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# MEMORANDUM

## Public Works Department – City of Middleton

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DATE: April 21, 2009  
TO: All Holders of the City of Middleton Standard Specifications  
FROM: Shawn Stauske, City Engineer  
SUBJECT: **Revisions to City Specifications and Contract Documents**

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The Standard Specifications and Construction Contract Documents for the City of Middleton, dated June of 2004, have been amended as follows. Affected pages are not being mailed, but are available on the City's web site. Effective immediately, the following changes should be made to various bidding and contract documents for public works projects in the City of Middleton:

**Table of Contents (Page TC-1)**

The note at the bottom of the page has been updated to indicate that the standard documents have been revised to be current as of April 21, 2009.

**Agreement (Pages A-2 through A-5)**

Section 4.03.B has been added to clarify the intended application of liquidated damages to projects with established substantial and final completion dates.

The retainage to be withheld from progress payment has been modified in 6.02.A.1 to be consistent with State Statute 66.0901(9).

The referenced general conditions and specifications in 9.01.A are now noted to be in the City of Middleton Standard Specifications and Construction Contract Documents, dated June 2004, and most recently revised April 21, 2009.

**Supplementary Conditions (Page SC-8)**

References to standard insurance forms have been updated in 5.04.E, and that section has been subdivided into paragraphs 5.04.E through 5.04.G.

A new first paragraph has been added to 5.04.B.

Affected Pages:

Page TC-1

Page SC-8

Pages A-2 through A-5

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