Restoration Sites/Trails	n/a	50,000	-	-	-	-	50,000
Stamm House Area Revitalization	2	250,000	250,000	500,000	-	-	1,000,000
Bike / Ped Facility Improvements	2	-	200,000	200,000	200,000	200,000	800,000
General Contingency for Projects TBD	5	-	500,000	-	-	-	500,000
N. Parm. Area Century Traffic Mgmt	4	-	1,788,000	1,788,000	-	-	3,576,000
Pheasant Branch Stormwater Quality Vegetation Mgmt	3	-	250,000	250,000	250,000	-	750,000
N. Parm Area Econ. Incentives - Workforce Housing	4	-	150,000	150,000	-	-	300,000
Century Ave. Corridor Bike/Ped Path	3	-	850,000	-	-	-	850,000
Parm. Area Interior Realignment of Roadways	4	-	1,500,000	2,500,000	-	-	4,000,000
Century Ave Bike/Ped Safety Improvements	3	-	901,000	-	-	-	901,000
Parm Area Utility Construction	4	-	750,000	750,000	-	-	1,500,000
Century Ave Engineering, Acquisition, & Cont.	3	-	525,000	701,000	-	-	1,226,000
Parm Area Engineering, Acquisition, and Cont.	4	-	675,000	1,110,000	-	-	1,785,000
Parm Area Stormwater Mgmt	5	-	450,000	-	-	-	450,000
Century/Allen Roundabout	n/a	-	761,000	-	-	-	761,000
Maywood Traffic Signals	n/a	-	140,000	-	-	-	140,000
Pheasant Branch Regional Offline Pond	n/a	-	1,385,000	-	-	-	1,385,000
General Redevelopment Activities	n/a	-	1,000,000	-	-	-	1,000,000
Century Ave. Developer Incentives	2	-	500,000	1,000,000	500,000	-	2,000,000
Century Ave. Housing Master Plan	2	-	75,000	-	-	-	75,000



City of Middleton 2013 Budget

Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

N. Parm. Area Belle Fontaine Improvements	2	\$ -	\$ 500,000	\$ 300,000	\$ -	\$ -	\$ 800,000
N. Parm. Area New Dev. Density & Energy Efficiency	n/a	-	1,500,000	1,250,000	1,250,000	1,250,000	5,250,000
Parm. Area Redevelopment Activities	2	-	1,000,000	2,000,000	2,000,000	1,000,000	6,000,000
Century Ave. Blight Elimination & Red. Activities	2	-	750,000	750,000	750,000	750,000	3,000,000
Pheasant Branch Engineering, Acquisition, Cont.	2	-	225,000	563,000	480,000	225,000	1,493,000
N. Parm Area Stormwater Enhancements Graber Pond	3	-	331,000	39,000	39,000	-	409,000
N. Parm. Area Road Improvements	2	-	1,008,000	2,047,000	-	-	3,055,000
N. Parm. Area Business Expansion	3	-	250,000	250,000	500,000	-	1,000,000
PW/Util. Equipment to Support New Infrastructure	3	-	500,000	500,000	500,000	-	1,500,000
Pheasant Branch Bike & Ped Enhancements	3	-	250,000	250,000	-	-	500,000
Parm. Area Economic Workforce Housing Incentives	2	-	150,000	150,000	-	-	300,000
N. Parm Area Redevelopment Activities	3	-	150,000	250,000	300,000	-	700,000
Pheasant Branch Utility Construction	3	-	500,000	500,000	-	-	1,000,000
Pheasant Branch Trail Renovations	3	-	125,000	100,000	-	-	225,000
N. Parm. Area HWY 12 to Misty Valley Bike/Ped	n/a	-	77,000	70,000	-	-	147,000
Tribeca Parking Structure	2	-	-	9,000,000	-	-	9,000,000
Subtotal		\$ 7,487,000	\$ 22,853,000	\$ 29,834,000	\$ 7,528,000	\$ 3,425,000	\$ 71,127,000
 Police							
Squad Car Replacement	2	\$ 73,000	\$ 76,000	\$ 54,000	\$ 57,000	\$ 77,000	\$ 337,000
DaneCom-Dispatch paging receiver & console, etc	2	-	-	-	-	-	-
Police Ballistic Protective and Tactical Equipment	2	17,600	-	-	-	-	17,600
Automatic License Plate Reader	3	18,925	-	-	-	-	18,925
Emergency Red/Blue Lights - LED	3	-	17,688	-	-	-	17,688
Squad Video Replacement	3	-	-	70,740	-	-	70,740
Bulletproof Vest Replacement	1	-	-	17,500	-	-	17,500
Traffic Safety Radar / Laser Replacement	3	-	-	32,010	-	-	32,010
Subtotal		\$ 109,525	\$ 93,688	\$ 174,250	\$ 57,000	\$ 77,000	\$ 511,463



City of Middleton 2013 Budget

Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

	Priority Number	2013	2014	2015	2016	2017	Total
Public Works							
Middleton Street Reconstruction	2	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Branch St. Reconstruction	2	55,000	600,000	-	-	-	655,000
Chip Seal & Crack Filling - Road Maintenance	2	300,000	125,000	125,000	125,000	125,000	800,000
Sidewalk Rehabilitation	2	-	150,000	150,000	150,000	150,000	600,000
Stormwater Management Rehabilitation	2	-	48,000	48,000	48,000	48,000	192,000
Rail Spur Maintenance	3	-	-	-	-	-	-
Bridge Repair	3	55,000	-	55,000	-	55,000	165,000
Aurora St. Intersection Improvements	3	-	-	-	-	-	-
Signal Emergency Vehicle Preemption Equipment	3	12,500	-	-	-	-	12,500
Forklift Replacement	3	35,000	-	-	-	-	35,000
Plow Truck Acquisition	3	155,000	-	-	-	-	155,000
Asphalt Roller Replacement	3	-	-	-	-	-	-
One Ton Dump Truck Replacement	4	50,000	-	-	-	-	50,000
Pickup Truck Replacement	4	-	-	-	-	-	-
Brush Truck Replacement	4	-	-	-	-	-	-
Ditch Bank Mower	4	10,000	-	-	-	-	10,000
Miscellaneous Traffic Studies	4	5,000	10,000	10,000	10,000	10,000	45,000
Retaining Wall Repair	4	-	15,000	15,000	15,000	15,000	60,000
Traffic Calming	5	-	35,000	35,000	35,000	35,000	140,000
Allen Blvd. Reconstruction	1	-	175,000	-	-	-	175,000
Valley Ridge Rd. Reconstruction	2	-	35,000	362,000	-	-	397,000
Equipment Replacements / Acquisitions	6	-	150,000	220,000	240,000	250,000	860,000
Mendota Ave. Reconstruction	2	-	-	-	705,000	-	705,000
High Rd. Resurfacing	3	-	-	-	25,000	282,000	307,000
Park St. Resurfacing	3	-	-	-	-	502,000	502,000
Subtotal		\$1,227,500	\$1,343,000	\$1,020,000	\$1,353,000	\$1,472,000	\$6,415,500



Capital Budgets – 5 Year Capital Project-Multiple Funding Sources

	Priority Number	2013	2014	2015	2016	2017	Total
Water Resources							
South Fork Pheasant Branch - Bank Stabilization	1	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000
Confluence Pond - Dredging	2	400,000	-	-	-	-	400,000
Stricker / Tiedeman Ponds - Alum Treatment	2	295,000	-	-	-	-	295,000
Northlake Ponds - Dredging	2	150,000	-	-	-	-	150,000
Confluence Pond - Expansion	5	400,000	-	-	-	-	400,000
Middleton Hills SE Pond - Dredging	4	-	8,000	80,000	-	-	88,000
Middleton Hills NE Pond - Dredging	4	-	-	8,000	50,000	-	58,000
Subtotal		\$ 1,375,000	\$ 8,000	\$ 88,000	\$ 50,000	\$ -	\$ 1,521,000
Total General Fund Activities Capital Budget Requests		\$ 11,567,588	\$ 25,604,417	\$ 32,298,379	\$ 9,982,229	\$ 5,237,029	\$ 85,689,642
Other Projects							
Municipal Garage Facility Construction							
Capital Budget		\$ 8,870,500	\$ -	\$ -	\$ -	\$ -	\$ 8,870,500
Utility Funding		1,129,500	-	-	-	-	1,129,500
Subtotal		\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000



Enterprise Fund Capital Budgets – 5 Year Capital Project

	Priority Number	2013	2014	2015	2016	2017	Total
Water Utility							
Meter Reading Hardware Replacement	1	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Water Main Replacement	2	10,000	332,000	55,000	20,000	400,000	817,000
Water Utility Equipment	2	50,000	40,000	35,000	25,000	90,000	240,000
Subtotal		\$ 80,000	\$ 372,000	\$ 90,000	\$ 45,000	\$ 490,000	\$1,077,000
Sewer Utility							
Sewer Main Replacement	2	\$ 10,000	\$ 33,000	\$ 25,000	\$ 10,000	\$ 55,000	\$ 133,000
Subtotal		\$ 10,000	\$ 33,000	\$ 25,000	\$ 10,000	\$ 55,000	\$ 133,000
Golf Course							
Greens Roller and Trailer	2	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000	\$ 26,000
Utility Vehicle	3	23,000	-	-	-	-	23,000
Capital Equipment Purchase	4	40,000	65,000	40,000	25,000	55,000	225,000
Small Equipment Purchase	6	-	400	400	-	400	1,200
Subtotal		\$ 76,000	\$ 65,400	\$ 40,400	\$ 25,000	\$ 68,400	\$ 275,200
Total Enterprise Fund Activities Capital Budget Requests		\$ 166,000	\$ 470,400	\$ 155,400	\$ 80,000	\$ 613,400	\$1,485,200



City of Middleton 2013 Budget

2013 Capital Budgets – Funding Sources

	Priority Number	2013	Funding Sources								Total
			Annual		Grants		Other Sources				
			Capital	Operating	DNR	Other	Park Fees	CDA	TID #3	TID #5	
General Fund Activities											
<i>Building Inspection</i>											
Arc Flash Hazard Analysis	1	19,995	19,995	-	-	-	-	-	-	-	19,995
Capital Equipment	2	26,000	26,000	-	-	-	-	-	-	-	26,000
City Hall Repairs	3	9,500	9,500	-	-	-	-	-	-	-	9,500
Subtotal		55,495	55,495	-	-	-	-	-	-	-	55,495
<i>Community Services</i>											
Community Traffic Safety Initiative, Part 2	3	13,465	13,465	-	-	-	-	-	-	-	13,465
Vehicle and Vehicle Equipment Replacement	6	-	-	-	-	-	-	-	-	-	-
Subtotal		13,465	13,465	-	-	-	-	-	-	-	13,465
<i>Conservancy Lands</i>											
PBC Creek Corridor Stream Bank Stabilization	2	25,000	25,000	-	-	-	-	-	-	-	25,000
Trail Development and Enhancements	2	67,500	67,500	-	-	-	-	-	-	-	67,500
USFWS/PBC Wetland Enhancements	2	23,500	20,000	-	-	3,500	-	-	-	-	23,500
Bock Community Forest Restoration	2	30,000	15,000	-	-	15,000	-	-	-	-	30,000
Capital Equipment	2	45,000	45,000	-	-	-	-	-	-	-	45,000
Invasive Species Control	2	60,000	60,000	-	-	-	-	-	-	-	60,000
Tiedeman Pond Conservation Area	2	115,800	57,900	-	57,900	-	-	-	-	-	115,800
Subtotal		366,800	290,400	-	57,900	18,500	-	-	-	-	366,800



City of Middleton 2013 Budget

2013 Capital Budgets – Funding Sources

	Priority Number	2013	Funding Sources								Total
			Annual		Grants		Other Sources				
			Capital	Operating	DNR	Other	Park Fees	CDA	TID #3	TID #5	
Fire											
R.R.V. Equipment Enhancement	1	\$ 57,429	\$ -	\$ 57,429	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,429
Subtotal		57,429	-	57,429	-	-	-	-	-	-	57,429
Library											
Boiler	2	68,000	68,000	-	-	-	-	-	-	-	68,000
Subtotal		68,000	68,000	-	-	-	-	-	-	-	68,000
Parks and Recreation											
Playground Equipment	2	35,000	35,000	-	-	-	-	-	-	-	35,000
Fall Zone Improvements	2	25,000	25,000	-	-	-	-	-	-	-	25,000
PRFC Capital Equipment	2	49,700	49,700	-	-	-	-	-	-	-	49,700
Aquatic Center Improvements	2	40,000	40,000	-	-	-	-	-	-	-	40,000
Fireman's Park Improvements	2	15,000	15,000	-	-	-	-	-	-	-	15,000
Resurface Basketball Courts Citywide	2	7,330	7,330	-	-	-	-	-	-	-	7,330
Lakeview Park Improvements	2	12,000	12,000	-	-	-	-	-	-	-	12,000
Firefighters Memorial Park (FFMP) Improvements	2	5,000	5,000	-	-	-	-	-	-	-	5,000
Subtotal		189,030	189,030	-	-	-	-	-	-	-	189,030
Police											
Squad Car Replacement	2	73,000	73,000	-	-	-	-	-	-	-	73,000
Police Ballistic Protective and Tactical Equipment	2	17,600	17,600	-	-	-	-	-	-	-	17,600
Automatic License Plate Reader	3	18,925	18,925	-	-	-	-	-	-	-	18,925
Subtotal		109,525	109,525	-	-	-	-	-	-	-	109,525



City of Middleton 2013 Budget

2013 Capital Budget – Funding Sources

	Priority Number	Funding Sources									Total	
		2013	Annual		Grants		Other Sources					
			Capital	Operating	DNR	Other	Park Fees	CDA	TID #3	TID #5		
Planning												
Relocation of Public Works Garage	3	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 650,000
Terrace Avenue Reconstruction	n/a	4,000,000	-	-	-	-	-	-	4,000,000	-	-	4,000,000
Downtown Brick Paver Replacement	n/a	250,000	-	-	-	-	-	-	250,000	-	-	250,000
N. Parm. Area Utility Construction	2	509,000	-	-	-	-	-	-	-	509,000	-	509,000
N. Parm. Area Engineering, Acq, & Cont.	n/a	153,000	-	-	-	-	-	-	-	153,000	-	153,000
Admin, Planning, Legal, Engineering Costs	n/a	100,000	-	-	-	-	-	-	-	100,000	-	100,000
Developer Incentives for costs assoc. w/ soils	n/a	500,000	-	-	-	-	-	-	-	500,000	-	500,000
Housing Master Plan	n/a	75,000	-	-	-	-	-	-	-	75,000	-	75,000
N. Parm Area Stormwater Enhancements Land Acq.	3	100,000	-	-	-	-	-	-	-	100,000	-	100,000
Parm. Area Econ. Incentives for Business Expansion	2	350,000	-	-	-	-	-	-	-	350,000	-	350,000
Century Ave. Relocation, If Applicable	2	250,000	-	-	-	-	-	-	-	250,000	-	250,000
Pheasant Branch Biofilter & Water Quality Imp.	2	250,000	-	-	-	-	-	-	-	250,000	-	250,000
Lakeview Park Ecological Restoration Sites/Trails	n/a	50,000	-	-	-	-	-	-	-	50,000	-	50,000
Stamm House Area Revitalization	2	250,000	-	-	-	-	-	-	-	250,000	-	250,000
Subtotal		7,487,000	-	-	-	-	-	-	4,250,000	3,237,000	-	7,487,000
Water Resources												
South Fork Pheasant Branch - Bank Stabilization	1	130,000	70,000	-	-	60,000	-	-	-	-	-	130,000
Confluence Pond - Expansion	5	400,000	-	-	-	-	-	-	400,000	-	-	400,000
Subtotal		530,000	70,000	-	-	60,000	-	-	400,000	-	-	530,000



City of Middleton 2013 Budget

2013 Capital Budget – Funding Sources

	Priority Number	2013	Funding Sources								Total	
			Annual		Grants		Other Sources					
			Capital	Operating	DNR	Other	Park Fees	CDA	TID #3	TID #5		
<i>Public Works</i>											-	
Middleton Street Reconstruction	2	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Branch St. Reconstruction	2	55,000	55,000	-	-	-	-	-	-	-	-	55,000
Chip Seal & Crack Filling - Road Maintenance	2	300,000	300,000	-	-	-	-	-	-	-	-	300,000
Bridge Repair	3	55,000	55,000	-	-	-	-	-	-	-	-	55,000
Signal Emergency Vehicle Preemption Equipment	3	12,500	12,500	-	-	-	-	-	-	-	-	12,500
Forklift Replacement	3	35,000	35,000	-	-	-	-	-	-	-	-	35,000
Plow Truck Acquisition	3	155,000	155,000	-	-	-	-	-	-	-	-	155,000
One Ton Dump Truck Replacement	4	50,000	50,000	-	-	-	-	-	-	-	-	50,000
Ditch Bank Mower	4	10,000	10,000	-	-	-	-	-	-	-	-	10,000
Miscellaneous Traffic Studies	4	5,000	5,000	-	-	-	-	-	-	-	-	5,000
Subtotal		1,227,500	1,227,500	-	-	-	-	-	-	-	-	1,227,500
Total General Fund Activities Approved Capital Budgets		\$ 10,104,244	\$ 2,023,415	\$ -	\$ 57,900	\$ 78,500	\$ -	\$ -	\$ 4,650,000	\$ 3,237,000	\$ -	\$ 10,046,815



City of Middleton 2013 Budget

Tax Incremental District #3 (TID #3)

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual November 30, 2012	Approved Budget 2013
REVENUES							
Tax Increment	\$ 4,514,044	\$ 8,360,806	\$ 8,252,116	\$ 8,259,784	\$ -	\$ 5,525,247	\$ 8,139,498
Assessment Information	347,774	924,550	-	899,301	-	774,794	649,008
Interest income	154,920	95,231	50,000	96,892	-	82,045	60,500
Other income	5,725	256,143	-	103,750	-	114,656	-
New Debt	1,900,000	11,305,000	-	-	-	812,045	-
Total	\$ 6,922,463	\$ 20,941,730	\$ 8,302,116	\$ 9,359,727	\$ -	\$ 7,308,787	\$ 8,849,006
EXPENSES							
Administrative	\$ 201,603	\$ 234,743	\$ 1,401,530	\$ 1,413,735	\$ 1,401,530	\$ 1,405,962	\$ 1,776,530
Planning	214,607	171,101	-	177,144	-	204,829	175,000
Developer payments	21,667	959,331	325,000	988,392	315,000	309,122	340,000
Capital Projects	2,374,346	12,146,754	-	979,699	-	267,123	2,520,000
Debt Service	6,624,925	5,805,676	6,500,608	5,451,601	-	6,727,363	4,569,978
Total	\$ 9,437,148	\$ 19,317,605	\$ 8,227,138	\$ 9,010,571	\$ 1,716,530	\$ 8,914,399	\$ 9,381,508
REVENUES LESS EXPENSES	\$ (2,514,685)	\$ 1,624,125	\$ 74,978	\$ 349,156	\$ (1,716,530)	\$ (1,605,612)	\$ (532,502)
Adjustments							
Repayment from TID #5	-	-	-	-	-	1,812,911	-
Total	-	-	-	-	-	1,812,911	-
Adjusted Revenues less expenses	\$ (2,514,685)	\$ 1,624,125	\$ 74,978	\$ 349,156	\$ (1,716,530)	\$ 207,299	\$ (532,502)
FUND BALANCE							
<i>Reserved for:</i>							
Loans	23,561	10,635	-	-	-	-	-
Advances to other funds	-	-	-	-	-	-	-
TID #5	-	-	-	1,812,911	-	-	-
Golf	-	-	-	433,150	-	-	-
Debt Service	1,589,129	1,589,129	-	1,589,617	-	-	-
	1,612,690	1,599,764	-	3,835,678	-	-	-
Unreserved	694,006	2,330,568	-	444,296	-	-	-



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Tax Incremental District #5 (TID #5)

FINANCIAL INFORMATION:

	Actual 2009	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual November 30, 2012	Approved Budget 2013
REVENUES							
Tax Increment	\$ -	\$ -	\$ -	\$ 76,699	\$ -	\$ -	\$ -
Interest income	-	46,744	-	62	-	483	-
Other income	-	-	-	25,720	-	36,071	25,000
New Debt	-	-	-	-	-	5,000,000	-
Total	\$ -	\$ 46,744	\$ -	\$ 102,481	\$ -	\$ 5,036,554	\$ 25,000
EXPENSES							
Administrative	\$ 63,300	\$ 57,320	\$ -	\$ 44,418	\$ -	\$ 3,756	\$ -
Planning	126,556	60,091	-	67,467	-	27,226	100,000
Developer payments	-	2,480	-	1,048,975	1,000,000	1,229,752	-
Capital Projects	-	-	-	742,643	-	-	-
Debt Service	-	-	-	-	-	-	200,000
Total	\$ 189,856	\$ 119,891	\$ -	\$ 1,903,503	\$ 1,000,000	\$ 1,260,734	\$ 300,000
REVENUES LESS EXPENSES	\$ (189,856)	\$ (73,147)	\$ -	\$ (1,801,022)	\$ (1,000,000)	\$ 3,775,820	\$ (275,000)
Adjustments							
Repayment to TID #3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,812,911)	\$ -
Repayment to General Fund	-	-	-	-	-	(431,897)	-
Estimated Projects	-	-	-	-	-	(450,000)	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,694,808)	\$ -
Adjusted Revenues less expenses	\$ (189,856)	\$ (73,147)	\$ -	\$ (1,801,022)	\$ (1,000,000)	\$ 1,081,012	\$ (275,000)

All negative ending balances were covered by advances/loans from the General Fund and TID #3 which were repaid in 2012.



APPENDICES



City of Middleton 2013 Budget

Appendix A: Comprehensive Fee Schedule

Section-	Ordinance Title	Subsection	Description	Fee
Chapter 2 - Officials, Boards, Commissions, and Employees				
	Public Records	2.23(4)(f)	A requester shall be charged a fee to defray the cost of locating & copying records; cost of photocopying	\$.25/page + \$.10/page for each add'l copy of the same page.
			If form of written record doesn't permit copying	Actual Cost
			Copy of other records not in printed form on paper (e.g., films, computer printouts, audio/video tapes) will be charged.	Actual Cost
			Mailing/shipping	Actual Cost
			Locating records	Actual Cost (only if greater than \$50.00)
			Deposit (only if greater than \$5.00)	Actual anticipated fee total
Chapter 3 - Finance				
	Copies of City Records	3.07(1)(a)	Per page copy charges	\$.25/page + \$.10/page for each add'l copy of the same page.
		3.07(1)(b)	Duplicate real estate tax bill	\$1.00
		3.07(1)(c)	Statement of real property status	\$20.00, plus actual costs of postage
Chapter 5 - Fire Department & Fire Regulations				
	Elimination of Fire Hazards	5.08(2)(g)	Burning permit payable upon application (if supervision is necessary, additional fees apply)	\$40.00
Chapter 6 - Public Health				
	Abandonment of Private Wells	6.03(3)e.	Well operation permits (3 year period)	\$60.00
	Dogs or Cats Impounded Without Tags to Be Impounded	6.07(5)	Impounded dogs or cats; fee to be paid for recovery of impounded dog or cat	\$10.00
Chapter 7 - Licenses & Permits				
	Registration of Amusement Devices	7.01(3)	Fee to be paid for each amusement device	\$15.00
	Coin Operated Music Devices	7.02(4) - Fee	Fee to be paid for each coin operated music device license.	\$12.50
	Bowling Alleys & Pool Tables	7.03(2) - License	License for each bowling alley.	\$15.00
	Bowling Alleys & Pool Tables	7.03(2) - License	License for each pool table	\$20.00
	Theaters or Public Rooms Used for Exhibition Purposes	7.04(7) - Fees	Every vaudeville theater (less than 1200 seating capacity)	\$250.00
	Theaters or Public Rooms Used for Exhibition Purposes	7.04(7) - Fees	Every vaudeville theater (1200+ seating capacity)	\$350.00
	Theaters or Public Rooms Used for Exhibition Purposes	7.04(7) - Fees	Movie theater/show house (100-500 seat capacity)	\$100.00
	Theaters or Public Rooms Used for Exhibition Purposes	7.04(7) - Fees	Movie theater/show house (500+ seat capacity)	\$175.00



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Theaters or Public Rooms Used for Exhibition Purposes	7.04(10) - Assignment of Licenses - Temporary Permits	Temporary permits for theaters/public rooms for exhibition purposes.	\$10.00
Regulation of Direct Sellers & Solicitors	7.05(3)(c) - Regulation of Direct Sellers	Application filing fee	\$50.00
Dogs & Cats	7.07(1) - Dog License	Dog license for spayed/neutered dogs.	\$15.00
Dogs & Cats	7.07(1) - Dog License	Dog license for intact dogs.	\$20.00
Dogs & Cats	7.07(3) - Dogs & Cats to be Impounded	Cost of seizure & impounding a dog/cat. (If animal is claimed, owner must pay any outstanding registration fee and any damages caused by animal in addition to	\$10.00
Alcohol Beverage Licenses	7.08(3)(a) - License fees	Class "A" Retailer's Fermented Malt Beverage License (per year or any fractional part thereof)	\$150.00
Alcohol Beverage Licenses	7.08(3)(a) - License fees	Class "B" Retailer's Fermented Malt Beverage License (per year or any fractional part thereof)	\$100.00
Alcohol Beverage Licenses	7.08(3)(a) - License fees	Class "A" Retailer's Intoxicating Liquor License (per year or any fractional part thereof)	\$500.00
Alcohol Beverage Licenses	7.08(3)(a) - License fees	Class "B" Retailer's Intoxicating Liquor License (per year or any fractional part thereof)	\$500.00
Alcohol Beverage Licenses	7.08(3)(a) - License fees	Manager's License	\$35.00 per 2 year period (includes a non-refundable \$10.00 application fee)
Alcohol Beverage Licenses	7.08(3)(a) - License fees	Operator's License	\$50 per 2 year period (includes non-refundable \$10.00 application fee)



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Alcohol Beverage Licenses	7.08(3)(b)	Reserve "Class B" Liquor License (see also Wis. Stat. §125.51(4)(a)4)	\$10,000.00 for initial issuance
Alcohol Beverage Licenses	7.08(3)(b)	Renewal of Reserve "Class B" Liquor License is the fee established in subdivision (a)	\$100.00
Alcohol Beverage Licenses	7.08(3)(d)	Expanded premises	\$30.00
Alcohol Beverage Licenses	7.08(5)	Transfer of Licenses pursuant to Wis. Stat. § 125.04(12)	\$10.00
Alcohol Beverage Licenses	7.08(8)(c)	Posting of license - cost of duplicate if lost or destroyed through no fault of holder	\$5.00
Sidewalk Café Permits	7.09(3)	Permit; Fee - annual permit issued on the 4/15 each year	\$150.00
Sidewalk Café Permits	7.09(3)	One-time fee for applications for a fixture license under subsection (6)	\$100.00
Sidewalk Café Permits	7.09(4)(f)	Renewal of Permit for sidewalk café	\$150.00
Massage & Physical Contact Establishments	7.11(3)(c)(i)	Establishment Licenses - applications include a non- refundable fee	\$250.00
Massage & Physical Contact Establishments	7.11(4)(b)(i)	Massage Technician's & Manager's License - non- refundable fee	\$50.00
Taxicab License	7.12(2)	License fee - annual license fee for first vehicle (may be pro-rated)	\$125.00
Taxicab License	7.12(2)	License fee - annual license fee for additional vehicles (may be pro-rated)	\$35.00
Taxicab License	7.12(10)	Operator's License - initial application	\$10.00
Taxicab License	7.12(10)	Operator's License - renewal	\$5.00
Adult Entertainment	7.13(1)(e)(7)	License - fee (annual): If license is denied, half of the fee will be returned to the applicant	\$2,500.00
Adult Entertainment	7.13(1)(f)	License renewal	\$2,500.00
Adult Oriented Establishments	7.13(2)(f)	License fee - non-refundable	\$1,000.00
Adult Oriented Establishments	7.13(2)(h)2.	License renewal	\$500.00
Adult Oriented Establishments	7.13(2)(j)2.	License transfer - non-refundable	\$500.00
Adult Oriented Establishments	7.13(2)(m)4	Registration of employees/employee (annual)	\$10.00
Emergency Alarm License	7.14(2)(e)	License fee (annual)	\$15.00
Outdoor Amplified Sound	7.15(4)(b)	Outdoor amplified sound permit application	\$20.00
Cigarettes	7.16(5)(a)	Cigarette license (see range under Wis. Stats. §134.65)	\$30.00



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Special Event Permit	7.17(7)(a)	Fee per special event	\$40 applicati on fee plus actual City costs
Entertainment Club License	7.18(12)	Annual license fee	\$10.00
Chapter 10 - Zoning			
Parkland Fees in Lieu	10.33(11)	Multi-family housing units with one bedroom or less	\$1,650.0 0
Fees & Deposits	10.128(1)	Fees to be paid upon application for approvals, appeals or permits	(see below)
		Rezoning - single lot	\$400.00
		Rezoning - multiple lots & Planned Development District up to 50 acres	\$1,000.0 0
		Rezoning - multiple lots & Planned Development District greater than 50 acres	\$2,000.0 0
		Conditional use permits	\$300.00
		All other dwelling types, see Section 19.04(7)(f) for use and disposition	
		Design Review Under Sections 10.98-10.102 - Initial	\$200.00
		Design Review Under Sections 10.98-10.102 - Revisions of approved designs	\$50.00
		Specific Implementation Plan Modification - Project cost relating to modification of less than	\$50.00
		Specific Implementation Plan Modification - Project cost relating to modification of \$10K-\$50K	\$200.00
		Specific Implementation Plan Modification - Project cost relating to modification of over \$50K	\$400.00
		Appeals & variances	\$300.00
		Improvements of land for parks – multi-family housing units with one bedroom or less	\$707.00
		Improvement of land for public parks – all other dwelling types	\$1,178.0 0
		Zoning permit – one and two family Principal structure	\$250.00
		Zoning permit – (3+ units) and commercial structures (20,000 s.f. or less)	\$500.00
		Zoning permit – large commercial structures (over	\$1,000.0
Escrow Deposit	10.128(2)	Deposit for consultant review costs	\$5,000.0 0
Chapter 11 - Building Code			
Building Permits & Inspection		Permit Fee Schedule Under 11.05(14)	
New Construction		Building permits - Base fee	\$150.00
New Construction		Building permits - Erosion control (single-family, residential)	\$100.00



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New Construction		Building permits - Erosion control (two-family, residential)	\$200.00
New Construction		Building permits - fee determined by building group & size-Group 1	\$.075 per square foot
New Construction		Building permits - fee determined by building group & size-Group 2	\$.120 per square foot
New Construction		Building permits - fee determined by building group & size-Group 3	\$.080 per square foot for the first 10,000 square feet; \$.070 per square foot for each additional square foot.
New Construction		Electrical permits - base fee	\$50.00
New Construction		Electrical permits - fee determined by building group & size - Group 1	\$.040 per square foot
New Construction		Electrical permits - fee determined by building group & size - Group 2	\$.060 per square foot
New Construction		Electrical permits - fee determined by building group & size - Group 3	\$.020 per square foot
New Construction		Plumbing permits - base fee	\$50.00
New Construction		Plumbing permits - fee determined by building group & size - Group 1	\$.040 per square foot
New Construction		Plumbing permits - fee determined by building group & size - Group 2	\$.060 per square foot
New Construction		Plumbing permits - fee determined by building group & size - Group 3	\$.020 per square foot
New Construction		Heating-ventilation-AC permits - base fee	\$50.00
New Construction		Heating-ventilation-AC permits - fee determined by building group & size - Group 1	\$.040 per square foot
New Construction		Heating-ventilation-AC permits - fee determined by building group & size - Group 2	\$.060 per square foot
New Construction		Heating-ventilation-AC permits - fee determined by building group & size - Group 3	\$.020 per square foot
Alterations & Repairs to Existing Buildings		Building permits - Base fee	\$50.00 plus \$5.00 per \$1000.00 cost or fraction thereof
Alterations & Repairs to Existing Buildings		Building permits - minimum fee	residential = \$50.00 & commercial = \$100.00
Alterations & Repairs to Existing Buildings		Electrical permits - base fee	\$50.00
Alterations & Repairs to Existing Buildings		Electrical permits - permanent service	\$15.00 for
Alterations & Repairs to Existing Buildings		Electrical permits - feeders or circuits	\$3.00 for each 0-30 AMP; \$6.00 for each 30-60
Alterations & Repairs to Existing Buildings		Plumbing permits - base fee	\$50.00
Alterations & Repairs to Existing Buildings		Plumbing permits - water service	\$20.00
Alterations & Repairs to Existing Buildings		Plumbing permits - sewer under 100'	\$20.00



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Alterations & Repairs to Existing Buildings		Plumbing permits - sewer over 100'	\$30.00
Alterations & Repairs to Existing Buildings		Plumbing permits -- meter couplings	\$15.00 each
Alterations & Repairs to Existing Buildings		Plumbing permits – fixtures	\$6.00 each
Alterations & Repairs to Existing Buildings		Plumbing permits - sprinkler (lawn)	\$25.00 + \$6.00 for
Alterations & Repairs to Existing Buildings		Plumbing permits – Air admittance valves	\$50.00 each
Alterations & Repairs to Existing Buildings		Heating-Ventilating-Air Conditioning Permits - base fee	\$50.00
Alterations & Repairs to Existing Buildings		Heating-Ventilating-Air Conditioning Permits – cost based fee; cost includes labor and materials as determined by Building Inspector	\$4.00 per \$1,000, rounded
Alterations & Repairs to Existing Buildings		Heating-Ventilating-Air Conditioning Permits – gas connections	\$6.00 each
Misc. Fees & Requirements		Swimming pools (requires electrical & plumbing permits)	\$60.00 (above ground)
Misc. Fees & Requirements		Permit to start construction – residential (per permit)	\$100.00
Misc. Fees & Requirements		Permit to start construction – commercial (per permit)	\$500.00
Misc. Fees & Requirements		Moving of buildings or structure	\$250.00 per
Misc. Fees & Requirements		Demolition, whole building or interior	\$100.00 per building
Misc. Fees & Requirements		Failure to obtain occupancy permit –residential	\$100.00
Misc. Fees & Requirements		Automatic Fire Suppression System and/or Fire Alarm System - see attached document.	
Misc. Fees & Requirements		Wisconsin Uniform Building Permit Seal	\$35.00
Misc. Fees & Requirements		Fences & sheds	\$30.00
Misc. Fees & Requirements		Additional & misc. inspections	\$50.00 per inspect
Misc. Fees & Requirements		Blocking street or alley (30 days, 6 months maximum)	\$30.00 per 30 days
Misc. Fees & Requirements		Residential Plan Review Single family Two family	\$100.00 0 \$200.00
Misc. Fees & Requirements		Commercial Plan Review 0-2,000 sq. ft. 2,001-5,000 sq. ft. 5,001 sq. ft. and greater Meter couplings	\$150.00 0 \$200.00 0
Misc. Fees & Requirements		Premature Inspections (developer/contractor calls for inspection of incomplete work)	\$40.00 per inspect
Misc. Fees & Requirements		Delinquent permit penalty	Equal to 100% of



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Misc. Fees & Requirements	Automatic Fire	Fire Alarm	Fire Suppression
		<u>Building Area (sq. ft.)</u>	<u>System Plans</u> <u>System Plans</u>
		Less than 2,500	\$30.00 \$30.00
		2,501-5,000	\$60.00 \$60.00
		5,001-10,000	\$80.00 \$80.00
		10,001-20,000	\$150.00 \$150.00
		20,001-30,000	\$200.00 \$200.00
		30,001-40,000	\$300.00 \$300.00
		40,001-50,000	\$500.00 \$500.00
		50,001-75,000	\$700.00 \$700.00
		75,001-100,000	\$1,000.00 \$1,000.00
		100,001-200,000	\$1,300.00 \$1,300.00
		200,001-300,000	\$3,100.00 \$3,100.00
		300,001-400,000	\$4,500.00 \$4,500.00
		400,001-500,000	\$5,900.00 \$5,900.00
		Over 500,000	\$6,700.00 \$6,700.00
Impact Fees Under 11.05(15)			
Law Enforcement Impact Fee	11.05(15)(a)	Single Family Multi Family Studio and One Bedroom Apt. Commercial	\$742.00 per dwelling unit \$556.00 per dwelling unit \$371.00 per dwelling unit
Fire Facilities Impact Fee	11.05(15)(b)	Single Family Multi Family Studio and One Bedroom Apt. Commercial	\$238.00 per dwelling unit \$179.00 per dwelling unit \$119.00 per dwelling unit
EMS Facilities Impact Fee	11.05(15)(c)	Single Family Multi Family Studio and One Bedroom Apt. Commercial Development	\$260.00 per dwelling unit \$195.00 per dwelling unit \$130.00 per dwelling unit
Chapter 12 - Electrical Code			
License Requirements	12.09(9)	Fee for a new applicant	\$100.0
License Requirements	12.09(9)	Annual renewal fee (active basis)	\$50.0
License Requirements	12.09(9)	Annual renewal fee (inactive basis)	\$20.0
Chapter 19 - Land Division & Subdivision Regulations			
Procedure for Dividing Land	19.04(7)(b)1.	Fees to defray administrative expenses - subdivider to pay City of Middleton for plat review	\$400.00 + \$50.00 per acre
Procedure for Dividing Land	19.04(7)(b)2.	Fees to defray administrative expenses - subdivider to pay City of Middleton for each lot shown on final plat prior to	\$400.00 + \$50.00 per acre
Procedure for Dividing Land	19.04(7)(b)3.	Fee for lots shown on certified survey	\$200.00 + \$25.00 per lot
Consultant Escrow Deposit	19.04(7)(c)1.	Deposit of fees for professional consultants	\$5,000.00



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GIS Fee	19.04(7)(c)2.	Fee to defray cost of updating GIS records	\$500.00 plus \$30.00 per lot, plus \$0.75 per linear foot of planned sewer and water lines and
Parkland Improvement Fee	19.04(7)(f)3.	Improvements of land for parks multi-family housing units with one bedroom or less all other dwelling	\$707.00
Parkland Fee in Lieu	19.06(3)(k)9.	Multi-family housing units with one bedroom or less	\$1,650.00
Chapter 22 – Sign Code			
Sign Permit	22.04(4)(a)1.	Initial fee – all signs except business opening, portable and temporary	\$50.00 plus \$1.00 per ft.
Sign Permit	22.04(4)(a)2.	Business opening sign	\$25.
Sign Permit	22.04(4)(a)3.	Portable sign	\$25.00 annually
Sign Permit	22.04(4)(a)4.	Temporary sign	\$25.00 per sign application
Permit Fee	22.04(5)	Appeals & variances	\$300.00
Chapter 25 - Broadband Telecommunications Franchise Enabling Ordinance			
Franchise Fee	25.03(1)	Video service provider fee	5% of provider's gross
Chapter 26 - Storm Water Runoff Control			
Fees in Lieu of Compliance	26.10(4)(d)	Fee based on cost of implementing controls necessary to achieve full compliance and percentage of area developed as impervious	See "Stormwater Fees in Lieu Chart" located at end of this
Stormwater Permit	26.10(3)(a)	Application fee	\$250.00
Stormwater Permit	26.10(3)(b)	Review fees	Actual cost to City
Chapter 28 - Erosion Control			
Fees for Erosion Control Plans	28.08(3)(a)	Application Fee	\$250.00
Chapter 29 - Wetland Zoning			
Fees	29.05(5)	Common Council shall by resolution adopt fees for the following: certificates of occupancy, public hearings, legal notice publications, conditional use permits,	Not listed
Chapter 33 – Outdoor Lighting Code			
Lighting Plan	33.08(7)	Application Fee	\$25.00



Appendix B: Glossary

The following is a list of the specialized governmental budgeting and accounting terms that may be found in this budget:

ACCRUAL ACCOUNTING - Accounting transactions that are recognized in the period they occur. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred.

AD VALOREM TAXES - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation multiplied by the mill or tax rate.

ANNUAL BUDGET – A financial plan of City expenditures and estimated revenues for a one-year period and including a plan of anticipated goals and accomplishments for that one-year period.

APPROPRIATION - A fiscal authorization that is approved by the Common Council permitting monetary obligations and annual expenditures against estimated revenues.

ASSESSED VALUATION - A valuation set upon real estate and certain personal property by the City's assessor for a basis for levying property taxes.

ASSETS – Property owned by a government which has a monetary value.

BALANCED BUDGET - A calculation in which total budgeted disbursements are equal to total estimated resources. Total estimated resources are estimated revenues plus the beginning cash carried over from the prior fiscal year.

BOND (Debt Instrument)- A written promise to pay a specified sum of money (called the principal amount or face value) at a specified future due date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (called the interest rate). Bonds are typically used for long-term debt to finance expenditures with a useful life in excess of one year.

BUDGET AMENDMENT – Common Council authorization to revise a budget appropriation. An affirmative vote of at least two thirds of Common Council members is required for approval.

BUDGET CALENDAR - A schedule of key dates for the preparation and adoption of the budget.

CAPITAL ASSETS – Assets that have a purchase cost of at least \$5,000 or more and have a useful life of greater than one year. See also Fixed Assets.

CAPITAL EXPENDITURES – Expenditures for the acquisition of fixed assets.

CAPITAL IMPROVEMENT PLAN (CIP) – A five year projection of all planned capital replacements and acquisitions of additional City facilities, streets, sidewalk, trails, and vehicle purchases.

CAPITAL PROJECT FUND – A fund used to account for the acquisition or construction of major capital expenditures other than those financed by proprietary funds. The City of Middleton capital project funds are: Public Works Construction and Acquisition, Public Lands Construction and Acquisition and Other Capital Projects and Acquisition.

CONTINGENCY – Funds set aside in a fund for transfer to specific budget line items as a supplemental appropriation as approved by a majority of two thirds vote of Common Council members.



Appendix B: Glossary (Continued)

DEPARTMENT – A major organizational unit in the City which provides programs and services in a specific area of responsibility. Within a department there may be subordinate organizational units referred to as Cost Centers or Divisions. For example, within the Police Department, there are three major Cost Centers or Divisions; Administration, Field Services and Dispatch.

DEBT - An obligation resulting from the borrowing of money to be repaid with interest over a period of time. Debt instruments include bonds, notes, capital leases and land contracts.

DEBT SERVICE - Payment of principal and interest to lenders or creditors on outstanding debt.

DEBT SERVICE FUND - A fund used to account for the payment of principal and interest on various types of general obligation debt other than those payable from proprietary funds.

DEPRECIATION - Expiration of the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

ENTERPRISE FUND - A fund used to account for operations that provide goods or services to the general public and are financed primarily through specific and unique user charges. Enterprise funds can only be credited to their respective fund and used solely for expenditures in those funds. The City of Middleton enterprise funds are: Water, Sewer and Golf Course.

EQUALIZED VALUE - The State's estimate of the full value of property; used to apportion property tax levies of counties, school districts and municipalities among tax districts.

EXPENDITURES - These are any outflow of dollars from a fund and include current operating expenses, debt service, and capital outlay payments.

FISCAL YEAR (FY) - The annual 12 month accounting period that begins on January 1 and ends on December 31.

FIXED ASSETS – Assets of long-term character which are intended to continue to be held or used such as buildings, land, machinery, furniture and equipment.

FRINGE BENEFITS – Contributions made by the City including those related to salaries and those related to the welfare of City employees, such as health and dental benefits. Specifically these include the City's cost of retirement, workers compensation and unemployment compensation.

FTE – Full-time equivalent position. One FTE equals 2,080 annual hours or 40 hours per week, with the exception of Police Officer positions. One FTE for these positions equals 1,950 annual hours.

FUND - An accounting entity with a self-balancing set of accounts containing its own assets, liabilities and fund balance. A fund is established for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE - The difference between assets and liabilities of a governmental fund.

GENERAL FUND - A fund used to account for general purpose revenues without specific definition or designated purpose that finance basic governmental activities such as general government, public safety, public works, health and human services, leisure and development related activities.



Appendix B: Glossary (Continued)

GENERAL OBLIGATION (GO) BONDS – Bonds that are backed by the full faith and credit of the City. GO bonds constitute a pledge by the City to levy a tax if necessary to generate revenue to repay the bonds.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum, standards used by state and local governments for financial accounting, recording and reporting, encompassing the conventions, rules and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – An organization that sets accounting standards specifically for governmental entities at the state and local level.

GRANTS – A financial gift, donation or award that is made from a funding source, usually a governmental entity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are usually designated for a specific purpose of program.

INTERGOVERNMENTAL REVENUE - Revenue received from another government such as in the form of grants and shared revenues. Typically, these contributions are made to local governments from the State and Federal governments and are made for specified purposes.

LEVY - The total amount to be raised by general property taxes, for general purposes stated in the budget to support general City activities.

LINE-ITEM BUDGET – A budget format focusing on single, individual expense items. For example, a line item would be office supplies, or fuel, or contractual services, or telephone expenses.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MILL - A monetary unit used only in calculations, worth one thousandth of a dollar. Typically the tax rate is referred to as the mill rate.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Under this basis of accounting, revenues are recorded when susceptible to accrual when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the incurred period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

OPEB – Other Post-Employment benefits. Upon retirement an employee's sick leave balance is converted to a monetary equivalent and accounted for in OPEB Special Revenue Fund 207. The retired employee may then use their retired balance to offset health related costs, such as health insurance premiums, until the balance is depleted.

OPERATING TRANSFER – One-time or recurring monetary transfer between funds.

PAYMENT IN LIEU OF TAXES – A payment that a property owner not subject to taxation makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.



Appendix B: Glossary (Continued)

PROPRIETARY FUND - Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities - where net income and capital maintenance are measured - are accounted for through proprietary funds.

REVENUES - All monetary amounts that the government receives as income or funds to finance governmental disbursements. It includes but not limited to such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

SHARED REVENUES - Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of government.

SPECIAL ASSESSMENT - A charge made against certain properties to defray all or part of the cost of a specific capital improvement that benefits primarily those properties.

SPECIAL REVENUE FUND - A fund used to account for the revenues from specific sources with specific definitions or requirements about their use. They are usually required by statute, ordinance, or administrative action to finance specific activities of government.

TAX INCREMENT FINANCING (TIF) – This is a public financing method that is used as an incentive for development in a tax increment district. Tax increment is defined as the amount of property taxes generated from a development less the amount of taxes generated prior to the development or referred to as the base tax amount.

TAX INCREMENT DISTRICT (TID) – A geographical area designated for development. The City financially contributes to the cost of the development by flowing tax increment dollars to a developer. The legal test for creating the district is referred to as the BUT FOR test; the development would not have occurred but for the generation of new property taxes and the related development.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments



Appendix C: Acronyms & Abbreviations

APA – American Planning Association

APWA – American Public Works Association

BOCA – Building Officials & Code Association

CDBG – Community Development Block Grant

CIP – Capital Improvement Plan

DNR – Wisconsin Department of Natural Resources

DOR – Wisconsin Department of Revenue

FEMA – Federal Emergency Management Association

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association of the U.S. & Canada

GIS – Geographic Information System

IACP – International Association of Chiefs of Police

ICMA – International City/County Management Association

LWM – League of Wisconsin Municipalities

NLC – National League of Cities

NRPA – National Recreation & Park Association

PRIMA – Public Risk Insurance Management Association

TID – Tax Increment District

TIF – Tax Increment Financing



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

City Services

Thank you for taking the time to respond to the City of Middleton citizen satisfaction survey. The City of Middleton wants the feedback of its residents and businesses because they provide the revenue which funds municipal operations, programs and services. In a diverse community such as Middleton, there are many opinions about which specific programs and services should be annually funded. The potential list of programs and services is nearly unlimited. The amount of money to fund that list however is very much limited. During the upcoming 2013 budget development process the Mayor, City Council's Finance Committee and the City Council as a whole will be trying to determine Middleton's highest priority programs and services and matching these with estimated resources. Your input through this survey is very valuable to this process. On September 12 the community is invited to speak with the Mayor and Finance Committee about the prioritization of City services as a key basis for developing the City's 2013 budget. More information will be forth coming about this September 12 meeting. On September 5, a 2013 budget document will be available to the community both on the City's website, at the Middleton Library and at City Hall. Individual responses to this survey will be kept confidential.

* 1. Please rate City services by category

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
Quality of Police services	<input type="radio"/>				
Quality of Emergency Medical Services	<input type="radio"/>				
Quality of Public Lands (e.g. parks, trails, ponds, conservancy), recreation programs	<input type="radio"/>				
Maintenance of City streets and Infrastructure	<input type="radio"/>				
Quality of the water supply	<input type="radio"/>				
Quality of the Senior Center	<input type="radio"/>				
Quality of the Middleton Public Library	<input type="radio"/>				
Quality of the Pleasant View Golf Course	<input type="radio"/>				
Quality of tourism services	<input type="radio"/>				
Quality of building inspections	<input type="radio"/>				

Please explain why you are satisfied or dissatisfied.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Service Delivery & Communication

***2. Please rate your perception of City staff service delivery and communication**

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
Quality of customer service received from City employees	<input type="radio"/>				
Effectiveness of City communication with the public	<input type="radio"/>				

Please explain why you are satisfied or dissatisfied.

***3. Which City department did you contact most recently?**

- City Administrator
- City Clerk
- Finance
- Building Inspection
- Emergency Medical Services
- Middleton Public Library
- Planning
- Pleasant View Golf Course
- Police
- Public Lands, Recreation, & Forestry
- Public Works
- Senior Center
- Tourism

***4. What is your level of satisfaction with the services they provided?**

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
Satisfaction Level	<input type="radio"/>				

Additional comments



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Safety

<http://www.ci.middleton.wi.us/police/>

*** 5. Please rate your feelings of safety in the following locations**

	Very Unsafe	Unsafe	Neutral	Safe	Very Safe
Walking near your home during the day	<input type="radio"/>				
Walking near your home after dark	<input type="radio"/>				
In City parks	<input type="radio"/>				
In commercial or business areas after dark	<input type="radio"/>				
In downtown Middleton	<input type="radio"/>				

*** 6. Please rate your satisfaction with public safety services**

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
City efforts to prevent crime	<input type="radio"/>				
Enforcement of local traffic laws	<input type="radio"/>				
How quickly police respond to emergencies	<input type="radio"/>				
Frequency of patrol visits to your neighborhood	<input type="radio"/>				
Emergency Medical Services	<input type="radio"/>				

Comments



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Public Lands, Recreation, & Forestry

http://www.ci.middleton.wi.us/City/Departments/lands/public_land.htm

Parks and Conservancy Lands Cleanliness, Condition of Park Equipment and Facilities, Number of Parks in the City, Recreation Programs, Aquatics, Athletics, Splashpad, Summer Programs, Youth Center, Trails, Urban Forestry Efforts, etc.

***7. Approximately how many times did you or other members of your household utilize one of the services listed above during the past year?**

- None
- 5 times or fewer
- 6-10 times
- 11-20 times
- 20+

***8. Please rate your level of satisfaction with Public Lands and Forestry**

Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
<input type="radio"/>				

Please explain why you are satisfied or dissatisfied.

***9. Please rate your satisfaction with Recreation Programs**

Very dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
<input type="radio"/>				

Please explain why you are satisfied or dissatisfied with one or more of the services above.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Library

<http://www.midlibrary.org/library/default.asp>

Programs and Events for all ages, Computer Lab, Selection of Materials, Meeting and Study Rooms, Interlibrary Loan Service, Electronic Resources, etc.

*** 10. Approximately how many times did you or other members of your household visit the Middleton Public Library during the past year?**

None

5 times or fewer

6-10 times

11-20 times

20+

*** 11. What is your overall satisfaction with the Library?**

Very Satisfied

Satisfied

Neutral

Dissatisfied

Very Dissatisfied

Please explain why you are satisfied or dissatisfied with one or more of the services listed above.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Water Utility & Public Works

http://www.ci.middleton.wi.us/City/Departments/works/public_works.htm

Streets, sidewalks, leaf & brush collection, snow removal, water, stormwater, etc.

***12. Please rate your satisfaction with each of the following items**

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
Residential trash collection	<input type="radio"/>				
Leaf & brush collection	<input type="radio"/>				
Curbside recycling	<input type="radio"/>				
Street sweeping	<input type="radio"/>				
Water service	<input type="radio"/>				
Snow removal	<input type="radio"/>				

Please explain why you are satisfied or dissatisfied with one or more of the services listed above.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Maintenance

***13. Please rate your satisfaction with each of the following items**

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
Condition of major City streets	<input type="radio"/>				
Condition of streets in your neighborhood	<input type="radio"/>				
Condition of street signs and traffic signals	<input type="radio"/>				
Condition of sidewalks	<input type="radio"/>				
Attractiveness of streetscapes and medians	<input type="radio"/>				
Adequacy of street lighting	<input type="radio"/>				
Cleanliness of City streets	<input type="radio"/>				
Cleanliness of stormwater drains	<input type="radio"/>				

Please explain why you are satisfied or dissatisfied with one or more of the services listed above.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Public Transit

<http://www.cityofmadison.com/metro/>

*** 14. Have you ever utilized the Madison Metro bus service to or from Middleton?**

- Yes
- No

15. If not, would you ride the bus if there was a stop within 3 blocks of your home?

- Yes
- No
- Maybe



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Sustainability

<http://www.ci.middleton.wi.us/City/Sustainability/default.htm>

Sustainable City Plan (adopted 2010), Bock Community Garden, MedDrop, Clean and Green Middleton, Sustainable Homes and Business Tour, Free Monthly Green Thursdays, Catalog Choice for Communities, etc.

***16. What is your overall satisfaction with the Sustainability programs initiated by the City?**

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Please explain why you are satisfied or dissatisfied with one or more of the services listed above.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Community Information

<http://www.ci.middleton.wi.us/Default.htm>

City Websites, Timeliness of Email Responses, GovDelivery, Cable TV Recording of Council Meetings and Other City Events, etc.

*** 17. Do you watch City Council meetings on cable TV or another source?**

- No
- Yes, on the City's cable channel

Yes, other (please specify)

*** 18. Which of the following do you use to get information about the City of Middleton?**

- GovDelivery <<http://www.ci.middleton.wi.us/City/govdel.htm>>
- Utility bill
- Local newspaper
- City cable channel
- Regional newspaper
- On-line news sources
- City website
- Social media (e.g. Facebook, Twitter, etc)
- Other internet sites

Other (please specify)



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

***19. What is your overall satisfaction with Community Information?**

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Please explain why you are satisfied or dissatisfied with one or more of the services listed above.



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Value of Services

*** 20. Please rate the City's fiscal performance**

Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

Level of Satisfaction

Please explain why you are satisfied or dissatisfied.

*** 21. Please rate the value you receive from your taxes regarding overall City services and programs**

Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

Satisfaction Level

Please explain why you are satisfied or dissatisfied.

*** 22. Do you believe the City should consider contracting out services?**

Yes

No

I Don't Know

23. If so, which service(s) would you like to see contracted out, and why?



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Prioritization of City Services

***24. What are the top 3 city priorities that should receive the most staff attention and funding focus over the next 2 years?**

- City Planning
- Community Information
- Customer Service
- Downtown Parking
- Economic & Community Development
- Emergency Medical Services
- Leaf & Brush Collection
- Library
- Pleasant View Golf Course
- Police Services
- Public Lands, Recreation, and Forestry
- Public Transit
- Senior Center
- Snow Removal
- Street Maintenance
- Sustainability
- Traffic Flow
- Trails & Sidewalks
- Other (or clarify your response above)



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

***25. What are the top 3 city priorities that should receive more staff attention and funding focus long term?**

- City Planning
- Community Information
- Customer Service
- Downtown Parking
- Economic & Community Development
- Emergency Medical Services
- Leaf & Brush Collection
- Library
- Pleasant View Golf Course
- Police Services
- Public Lands, Recreation, and Forestry
- Public Transit
- Senior Center
- Snow Removal
- Street Maintenance
- Sustainability
- Traffic Flow
- Trails & Sidewalks
- Other (or clarify your response above)



Appendix D: 2012 Citizen Satisfaction Survey

City of Middleton Citizen Satisfaction Survey Option 1

Overall City Rating

***26. Please rate the City of Middleton overall**

	Very Bad	Bad	Okay	Good	Excellent
As a place to live	<input type="radio"/>				
As a place to raise children	<input type="radio"/>				
As a place to work	<input type="radio"/>				
As a place to retire	<input type="radio"/>				
As a place to visit	<input type="radio"/>				
As a place to play	<input type="radio"/>				
As a City that is moving in the right direction	<input type="radio"/>				
As a place that provides efficient services	<input type="radio"/>				

Additional comments

***27. How would you describe your connection to the City of Middleton?**

City Resident

Owner of a Business within the City

Other (please specify)

***28. Age**

Under 25

25 to 34

35 to 44

45 to 54

55 to 64

65+



Appendix D: 2012 Citizen Satisfaction Survey

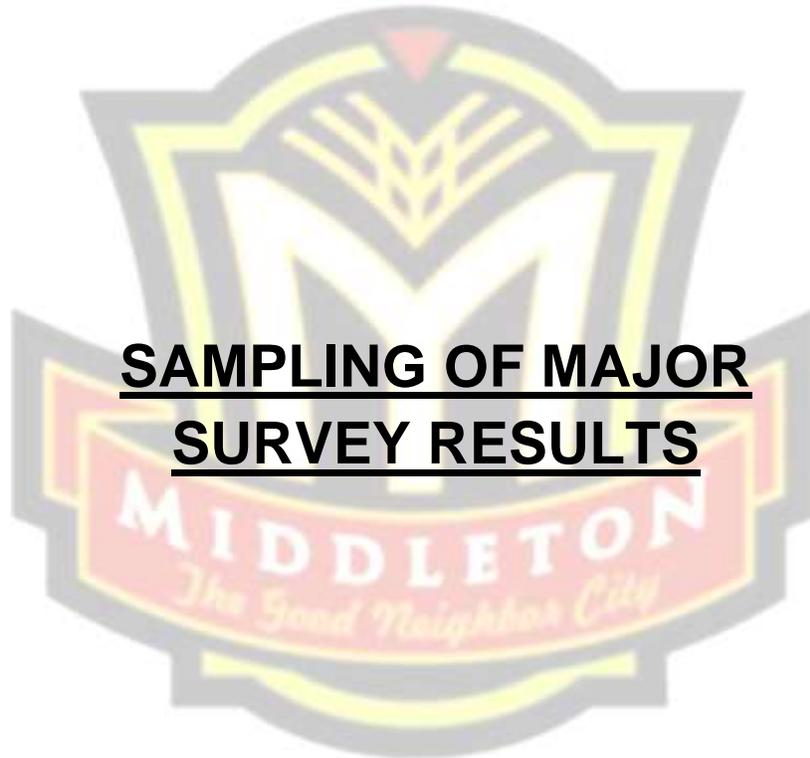
City of Middleton Citizen Satisfaction Survey Option 1

29. What is your approximate average household income? [OPTIONAL]

- Under \$50,000
- \$50,000-\$99,999
- \$100,000-\$149,999
- \$150,000-\$199,999
- \$200,000+

30. Which race/ethnicity best describes you? (Please choose only one.) [OPTIONAL]

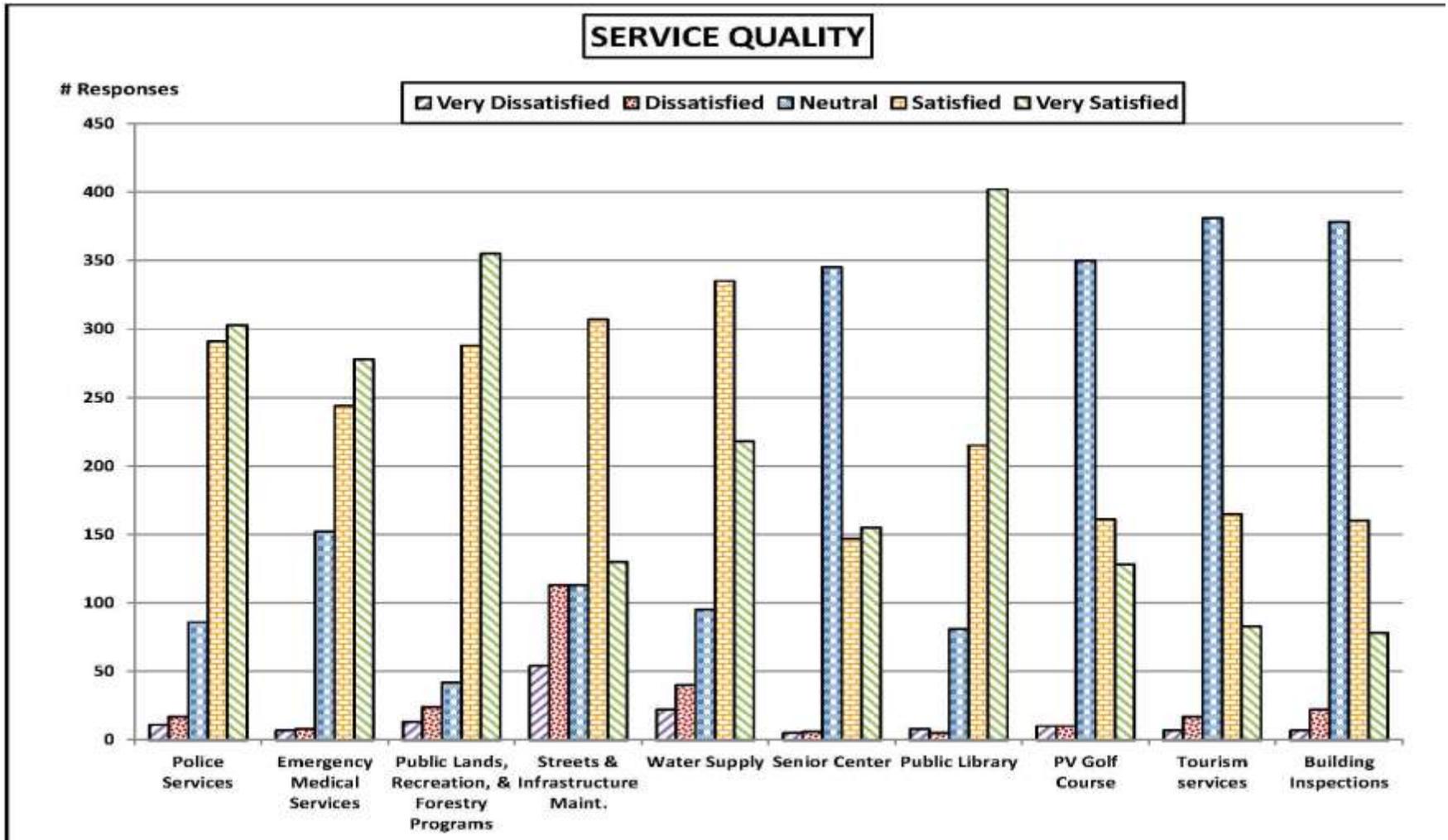
- African American
- American Indian / Alaskan Native
- Asian
- Caucasian
- Hispanic or Latino
- Other
- Two or More Races/Ethnicities



SAMPLING OF MAJOR
SURVEY RESULTS

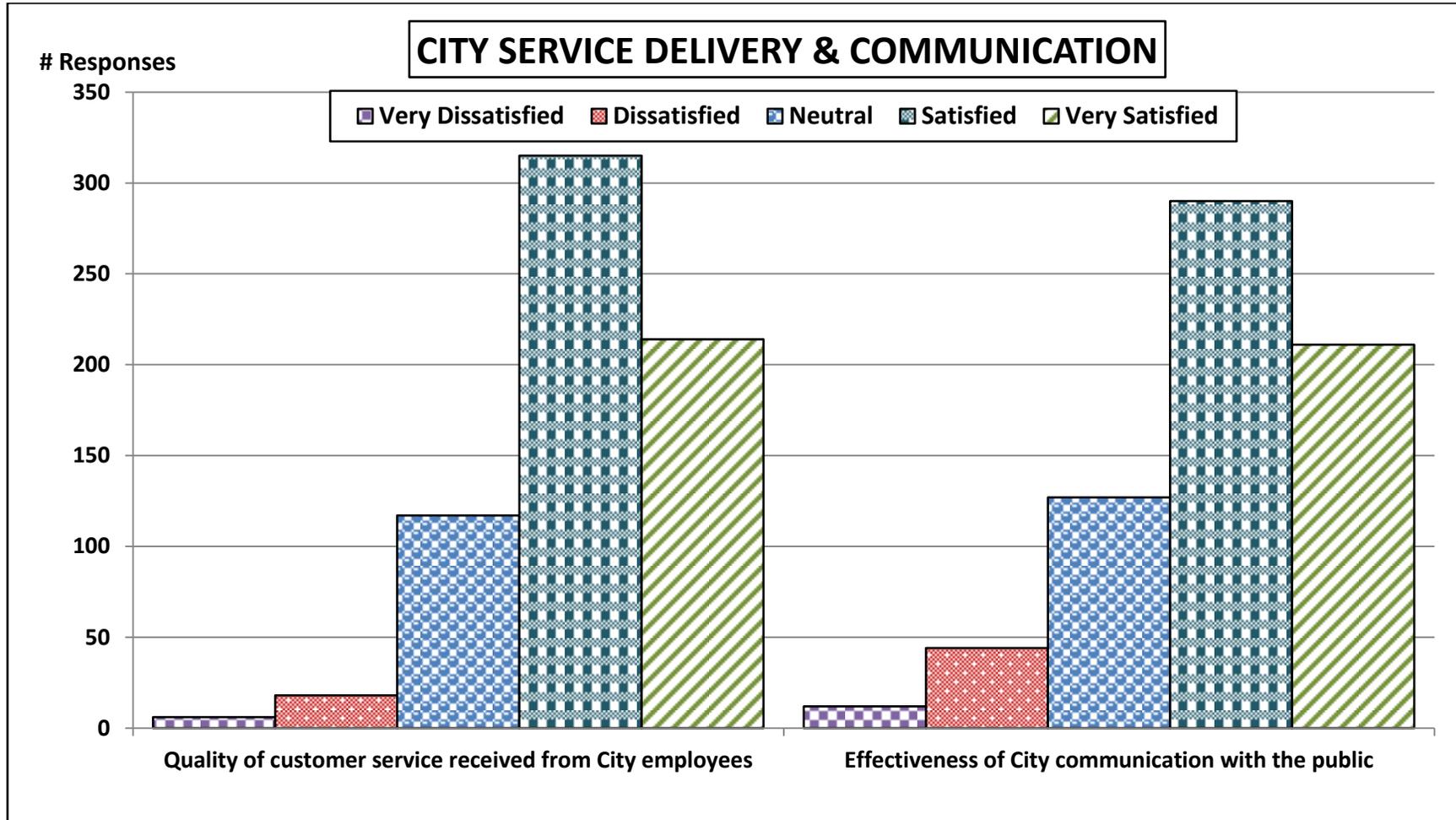


2012 CITIZEN SURVEY RESULTS – QUESTION # 1 – RATING CITY SERVICES BY CATEGORY





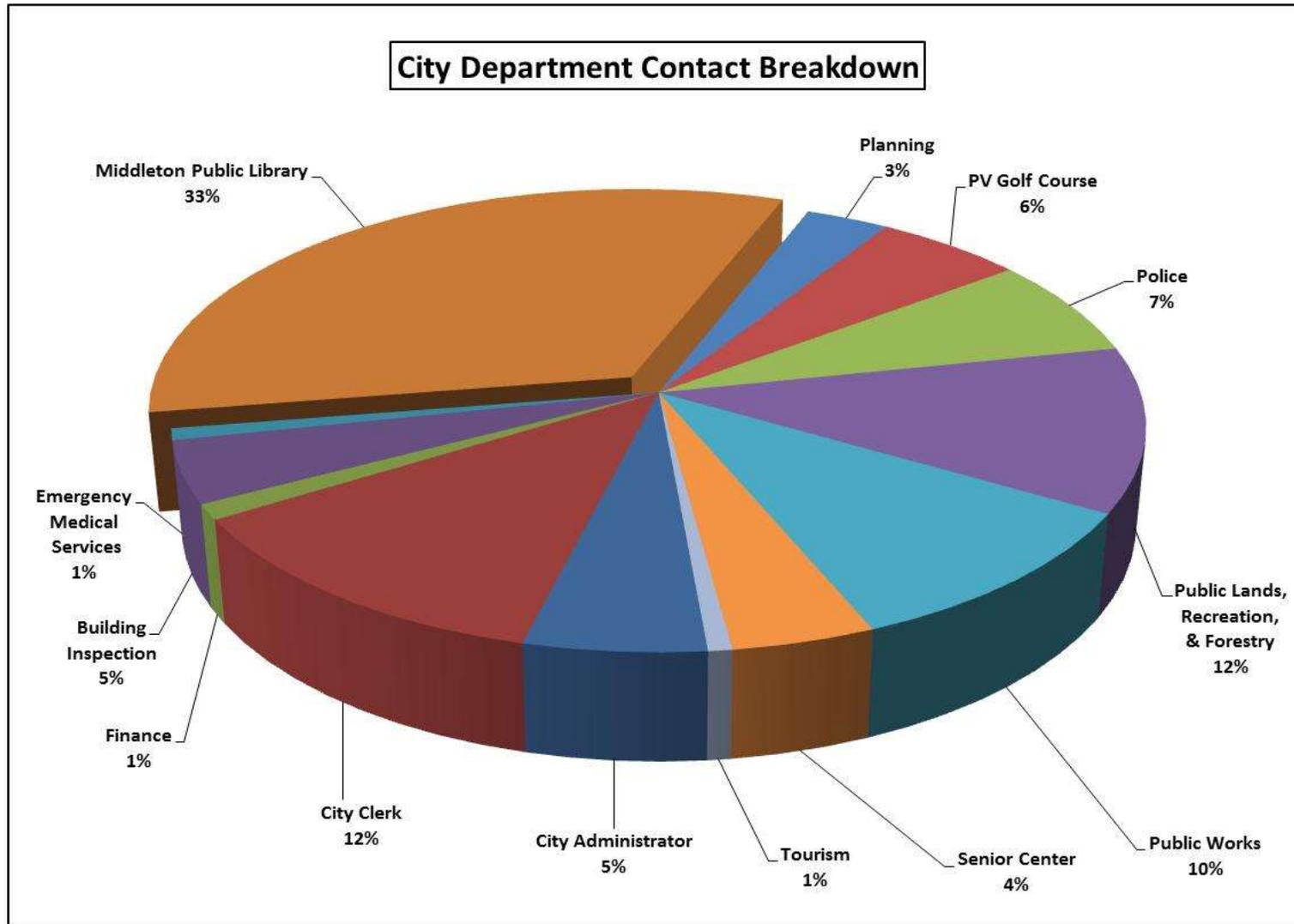
2012 CITIZEN SURVEY RESULTS – QUESTION # 2 – RATE PERCEPTION OF CITY STAFF SERVICE DELIVERY & COMMUNICATION





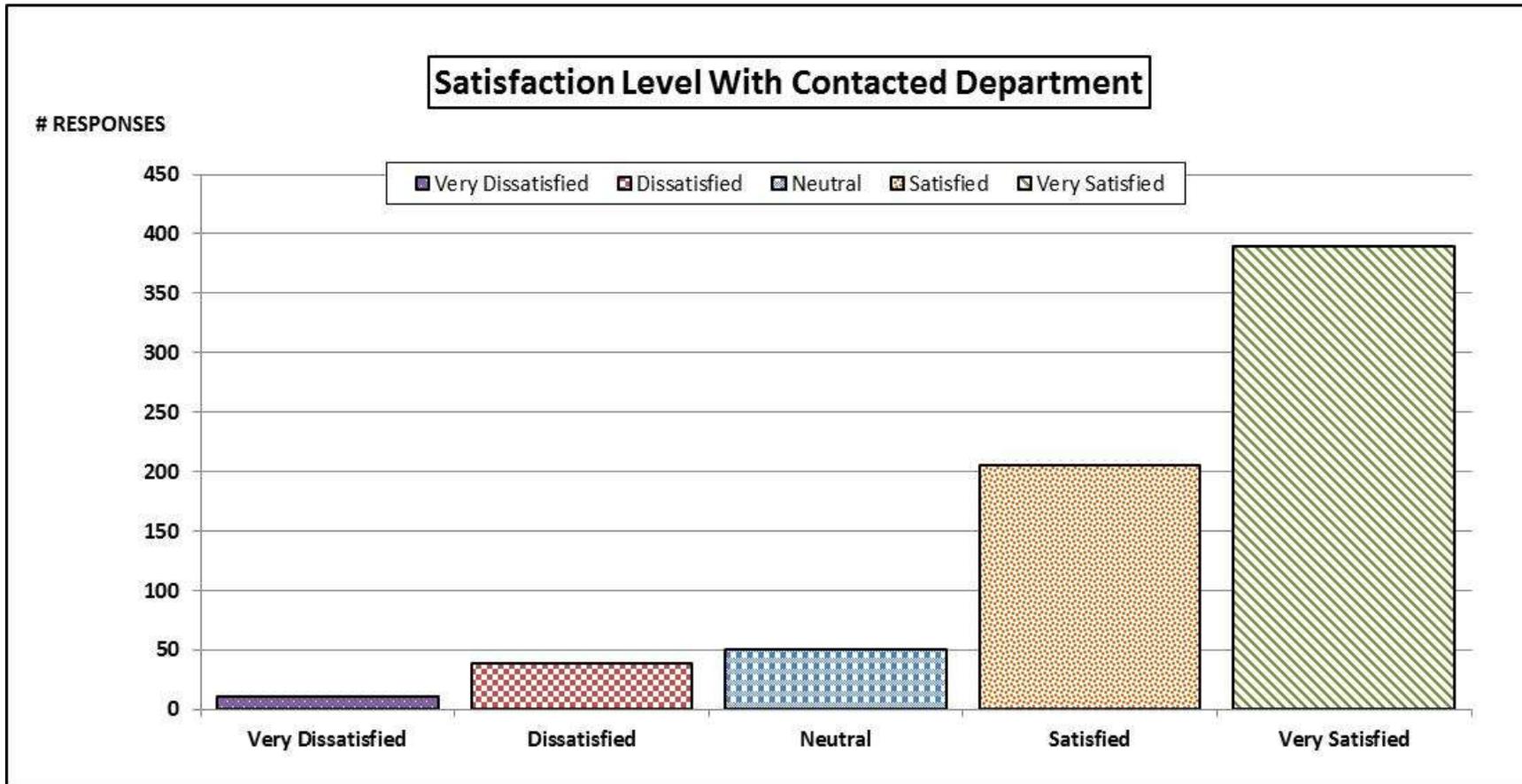
City of Middleton 2013 Budget

2012 CITIZEN SURVEY RESULTS – QUESTION # 3 – WHICH CITY DEPT. DID YOU CONTACT MOST RECENTLY?



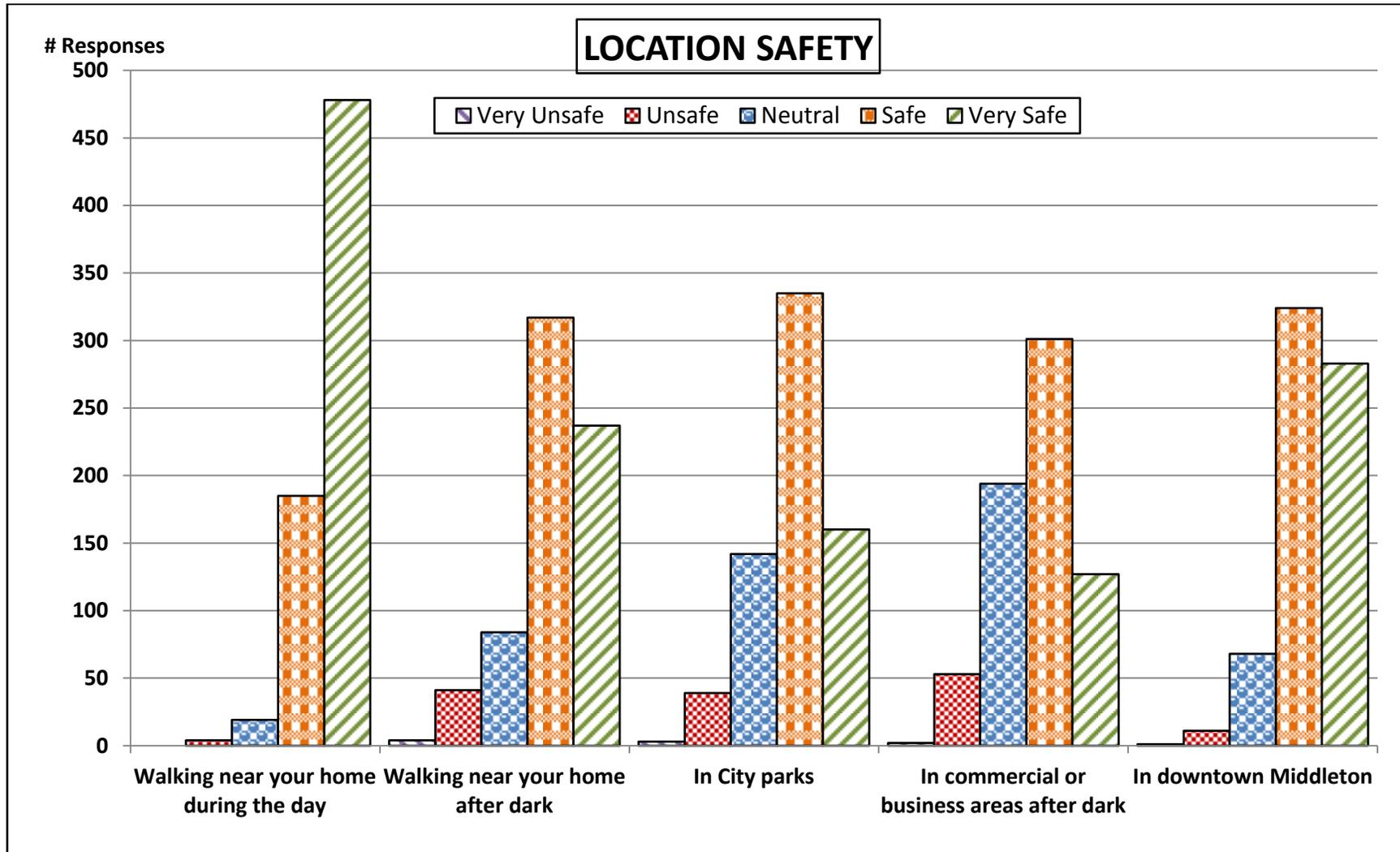


2012 CITIZEN SURVEY RESULTS – QUESTION # 4 – SATISFACTION WITH CONTACTED DEPARTMENT



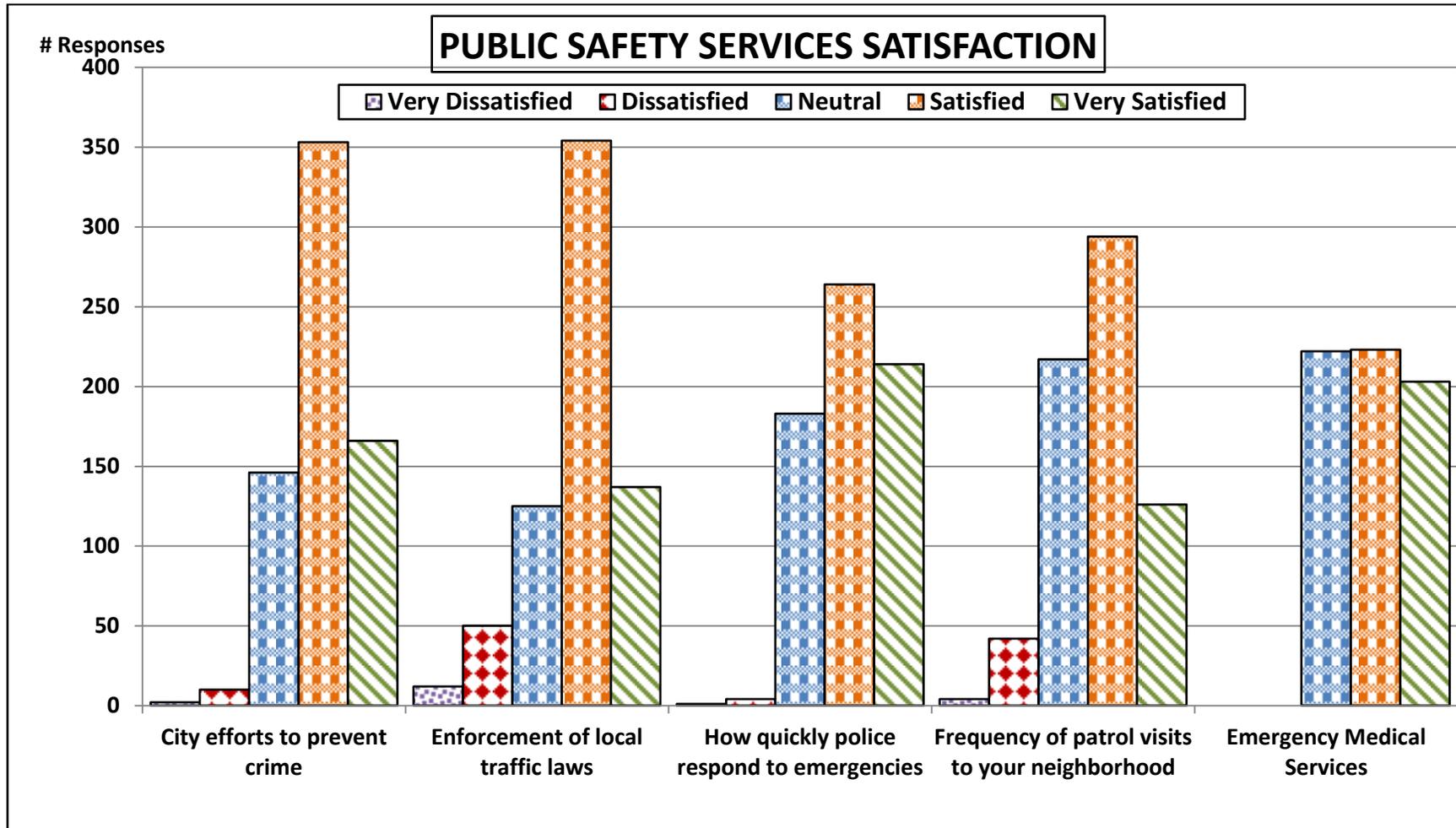


2012 CITIZEN SURVEY RESULTS – QUESTION # 5 – LOCATION SAFETY



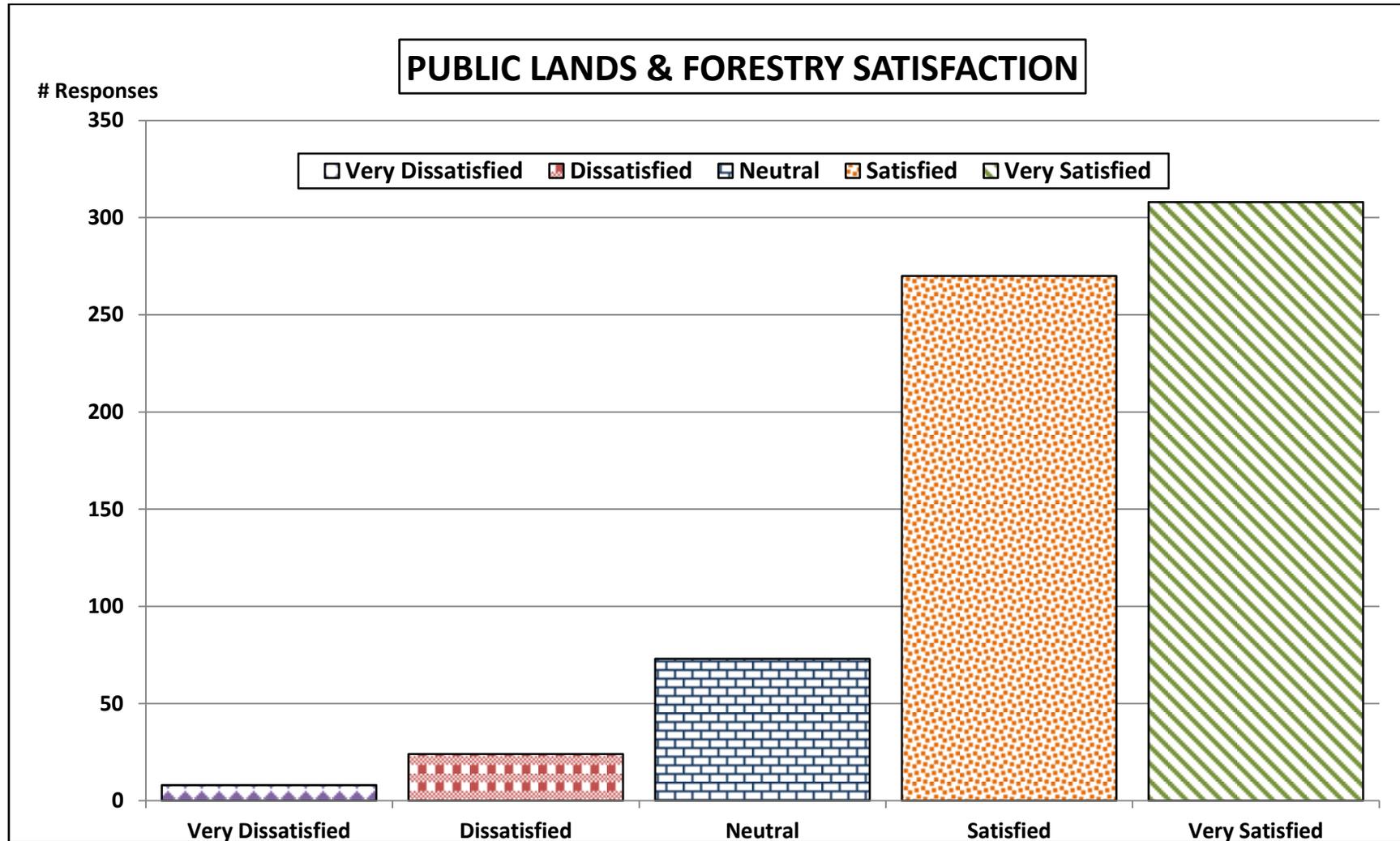


2012 CITIZEN SURVEY RESULTS – QUESTION # 6 – PUBLIC SAFETY SERVICES SATISFACTION



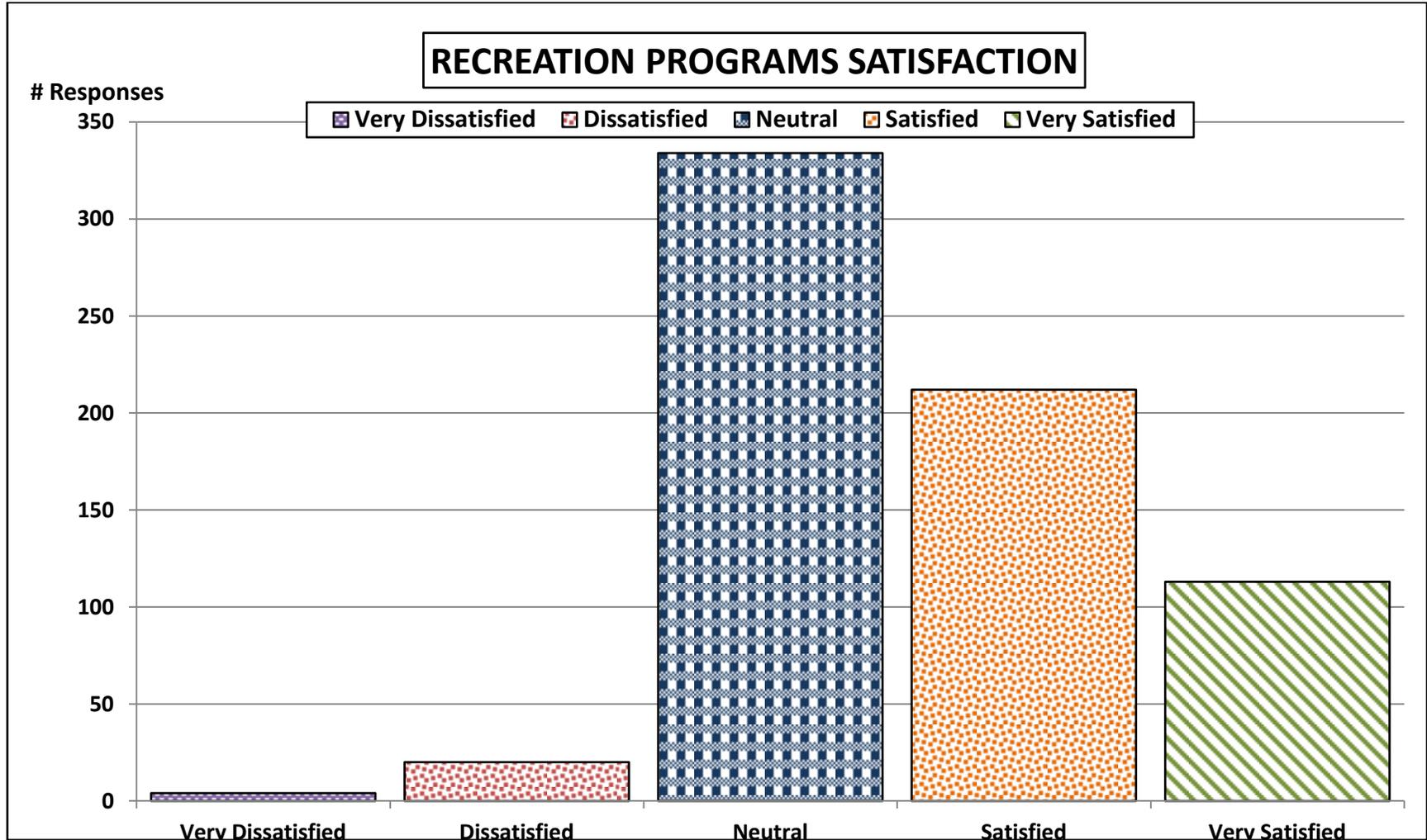


2012 CITIZEN SURVEY RESULTS – QUESTION # 8 – PUBLIC LANDS & FORESTRY SATISFACTION



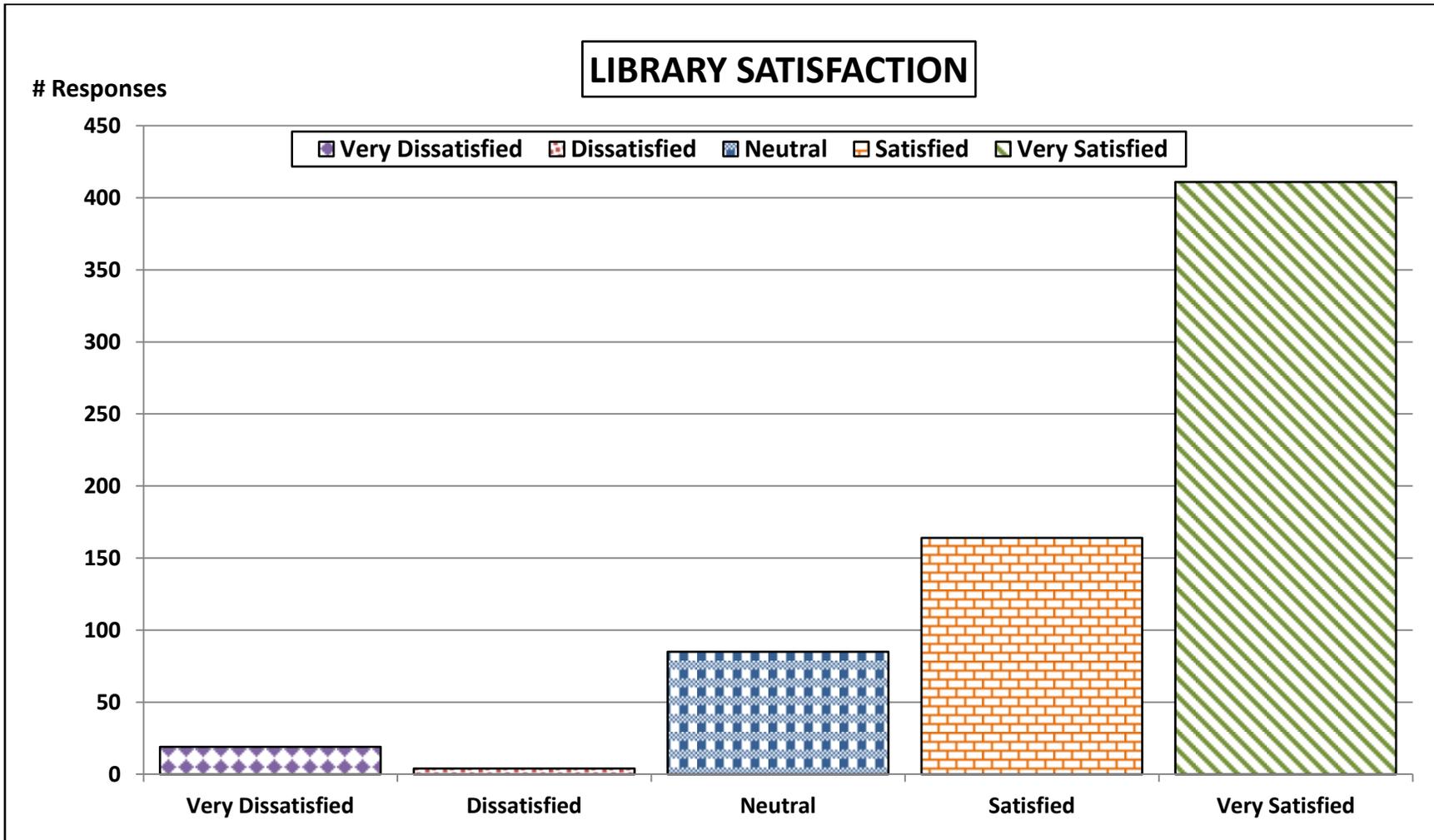


2012 CITIZEN SURVEY RESULTS – QUESTION # 9 – RECREATION PROGRAMS SATISFACTION



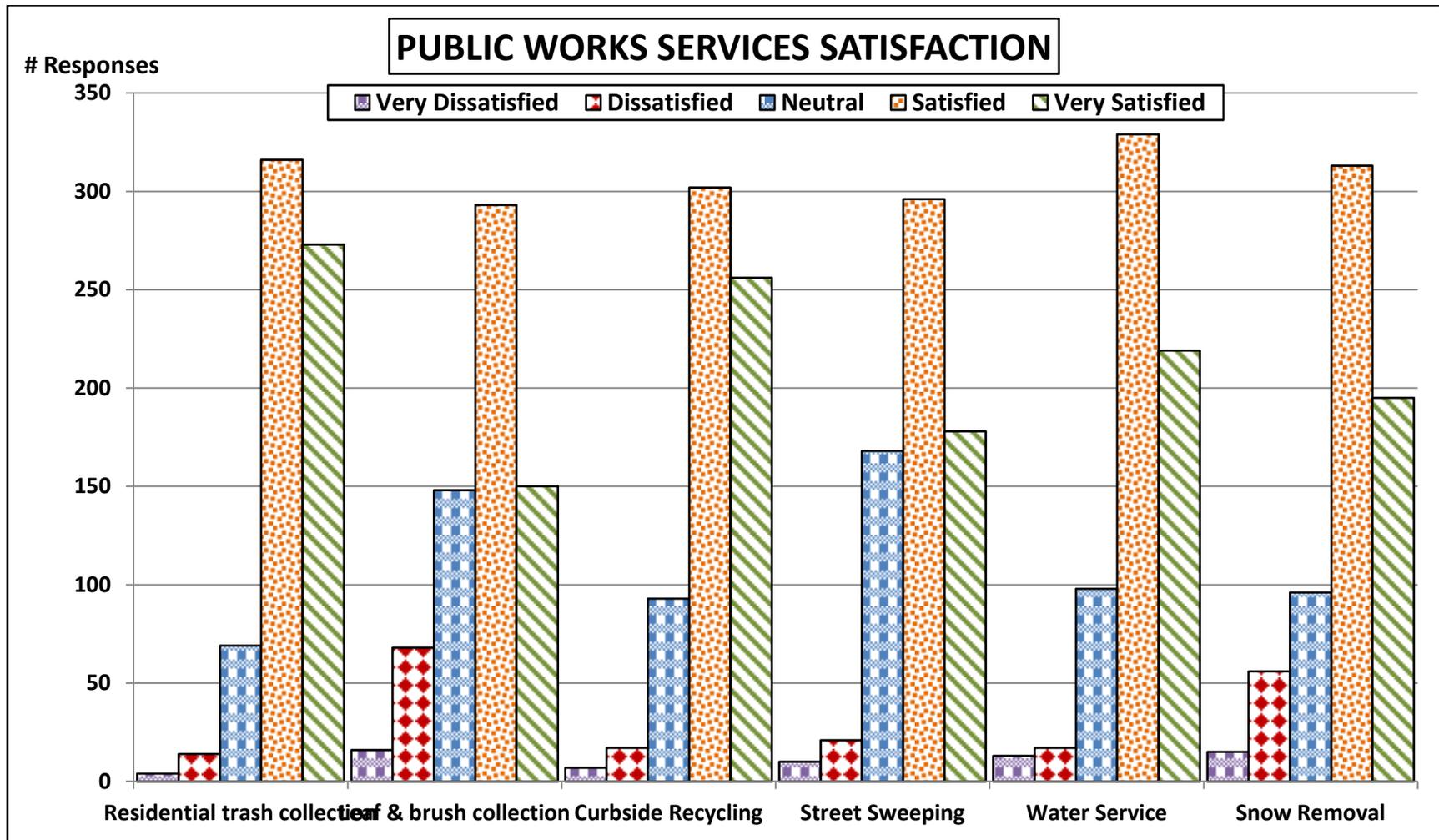


2012 CITIZEN SURVEY RESULTS – QUESTION #11 – LIBRARY SATISFACTION





2012 CITIZEN SURVEY RESULTS – QUESTION #12 – PUBLIC WORKS SERVICES SATISFACTION

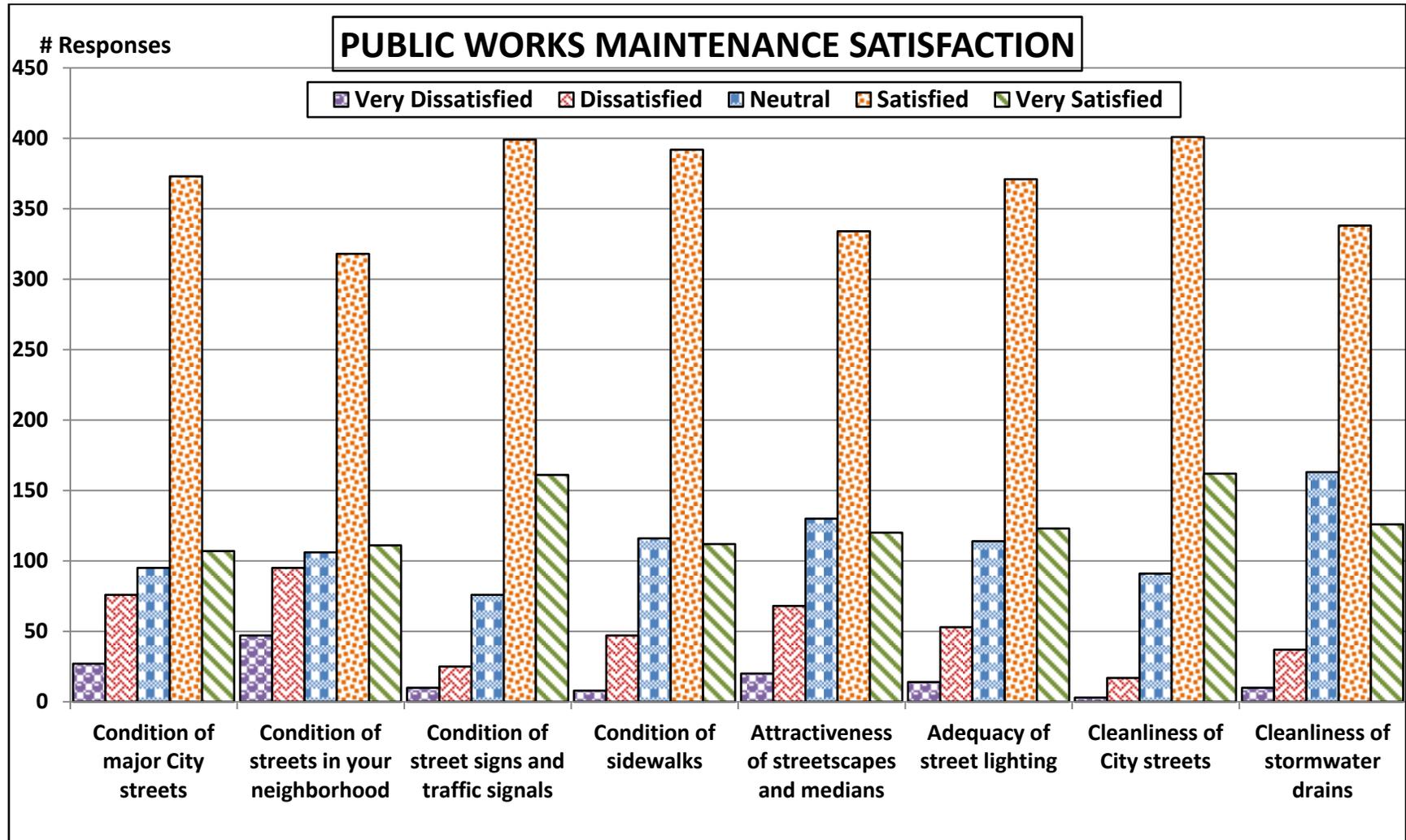




City of Middleton 2013 Budget



2012 CITIZEN SURVEY RESULTS – QUESTION #13 – PUBLIC WORKS MAINTENANCE SATISFACTION





City of Middleton 2013 Budget

2012 CITIZEN SURVEY RESULTS – QUESTION #24 – TOP 3 PRIORITIES OVER NEXT TWO YEARS

